

SEFD Board Packet

26 Oct 2020

- Agenda
- Minutes – approval tabled to November 2020
- Notice of Intention to Speak
- Reconciliation & Review sheet
- Balance Sheet
- P & L
- Approval of Financial Documents
- Reconciliation Signature page
- Chase Bank Reconciliation
- National Bank Reconciliation
- Hughes Reconciliation detail
 - Main Share
 - Checking
 - High-yield
 - Premium Yield

Miscellaneous

- Pima County Monthly Tax Report
- Santa Cruz County Monthly Tax Report
- Cash Flow Forecast

PURSUANT TO A.R.S. §38.431.02

Notice is hereby given to the general public that the Sonoita-Elgin Fire District (SEFD) Board of Directors (SEFD is governed by a five-member Board pursuant to A.R.S. §48-803.B) will hold a meeting on Friday, 9 October 2020. The meeting will be held at the SONOITA BIBLE CHURCH at 3174 N. Highway 83, Sonoita, AZ. The meeting is open to the general public and will begin at 9:00 am. Local time.

The following agenda items are scheduled for consideration by the SEFD Board of Directors at the board meeting. Action or decisions may or may not be taken on any or all items. Agenda items may or may not be considered in the order listed:

DUE TO COVID-19
SOCIAL DISTANCING AND FACE MASKS
ARE REQUIRED

Agenda

Roll Call

Pledge of Allegiance

Call to the Public – Limited to 3 minutes.

*A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. **However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.***

Report from the Fire Chief regarding the provision of fire and EMS to the SEFD; management and supervision of the SEFD; and any related items concerning community safety including, but not limited to, the following items.

Monthly financial reports and consideration of district financial matters pursuant to A.R.S. §48-807: Review and approval of monthly financial reports for Feb 2020 to include: reconciled balance sheet accounts; updated cash flow projections; month-end fund statements, and month-end reports of financial institutions in which the SEFD maintains an account

Action Items:

1. **Review, discussion and possible action: check signing/transfers between accounts.**
Johnson

2. **Review discussion and possible action: posting of draft minutes from meetings on the website.** Johnson
3. **Review, discussion and possible action: Update of survey.** Dorney
4. **Possible executive session for legal advice.** Pursuant to ARS Sec 38-431. 03(A)(3), the Board may vote to go into executive session for discussion or consultation with the attorney for the District regarding the investigation authorized by the Board. Johnson.
5. **Review, discussion and possible action: status of the current investigation.** Johnson
6. **Adjournment**

Governing board members may attend telephonically.

NOTICE: The Sonoita-Elgin Fire District Board of Directors may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any of the above agenda items pursuant to A.R.S. §38-431.03(A)(3).

The undersigned hereby attests that a copy of this meeting agenda was duly posted at the following locations:

- A) Sonoita Post Office – 3166 N. Highway 83, Suite 1, Sonoita, AZ
- B) WWW.SEFD911.org

Governing board meeting agenda dated and posted: October 23, 2020. At 10:00 Local Time
By _____ Kathy L. Goodwin, Admin.

P. J. Sam.

Approval of 28 Sept 2020 minutes tabled to November 2020

Minutes of the Regular meeting of the Board of Directors of the Sonoita-Elgin Fire District
Monday, 28 Sept 2020
0900

Call to Order

Roll Call – Present=Webber, Dorney, Johnson, Archibald. Absent = Bahti.

Pledge of allegiance

Call to the Public:

Dennis Connors – I've been a resident since 2001, Sonoita is famous for its rumors, it is typical of a small community. This is a personnel matter and we can't talk about it. I find it really sad that small towns act like small towns. Comments often become hurtful and damaging. I find it really disappointing.

Katherine Prentice – I grew up in this community, I have deep roots. With the annual budget proposal, on salaries, I'm asking that it be broke down to show the Chief, Battalion Chief, Captains and fire fighters, even include stipend. I think it's important the public knows exactly who's making how much. And when each person has received their last raise and how much. Also, are we allowed to ask questions during the meeting, to raise our hands, if we recognize you, we are not allowed to answer them. You can certainly approach individual board members after the meeting, but we can't answer on behalf of the Board.

Suzanne Jenkins – I am not going to speak today.

Phil Burdine – I was a firefighter here for 17 months. What I am about to say is not going to be to welcome to some, but I have to say it. I left the day that Mark Bennett allegedly quit. I believe there were some improprieties with his departures. Also, there's another person here leaving in November, for reasons I believe are questionable. I know the Board does not get involved in operations unless there are improprieties involved. These two people are tremendous assets to this department and I don't believe their departure is legal. I hope the Board can address this; I do believe that it is something that the Board needs to look at. I appreciate the time.

Nancy Belt – I have lived here 14 years. I don't want to talk to you about rumors, I want to talk to you about fact. I'm not going to go into detail but there was misconduct on the part of the Chief towards my daughter. We filed a formal, official complaint with this Board and there was a legal, legitimate investigation of those facts. I asked this Board to report to us what they are doing about it and what happened with the Chief. Mrs. Belt went on to question hiring practices, alleged retaliation against two members and the creation of a new position. My concern, and this may be rumor Dennis, is that the particular person that was hired is very supportive of the Chief and has created a very hostile work environment. My other concern is the hostile work environment. Why was this district created, it is here to protect the health, safety and welfare of this community and its taxpayers? If there's not a healthy environment, then someone's going to be hurt. Either themselves or they're not going to provide the necessary services that we need. The department that you work for Dennis isn't the department isn't the department of today. It is sad and I don't know why it changed. I believe that there's always been a lack of leadership, and that there's always been henchmen. When that person stopped willing to be henchmen, they left when they were asked to leave. I think it is incumbent on this Board and this community, to not just sit by but to make sure these things don't happen. We have personnel policies in place that keep these things from happening, I have no issues with you as a board, I'm coming here

Minutes of the Regular meeting of the Board of Directors of the Sonoita-Elgin Fire District
Monday, 28 Sept 2020
0900

today to say what do I need to do? Do I need to go out in the community? Do I need to knock door to door? Do I need to get petitions signed so that you people can do your job? I'm hearing that your hands are tied because of legal reasons... I just want to know what can I do? Because I want to support all these men and women who put their lives on the line for us every day. I do not want them to come to work and be browbeaten, and treated like children. They need to be well-trained, and they need to be respected. I thank everybody for their time.

Jade Deforest – Board Chair made note of the fact that Jade was wearing a district shirt that she needed to be clear she was not representing the fire district but her own views. Jade – I represent my own view. I love doing what I do, I'm here as a volunteer. I am concerned for myself what is happening to this department. I am working with these people on a regular basis and I see more and more depression, despair, anxiety... we're talking among ourselves on how can we resolve this. How can we do our job and not be afraid of retaliation. Something has gone wrong and I don't know what that is. But I am concerned. I don't know if you're all aware of this... we are the CON for the Patagonia Fire Department which means we transport their patients. I don't know exactly what that means in terms of financial for us, but I just learned that they are in the process of trying to dissolve that contract and go with Rio Rico. Not only did I see that as a concern financially, but psychically. We work well with Patagonia, we work mutual aid, they need help, we go. We need help, they come. I really hate to see this happening. And, I think we need to address why we're losing personnel, why we're having so much trouble getting people. I'm getting text messages every week, can you cover? I don't mind doing it but I'd like to know what is the problem that has created this situation. How can this be resolved? From my perspective, we're in trouble. I don't want to see the day come and we don't have anybody. My hope is we can come up with solutions and ideas that will work for all of us.

Kurt Bahti arrived at 0930

Mike Wright – I'm a volunteer Chaplain at the station and community member for 19 years, concerned about the station very much, my heart is here and that's why I committed to being chaplain. Chaplain Wright went on to say a prayer.

Review and approval of the minutes:

- June 22, 2020 – motion to approve by Archibald, second by Dorney. Motion carried unanimously.
- July 27, 2020 – motion to approve by Archibald, second by Dorney. Motion carried unanimously
- August 24, 2020 – motion to approve by Archibald, second by Dorney; Question with regards to item #4; volunteers serving on the board: it would be deemed to be a conflict of interest. Also, a question: Why don't we have a succession plan? Motion carried unanimously.
- August 27, 2020 – Motion to approve by Dorney, second by Archibald; Discussion: Johnson, change the in to and under item #7 as noted in handwritten corrections by Webber. Motion carried unanimously.
- Sept 22, 2020 – Motion to approve by Archibald, second by Dorney; Motion carried unanimously.

Chief's Report: For those who don't know me I am Jon Buonaccorsi, I've been with Sonoita for five years. I stepped into the Acting Chief's role in August.

- We had 65 calls for service.
- Status of Grants – no updates

Minutes of the Regular meeting of the Board of Directors of the Sonoita-Elgin Fire District
Monday, 28 Sept 2020
0900

- Fire Code inspections – I went over and inspected the hood for the fairgrounds, it passed. They are still working on the rest of the kitchen. I have an inspection coming up at the ice cream parlor across the street and one coming up in Elgin this afternoon.
- Community events -no updates
- Rosemont Mine – no updates
- Palominas – nothing to report
- Wildland Billing – We have Brush 825 out of the area right now at the Sears Fire in the area of Cave Creek. They should be there another five days.
- Current Events – there are none at this time.
- Questions – Archibald – we had brought up traffic – if the mine was bringing traffic up 82 & 83. JB – no I just got the information from Meredith as to whom I should contact. Archibald - Did you know about the Patagonia issue? JB - For any CON changes there will have to be a public hearing on it.

Financial Report – MS Rutter presented the information on the finances of the fire district which included the Balance Sheet, the Profit & Loss Statement and the Cashflow forecast. There were no unusual items to report. We are on track with income and expenses. Webber – If there are any expenses associated with the new radios where is that in here. Rutter – in Computer and radio in line 59; this is July and August. Webber – so when the software was purchased it would have been last... Rutter – Oh the software? That would be in dispatch, line 49. Archibald – Wasn't that part of the grant that we got, it could have been but it wasn't. Webber – To clarify something, it could have been included in the grant, it wasn't identified as a need for us. So, we ended up having to pay outside of the grant. That's why I would like to see the breakdown here. if we didn't purchase it within the grant, it will be a lot more expensive now. Under unbudgeted income – Palominas – there is no income. Rutter - unfortunately that is a timing issues as to when the checks were received and deposited. Motion to approve the monthly financial report, Bahti, second by Dorney, motion carried unanimously.

Discussion and direction to the acting chief regarding to the structure of the minutes – Webber – Katie I noticed you referenced Arizona Open Meeting Law Section 7.8. Katie -That's the law that is the basis for what should be in the minutes. Webber – I am asking the board about the level of detail that is in the minutes. Archibald – I'd like to read the statute; I haven't reviewed it yet. Webber – I can send it to you, don't reply to me, we can review it and discuss it at the next meeting. Johnson – I'll make the request from Katie, so we're not going back and forth with Board members, can you go ahead and do section 7.8 and 7.9. Katie – They are in your Board Binder – Arizona Open Meeting Law. Johnson – Okay.

Chain of Command Chart – this derived from the question I had for the leadership, as to where does this reside for all of the staff. If this is not included in the policy documents, then where does this reside? JB- It's in the HR Binder. Webber – Based on all of the input we've been getting this should be in black and white for everyone to see. I am concerned what the leadership is doing to roll out this process if I am getting calls that the staff doesn't know about it. JB – my input would be, if you're reading all these things from other people, you are not bringing them to me. I haven't had an opportunity, -Webber- but I have brought these things forward to leadership before, and I did it this time, that's why I keep doing it. It's not that I want to get involved in the operations of the district. JB – But now that you have, you have had some of these things for four months now, and I've been here for two months now, start trickling down to me so I can take care of things. If I don't know about it I can't fix it. Webber – It's not an attack

Minutes of the Regular meeting of the Board of Directors of the Sonoita-Elgin Fire District
Monday, 28 Sept 2020
0900

on you, Jon. JB – Well it sort of is and sort of isn't. What I'm saying is if you want answers and I don't ever know the question, I'm not going to get an answer. So let's work together. Don't assume anything.

There was an out of order public comment to which Board member Bahti responded. You mentioned rumor. I wish we could control rumor. We are addressing this. We have to follow the law. I am asking of the community is trust. I hope you elected us on the basis of trust. We are in possession of a lot more information than the community. I ask patience and trust for us to do the right thing.

Discussion and update on proposed distribution on questionnaire – Dorney – I would like to ask the board to table this.

Discussion and possible action on finalizing Chief's annual review – Since the Chief is not here, I'd like to table this.

Review, discussion, and consideration of possible action regarding the Board's due diligence in following up on the correspondence directed to Board members including possible use of outside investigator, and direction to Chief Buonaccorsi to assist in facilitating any investigation. Johnson – This is a result of our executive session. I'll be looking for a motion and discussion: Archibald & Dorney – what motion are you looking for. Archibald – to begin the process of selecting an investigator and to... Webber ... I make a motion that we direct Chris to get an outside investigation and direct Jon to facilitate the investigation. Second – Archibald, motion carried unanimously.

Discussion and possible action regarding Acting Chief salary: Johnson - I would like to save this to the end of the meeting.

Housekeeping – Compliance with Certification Requirement for ASRS 48-805.02 – Signatures required for same. Admin – when we adopt a budget you are supposed to certify that we are not in debt and we didn't do that. (Admin pointing to document on table) that is the formal document that you need to sign. Signed by Webber, Board Clerk and Johnson, Board Chair.

Housekeeping – Elections, cancellation of. Admin – Because there was only one person who ran, Chris Johnson, the two counties have cancelled elections for the Sonoita-Elgin Fire District. This was to be confirmed by the (Santa Cruz County) supervisors on Sept. 15, I didn't see it on their minutes. However you should be receiving a document you are now the person elected by default. You also need to as a new member taking office on December first, you have to attend a training with AFDA (Arizona Fire District Association) and you have to sign a document swearing that you have reviewed Arizona's Open Meeting Law no less than 24 hours prior to taking office. That's why the Open Meeting Laws are on your desk (Admin pointed to packet).

Johnson – we are back to discussing Acting Chief's Salary. I'd like a motion to drop into executive session to discuss this with Jon Buonaccorsi. Archibald – so moved, second by Dorney, motion carried. 1051 a.m.

Back in regular session at 1210

Members present – Johnson, Webber, Dorney, Archibald, Bahti. Also present; Goodwin, Buonaccorsi

Johnson cautioned all regarding Confidentiality.

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Monday, 28 Sept 2020
0900

Motion by Webber to pay Buonaccorsi \$2,000 per pay period through October and it will be reviewed during an executive session at the October Board meeting. Second by Archibald, motion carried unanimously.

Adjournment – Motion by Archibald, second by Dorney. Motion carried unanimously.

Meeting ended at 1214

Minutes approved on Monday, 26 October 2020, _____, Board Clerk.
Reba Webber

DRAFT

Minutes of the special meeting of the Board of Directors of the Sonoita-Elgin Fire District
9 October 2020
0930

Call to order

Roll Call – Bahti, Archibald, Dorney, Webber, Johnson. Also present was Donna Aversa, the District's Attorney, Chief De Wolf, Acting Chief Buonaccorsi, Katie Goodwin and Medical Chief Sink.

Pledge of Allegiance

Archibald – motion to go into executive session, second by Webber, motion carried unanimously. 0937

(first recording ends)

Back from 1st executive session. Reminder that everything said in executive session is confidential. We are down to item D, possible executive session. Chief did you receive your 24-hour notice. Chief De Wolf – I did. Johnson – did you choose open session or executive session? Admin – he selected executive session. Motion to go into executive session for item D by Webber, seconded by Baht, motion carried unanimously. Aversa – just to be clear you want the Chief (De Wolf) to remain present? Johnson – Yes, we'd like the Chief to remain. Time 1058.

(second recording ends)

Johnson – reminder that things said in executive session are confidential.

Item E – can you give us an update on item E: Following your decision to hire the outside investigator, unable to understand – Aversa didn't have a mic..... she is in the process of gathering all the information that the board members have.....on track with the due diligence to address the complaints.....so that's what I have on the status. [39 seconds through 3:30]

Item F – Review and approval of the Chief's return to work status and assignment following authorized use of leave. Aversa – Mr. Chairman,....[Aversa gave some sort of direction to the Board]the district has the ability to place the Chief on administrative leave to allow the investigation to go forward..... the purpose is simply to allow the investigation to go forward..... not understandable...it is simply to allow the investigation to go forward. Archibald read the following... So after much difficult discussion challenges we are all facing, I move that we place the Chief [De Wolf] on paid administrative leave per policy on page 58 for personnel matters. Chief is to have no contact with the district with the exception of Jon, the Acting Chief, the Chairman of the Board or the investigator who's doing the investigation. This extends to not working with Palominas including no use of any district vehicle. We also direct that all phone and email communications be forwarded to the Acting Chief in regards to the fire district.... [not understandable] effective today. Johnson: Any discussion...? Dorney – second. Motion carried unanimously. Aversa – Again stated that she knows it was a hard decision..... then not understandable.

Motion to adjourn by Webber, this was interrupted by Aversa – most of her statement was not understandable.

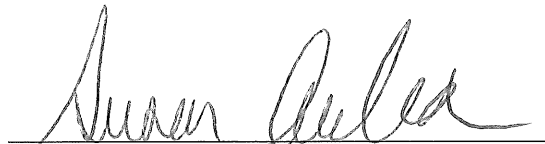
Motion to Adjourn – Webber, second by Bahti, motion carried unanimously. 1116




Administrative Review of Sept 2020 Financial Documents
Sonoita-Elgin Fire District Board of Directors Meeting
3173 Hwy 83, Sonoita, AZ
22 June 2020
9 a.m.

Approval of Financial Documents as presented to the Board of Directors of the Sonoita-Elgin Fire District for the month of September 2020.


We the undersigned Board members of the Sonoita-Elgin Fire District, hereby acknowledge that we have reviewed and accepted the September 2020 financial reports as presented.




Susan Archibald, member



Kurt Bahti, Member



Reba Webber, Clerk



Christopher Johnson, Chair



Annette Dorney, member

Sonoita-Elgin FD
Balance Sheet
As of September 30, 2020

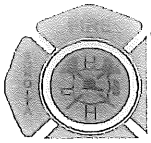
	A	B	C	D	E
1					
2				ASSETS	
3				Bank Accounts	
4				Chase Checking	1,345.82
5				Chase Savings	163,305.43
6				Hughes Checking	13,479.94
7				Hughes High Yield	2,014.88
8				Hughes Main Share	57.68
9				Hughes Premium	251,014.87
10				National Bank Money Market	28,977.66
11				Petty Cash	700.00
12				Subtotal Bank Accounts	<u>460,896.28</u>
13					
14				Accrued Taxes	
15				Pima County Treasurer	17,085.41
16				SCC Treasurer	<u>1,716.63</u>
17				Subtotal Accrued Taxes	<u>18,802.04</u>
18					
19				TOTAL ASSETS	<u>479,698.32</u>
20					
21				EQUITY	
22				Fund Balance - Unrestricted	755,177.36
23				Retained Earnings - PY Net Income	377.22
24				Net Loss July-September 2020	<u>(275,856.26)</u>
25					
26				TOTAL EQUITY	<u>479,698.32</u>

Sonoita-Elgin FD
Profit & Loss Budget vs. Actual
for the Three Months ended September 30, 2020

	A	B	C	D	E	F	G	H	I	J	K
1											
2					<u>September 2020</u>		<u>July-Sept 2020</u>		<u>YTD Budget</u>		<u>% of Budget</u>
3											Target=25%
4				Budgeted Income/Expense							
5				Budgeted Income							
6				Santa Cruz County Taxes	1,716.52		6,234.41		937,762.00		0.67%
7				Pima County Taxes	14,800.16		18,244.28		124,044.00		14.71%
8				FDAT - Santa Cruz	0.00		0.00		50,856.00		0.0%
9				FDAT - Pima County	2,283.97		2,497.58		24,808.00		10.07%
10				Fire Suppression	0.00		35,000.00		35,000.00		100.0%
11				EMS Support	1,836.00		1,836.00		2,200.00		83.46%
12				Ambulance Revenue	26,184.17		61,970.51		270,000.00		22.95%
13				PPE Purchase	0.00		0.00		9,254.00		0.0%
14				Interest Income	15.56		313.26		800.00		39.16%
15				Rental Income	0.00		0.00		400.00		0.0%
16				Prior Year Carryforward	0.00		0.00		38,136.00		0.0%
17				Total Budgeted Income	46,836.38		126,096.04		1,493,260.00		8.44%
18											
19				Budgeted Expenses							
20				Salaries	46,579.02		133,008.73		625,787.00		21.26%
21				Sick Time Pay	0.00		632.95		9,400.00		6.73%
22				Vacation/Holiday	5,050.48		18,344.71		45,000.00		40.77%
23				Transport Stipend	5,555.49		16,759.02		78,400.00		21.38%
24				Payroll Taxes	2,087.45		6,091.94		30,000.00		20.31%
25				PSPRS	6,287.36		16,871.85		75,000.00		22.5%
26				ASRS	1,363.29		3,957.55		15,500.00		25.53%
27				Employee Health Insurance	1,906.98		13,789.53		71,400.00		19.31%
28				Physicals & Exams	0.00		0.00		8,800.00		0.0%
29				Workmans Comp Expense	3,297.00		12,465.00		34,600.00		36.03%
30				Clothing Allowance	0.00		625.03		8,400.00		7.44%
31				Training	0.00		2,613.12		25,217.00		10.36%
32				EMS Consumables	(1571.21)		(1020.61)		15,000.00		(0.07)
33				Maintenance Plans	0.00		0.00		4,500.00		0.0%
34				Oral Hydration Fluids	0.00		0.00		1,200.00		0.0%
35				Fire Prevention Education	382.55		963.97		1,000.00		96.4%
36				Office Expense & Postage	240.83		387.28		10,000.00		3.87%
37				Recruitment & Retention	834.52		3,298.86		11,000.00		29.99%
38				Payroll Preparation	359.16		1,043.39		4,500.00		23.19%
39				Ambulance Billing	1,733.10		6,996.19		21,600.00		32.39%
40				Equipment Rental	127.21		381.63		1,800.00		21.2%
41				Internet Provider	341.07		640.06		3,300.00		19.4%
42				Bank Charges	97.83		218.80		800.00		27.35%
43				Background Checks	0.00		80.00		1,200.00		6.67%
44				Legal Fees	6,975.00		6,975.00		7,800.00		89.42%
45				Accounting	0.00		0.00		8,500.00		0.0%
46				Bookkeeper	1,250.00		3,750.00		15,000.00		25.0%
47				Telephone	1,054.11		3,287.01		14,000.00		23.48%

Sonoita-Elgin FD
Profit & Loss Budget vs. Actual
for the Three Months ended September 30, 2020

	A	B	C	D	E	F	G	H	I	J	K
1											
2					September 2020		July-Sept 2020		YTD Budget		% of Budget
48				Batteries & Repair	0.00		0.00		3,000.00		0.0%
49				Computer & IT Support	250.00		4,649.48		4,000.00		116.24%
50				Dispatch	7,564.98		7,564.98		5,100.00		148.33%
51				Utilities	1,053.70		3,263.69		17,000.00		19.2%
52				Insurance	6,888.00		6,888.00		30,000.00		22.96%
53				Fuel	172.68		4,247.53		26,000.00		16.34%
54				Building & Grounds & Pests	246.61		817.76		9,000.00		9.09%
55				Vehicle Maintenance	2,241.93		8,955.92		36,500.00		24.54%
56				Equipment Replacement	0.00		0.00		10,000.00		0.0%
57				Station & Fire Supplies	783.84		4,581.06		10,000.00		45.81%
58				Suppression Foam	0.00		0.00		3,600.00		0.0%
59				Interest Expense	0.00		0.00		500.00		0.0%
60				Computer & Radio	0.00		161.50		4,000.00		4.04%
61				Communication to Residents	11.72		246.32		500.00		49.26%
62				Financial Stability Reserve	0.00		0.00		52,313.00		0.0%
63				Membership Dues & Subscriptions	125.00		1,066.66		4,000.00		26.67%
64				PPE Expense	0.00		0.00		9,254.00		0.0%
65				Miscellaneous	961.70		720.78				
66				Capital Payments - Apparatus	0.00		80,973.21		80,992.00		99.98%
67				Capital Payment - Ambulance	22,816.29		22,816.29		23,297.00		97.94%
68				Capital Outlay - PPE	0.00		0.00		6,500.00		0.0%
69				SCBA's	0.00		0.00		9,000.00		0.0%
70				Total Budgeted Expenses	127,067.69		399,114.19		1,493,260.00		26.73%
71											
72				Net Budgeted Loss	(80,231.31)		(273,018.15)		0.00		100.0%
73											
74				Unbudgeted Income/Expense							
75				Unbudgeted Income							
76				Palominas Fire District	14,625.00		14,625.00				
77				Fire Suppression Excess	0.00		2,914.71				
78				Safer Grant 2016	0.00		15,120.00				
79				Donations	1,000.00		1,100.00				
80				Total Unbudgeted Income	15,625.00		33,759.71				
81											
82				Unbudgeted Expenses							
83				Palominas FD-Chief Salary	4,333.34		13,000.02				
84				Wildland Labor	1,138.66		2,957.80				
85				Safer 2016 Expenses	6,080.00		20,640.00				
86				Total Unbudgeted Expenses	11,552.00		36,597.82				
87				Net Unbudgeted Income (Loss)	4,073.00		(2,838.11)				
88											
89				Net Overall Loss	(76,158.31)		(275,856.26)		0.00		100.0%



SONOITA-ELGIN FIRE DISTRICT

RECONCILIATION & REVIEW

September 2020

Bank Statements (Hughes Federal Credit Union, Chase Bank, & National Bank)

Reconciled by *Oliver Rutter*.

Date of reconciliation October 15th & 20th, 2020

Sonoita-Elgin FD
Reconciliation Detail
National Bank Money Market, Period Ending 09/30/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						120,841.62
Cleared Transactions						
Checks and Payments - 7 items						
Check	09/08/2020			X	-15.00	-15.00
Check	09/14/2020		National Bank of Arizona	X	-3,435.99	-3,450.99
Check	09/18/2020			X	-1,280.76	-4,731.75
Check	09/18/2020			X	-1,280.76	-6,012.51
Check	09/18/2020			X	-12.00	-6,024.51
Check	09/18/2020			X	-12.00	-6,036.51
Check	09/30/2020			X	-6.00	-6,042.51
Total Checks and Payments					-6,042.51	-6,042.51
Deposits and Credits - 9 items						
Deposit	09/04/2020			X	3,301.91	3,301.91
Deposit	09/04/2020			X	9,081.50	12,383.41
Deposit	09/15/2020			X	4,370.33	16,753.74
Deposit	09/21/2020			X	300.00	17,053.74
Deposit	09/21/2020			X	2,836.00	19,889.74
Deposit	09/21/2020			X	5,568.07	25,457.81
Deposit	09/30/2020			X	5.42	25,463.23
Deposit	09/30/2020			X	1,086.59	26,549.82
Deposit	09/30/2020			X	12,628.73	39,178.55
Total Deposits and Credits					39,178.55	39,178.55
Total Cleared Transactions					33,136.04	33,136.04
Cleared Balance					33,136.04	153,977.66
Uncleared Transactions						
Checks and Payments - 1 item						
Check	09/30/2020	591	Sonoita-Elgin Fire District		-125,000.00	-125,000.00
Total Checks and Payments					-125,000.00	-125,000.00
Total Uncleared Transactions					-125,000.00	-125,000.00
Register Balance as of 09/30/2020					-91,863.96	28,977.66
Ending Balance					-91,863.96	28,977.66

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Sonoita-Elgin FD
Reconciliation Detail
Hughes Main Share, Period Ending 09/30/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						57.68
Cleared Balance						57.68
Register Balance as of 09/30/2020						57.68
Ending Balance						57.68

11-10-15-20

Sonoita-Elgin FD
Reconciliation Detail
Hughes Checking, Period Ending 09/30/2020

Type	Date	Num	Name	Clr	Amount	Balance
Deposit	09/28/2020			X	2,019.41	88,538.88
Deposit	09/29/2020			X	762.45	89,301.33
Total Deposits and Credits					89,301.33	89,301.33
Total Cleared Transactions					-8,171.45	-8,171.45
Cleared Balance					-8,171.45	28,197.35
Uncleared Transactions						
Checks and Payments - 28 items						
General Journal	04/15/2019	10005...	Michael Doris		-320.00	-320.00
General Journal	07/15/2019	0	Benjamin Beyerle		-99.89	-419.89
General Journal	07/15/2019	2320	John Hisey-Long		-96.19	-516.08
Check	08/29/2019	2399	Lincare Holdings, Inc.		-90.00	-606.08
General Journal	11/29/2019	10008...	Madeleine Pier		-99.90	-705.98
General Journal	12/31/2019	10009...	Jacob Rosson		-414.41	-1,120.39
General Journal	01/31/2020	10009...	Jacob Rosson		-233.11	-1,353.50
General Journal	02/14/2020	0	Aaron K Sapienza		-317.00	-1,670.50
General Journal	07/15/2020	0	Erik Ceron		-379.35	-2,049.85
General Journal	07/15/2020	0	Parker King		-300.08	-2,349.93
General Journal	07/15/2020	0	Jacob Rosson		-143.22	-2,493.15
General Journal	07/15/2020	0	Bill Bruyn		-122.76	-2,615.91
General Journal	08/14/2020	0	Aaron Carranza		-261.11	-2,877.02
Check	09/15/2020	2755	ISFSI		-125.00	-3,002.02
Check	09/30/2020		Public Safety Personnel Retirement System		-4,059.85	-7,061.87
General Journal	09/30/2020	10012...	Parker King		-1,280.00	-8,341.87
Check	09/30/2020		Arizona State Retirement System		-1,277.34	-9,619.21
General Journal	09/30/2020	10012...	Jade Deforest		-1,040.00	-10,659.21
General Journal	09/30/2020	10012...	Jeffrey Binder		-960.00	-11,619.21
General Journal	09/30/2020	10012...	Shelby R Shields		-640.00	-12,259.21
General Journal	09/30/2020	10013...	Parker King		-616.61	-12,875.82
General Journal	09/30/2020	10012...	Bill Bruyn		-400.00	-13,275.82
General Journal	09/30/2020	10012...	Anika Payton-Rodriguez		-400.00	-13,675.82
General Journal	09/30/2020	10012...	Karina Hilliard		-320.00	-13,995.82
General Journal	09/30/2020	0	Chase Newham		-295.61	-14,291.43
General Journal	09/30/2020	10012...	Kerri L Stewart		-240.00	-14,531.43
General Journal	09/30/2020	10012...	Austin Dail		-160.00	-14,691.43
General Journal	09/30/2020	10012...	Shannon Dooley		-160.00	-14,851.43
Total Checks and Payments					-14,851.43	-14,851.43
Deposits and Credits - 1 item						
Deposit	09/01/2020				134.02	134.02
Total Deposits and Credits					134.02	134.02
Total Uncleared Transactions					-14,717.41	-14,717.41
Register Balance as of 09/30/2020					-22,888.86	13,479.94
New Transactions						
Checks and Payments - 20 items						
General Journal	10/15/2020	EFT	Paychex DirDep/RCX		-24,661.85	-24,661.85
General Journal	10/15/2020	EFT	Paychex Taxpay		-6,634.41	-31,296.26
Check	10/15/2020	2759	Walker & Armstrong LLP		-5,000.00	-36,296.26
Check	10/15/2020	2772	Empire Homes, Inc.		-1,850.97	-38,147.23
Check	10/15/2020	2761	Professional Management Coaching		-1,250.00	-39,397.23
Check	10/15/2020	2763	SSVEC		-859.43	-40,256.66
Check	10/15/2020	2769	Purcell Tire Company		-425.20	-40,681.86
Check	10/15/2020	2764	Palominas Fire District		-378.15	-41,060.01
Check	10/15/2020	2760	Simpson Computer Services		-250.00	-41,310.01
General Journal	10/15/2020	EFT	Paychex Invoice		-161.98	-41,471.99
Check	10/15/2020	2765	L.N. Curtis and Sons		-153.24	-41,625.23
Check	10/15/2020	2770	Santa Cruz County Landfill		-93.95	-41,719.18
Check	10/15/2020	2767	TransWorld Network		-80.69	-41,799.87
Check	10/15/2020	2771	Colonial Life		-72.44	-41,872.31
Check	10/15/2020	2762	Airgas USA, LLC		-55.77	-41,928.08
Check	10/15/2020	2768	Bound Tree Medical		-30.99	-41,959.07
Check	10/15/2020	2766	Sigtronics Corporation		-29.30	-41,988.37

10/20/20

Sonoita-Elgin FD
 Reconciliation Detail
 Hughes Checking, Period Ending 09/30/2020

Type	Date	Num	Name	Clr	Amount	Balance
Check	10/16/2020		Public Safety Personnel Retirement System		-4,452.87	-46,441.24
Check	10/16/2020	2773	AERO Med Claims		-2,112.20	-48,553.44
Check	10/16/2020		Arizona State Retirement System		-1,277.34	-49,830.78
Total Checks and Payments					-49,830.78	-49,830.78
Deposits and Credits - 2 items						
Deposit	10/01/2020				190.61	190.61
Transfer	10/13/2020				45,000.00	45,190.61
Total Deposits and Credits					45,190.61	45,190.61
Total New Transactions					-4,640.17	-4,640.17
Ending Balance					-27,629.03	8,839.77

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10/15/20

Sonoita-Elgin FD
Reconciliation Detail
Hughes High Yield, Period Ending 09/30/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						2,014.88
Cleared Balance						2,014.88
Register Balance as of 09/30/2020						2,014.88
Ending Balance						2,014.88

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10/15/20*

Sonoita-Elgin FD
Reconciliation Detail
Hughes Premium, Period Ending 09/30/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						201,014.87
Cleared Transactions						
Checks and Payments - 2 items						
Transfer	09/11/2020			X	-35,000.00	-35,000.00
Transfer	09/25/2020			X	-40,000.00	-75,000.00
Total Checks and Payments					-75,000.00	-75,000.00
Total Cleared Transactions					-75,000.00	-75,000.00
Cleared Balance					-75,000.00	126,014.87
Uncleared Transactions						
Deposits and Credits - 1 item						
Check	09/30/2020	591	Sonoita-Elgin Fire District		125,000.00	125,000.00
Total Deposits and Credits					125,000.00	125,000.00
Total Uncleared Transactions					125,000.00	125,000.00
Register Balance as of 09/30/2020					50,000.00	251,014.87
Ending Balance					50,000.00	251,014.87

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Sonoita-Elgin FD
Reconciliation Detail
 Chase Savings, Period Ending 09/30/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						214,297.02
Cleared Transactions						
Checks and Payments - 2 items						
Transfer	09/14/2020			X	-12,000.00	-12,000.00
Transfer	09/30/2020			X	-39,000.00	-51,000.00
Total Checks and Payments					-51,000.00	-51,000.00
Deposits and Credits - 1 item						
Deposit	09/30/2020			X	8.41	8.41
Total Deposits and Credits					8.41	8.41
Total Cleared Transactions					-50,991.59	-50,991.59
Cleared Balance					-50,991.59	163,305.43
Register Balance as of 09/30/2020					-50,991.59	163,305.43
Ending Balance					-50,991.59	163,305.43

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10/20/20

Sonoita-Elgin FD
Reconciliation Detail
Chase Checking, Period Ending 09/30/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						4,281.42
Cleared Transactions						
Checks and Payments - 14 items						
Check	08/31/2020	2055	Principal Life Insurance Company	X	-809.83	-809.83
Check	09/01/2020		Nationwide	X	-318.05	-1,127.88
Check	09/01/2020		Nationwide	X	-316.17	-1,444.05
Check	09/15/2020	2056	Insone Insurance Services	X	-6,888.00	-8,332.05
Check	09/15/2020	2057	Emergency Reporting	X	-3,570.59	-11,902.64
Check	09/15/2020	2060	AERO Med Claims	X	-1,411.42	-13,314.06
Check	09/15/2020	2059	SSVEC	X	-949.85	-14,263.91
Check	09/15/2020		Nationwide	X	-341.30	-14,605.21
Check	09/15/2020		Nationwide	X	-339.29	-14,944.50
Check	09/15/2020	2058	Thunderbird Collection Specialists	X	-321.68	-15,266.18
Check	09/15/2020	2062	Sonoita-Elgin Fire District	X	-316.22	-15,582.40
Check	09/15/2020	2063	Merles Automotive Supply	X	-213.18	-15,795.58
Check	09/15/2020	2061	Airgas USA, LLC	X	-55.77	-15,851.35
Check	09/30/2020			X	-52.83	-15,904.18
Total Checks and Payments					<u>-15,904.18</u>	<u>-15,904.18</u>
Deposits and Credits - 4 items						
Transfer	09/03/2020			X	2,949.78	2,949.78
Transfer	09/14/2020			X	12,000.00	14,949.78
Transfer	09/15/2020			X	1,627.77	16,577.55
Transfer	09/30/2020			X	39,000.00	55,577.55
Total Deposits and Credits					<u>55,577.55</u>	<u>55,577.55</u>
Total Cleared Transactions					<u>39,673.37</u>	<u>39,673.37</u>
Cleared Balance					39,673.37	43,954.79
Uncleared Transactions						
Checks and Payments - 19 items						
Check	07/31/2020	2044	Rossbro Engineering Ltd		-1,592.98	-1,592.98
Check	09/30/2020	2069	National Bank of Arizona		-22,816.29	-24,409.27
Check	09/30/2020	2074	EMI Health		-7,688.10	-32,097.37
Check	09/30/2020	2079	7710 Insurance		-3,297.00	-35,394.37
Check	09/30/2020	2071	Sidney Lex Felker, PC		-2,145.00	-37,539.37
Check	09/30/2020	2070	Vicki J Rutter		-1,250.00	-38,789.37
Check	09/30/2020	2067	Principal Life Insurance Company		-806.91	-39,596.28
Check	09/30/2020	2065	Verizon Wireless		-561.51	-40,157.79
Check	09/30/2020	2072	CenturyLink		-432.54	-40,590.33
Check	09/30/2020		Nationwide		-398.18	-40,988.51
Check	09/30/2020		Nationwide		-396.36	-41,384.87
Check	09/30/2020	2075	United Fire		-299.28	-41,684.15
Check	09/30/2020	2078	Simpson Computer Services		-250.00	-41,934.15
Check	09/30/2020	2066	Aflac		-238.82	-42,172.97
Check	09/30/2020	2073	GreatAmerica Financial Services		-127.21	-42,300.18
Check	09/30/2020	2064	Sonoita Valley Water Co		-103.85	-42,404.03
Check	09/30/2020	2076	Airgas USA, LLC		-99.72	-42,503.75
Check	09/30/2020	2077	Verizon Wireless		-60.06	-42,563.81
Check	09/30/2020	2068	Valley Imaging Solutions		-45.16	-42,608.97
Total Checks and Payments					<u>-42,608.97</u>	<u>-42,608.97</u>
Total Uncleared Transactions					<u>-42,608.97</u>	<u>-42,608.97</u>
Register Balance as of 09/30/2020					-2,935.60	1,345.82
New Transactions						
Deposits and Credits - 1 item						
Transfer	10/05/2020				1,716.63	1,716.63
Total Deposits and Credits					<u>1,716.63</u>	<u>1,716.63</u>
Total New Transactions					<u>1,716.63</u>	<u>1,716.63</u>
Ending Balance					<u>-1,218.97</u>	<u>3,062.45</u>

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LIZ GUTFAHR
Treasurer
MARIA ACUNA
Chief Deputy

COUNTY TREASURER
SANTA CRUZ COUNTY

P.O. Box 1150
Nogales, Arizona 85628
Tel. (520) 375-7980
Extension 7967
TDD (520) 761-7816

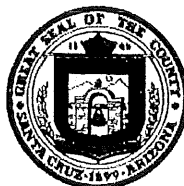
Sonoita Fire District
P.O Box 322
Sonoita AZ 85637

Monthly Statement

Opening Balance	September-20		\$ 2,949.78
State Pool Investment		0.10 0.01	0.11
Levied Revenue Earned			
	103557	69.65	1,716.52
	103586	119.31	
	103609	204.41	
	103652	12.54	
	103716	51.08	
	103821	1,000.33	
	103836	148.87	
	103849	110.33	
Check#	47433	(2,949.78)	(2,949.78)
Journal Entries		-	
Ending Balance	Sep-20		<u>\$ 1,716.63</u>

Sonoita Fire District T52-2063
Sonoita-Elgin Fire District

Please contact Patty Ibarra Ext 7966
if there are any questions or problems





Pima County Treasurer

Sonoita-Elgin Fire District

ARMS # 507200, TCMS String: 500.50720.10.10000.10000
Remittance of Revenue Collected for the Period: SEP-2020
As of OCT 15, 2020

RECEIVED of Beth Ford, Pima County Treasurer, check in the amount of

\$ 17,085.41

Real Estate Taxes	Amount
Tax Year 2007	-
Tax Year 2020	14,702.01
Tax Year 2019	98.15
Tax Year 2018	-
Tax Year 2017	-
Tax Year 2016	-
Tax Year 2015	-
Tax Year 2014	-
Tax Year 2013	-
Tax Year 2012	-
Tax Year 2011	-
Tax Year 2010	-
Tax Year 2009	-
Tax Year 2008	-
Subtotal Real Estate Taxes	14,800.16

Personal Property Taxes Collected	Amount
Tax Year 2007	-
Tax Year 2020	-
Tax Year 2019	-
Tax Year 2018	-
Tax Year 2017	-
Tax Year 2016	-
Tax Year 2015	-
Tax Year 2014	-
Tax Year 2013	-
Tax Year 2012	-
Tax Year 2011	-
Tax Year 2010	-
Tax Year 2009	-
Tax Year 2008	-
Subtotal Personal Property Taxes Collected	-

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
PURPOSE OF THE CASH FLOW FORECAST IS TO SHOW ALL CASH IN AND CASH OUT ON A MONTHLY BASIS.															
THE CUMULATIVE CASH BALANCE MUST NOT GO BELOW ZERO.															
		Actual	Actual	Actual	Actual	Actual	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
		July	August	September	October	November	December	January	February	March	April	May	June		
	2020-2021	2020	2020	2020	2020	2020	2020	2021	2021	2021	2021	2021	2021	2021	Total
1	Sonoita-Elgin Fire District														
2	Cash Flow Forecast														
3	July 1, 2020 through June 30, 2021														
4															
5		Budget													
6		2020-2021													
7															
8															
9	<u>Budgeted Revenues</u>														
10	Fire District Tax														
11	Santa Cruz County	937,762	2,950	1,717	200,469	266,575	100,526	48,053	28,463	19,198	179,485	58,400	30,359	937,762	
12	Pima County	124,044	1,583	14,800	45,179	6,249	5,049	2,625	4,990	6,537	23,441	8,949	2,782	124,044	
13	Fire District Assistance Tax														
14	Santa Cruz County	50,856					25,428						25,428	50,856	
15	Pima County	24,808	43	2,284	9,895	1,143	1,141	425	888	1,291	6,281	969	279	24,808	
16	Fire Suppression Income	35,000												35,000	
17	EMS Support	2,200		1,836									364	2,200	
18	Ambulance Revenues	270,000	18,040	17,747	27,908	14,000	22,149	20,198	23,346	28,783	38,128	15,983	17,534	270,000	
19	PPE Purchase	9,254											9,254	9,254	
20	Interest Income	800	279	18	67	67	67	67	67	67	67	18	18	800	
21	Rental Income	400			40	40	70	40	20				230	400	
22	Prior Year Carryforward	38,136											38,136	38,136	
23	Total Budgeted Revenues	1,493,260	56,919	22,340	283,558	288,034	154,430	71,408	57,773	55,876	247,402	84,320	124,366	1,493,260	
24															
25	<u>Budgeted Operating Expenses</u>														
26	Salaries	625,787	48,392	38,038	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000	52,778	625,787	
27	Sick Pay	9,400	633		855	855	855	855	855	855	855	855	1,927	9,400	
28	Vacation/Holiday	45,000	7,284	6,010	3,429	3,429	3,429	3,429	3,429	3,429	3,429	1,326	1,326	45,000	
29	Transport Stipend	78,400	5,995	5,208	6,582	6,582	6,582	6,582	6,582	6,582	6,582	6,582	8,985	78,400	
30	Payroll Taxes	30,000	2,352	1,652	3,187	3,326	3,287	3,514	2,311	2,278	1,562	1,916	2,527	30,000	
31	PSPRS	75,000	982	9,603	4,887	6,057	11,169	6,141	2,178	6,144	6,755	6,390	8,406	75,000	
32	ASRS	15,500	1,321	1,273	1,448	1,287	1,341	1,329	1,217	1,320	1,266	1,280	1,055	15,500	
33	Employee Health Insurance	71,400	5,838	6,044	5,960	5,960	5,960	5,960	5,960	5,960	5,960	5,960	9,930	71,400	
34	Physicals	8,800											8,800	8,800	
35	Workman's Compensation	34,600	9,168	3,297			6,443	9,262				6,430		34,600	
36	Clothing Allowance	8,400	457	168	191	36	36	247	3,085	8	75	1,025	3,072	8,400	
37	Training	25,217	170	2,443	162	3,741	3,708	3,658	1,659	1,003	1,930	5,292	1,451	25,217	
38	EMS Consumables	15,000	495	56	167	2,148	1,111	1,161	1,446	602	3,866	1,755	3,765	15,000	
39	Maintenance Plans	4,500											4,500	4,500	
40	Oral Hydration Fluids	1,200											1,200	1,200	
41	Fire Prevention Education	1,000	581		383								36	1,000	
42	Office Expense & Postage	10,000	73	73	241	539	487	706	1,356	236	134	951	3,465	10,000	
43	Recruitment & Retention	11,000	(45)	2,509	835	918	3,384	132	1,227	599	178	410	855	11,000	
44	Payroll Preparation	4,500	350	334	359	371	308	750	281	281	341	285	482	4,500	
45	Ambulance Billing	21,600	3,429	1,834	1,733	1,200	1,179	1,714	1,593	2,089	2,112	2,607	1,461	21,600	
46	Equipment Rental	1,800	127	127	127	127	127	127	127	127	127	127	402	1,800	
47	Internet Provider	3,300	81	218	341	299	299	299	299	218	393	300	253	3,300	
48	Bank Charges	800	57	64	98	200	37	5	41	44	59	55	98	800	

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
PURPOSE OF THE CASH FLOW FORECAST IS TO SHOW ALL CASH IN AND CASH OUT ON A MONTHLY BASIS.															
THE CUMULATIVE CASH BALANCE MUST NOT GO BELOW ZERO.															
		Actual	Actual	Actual	Actual	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	
	Budget	July	August	September	October	November	December	January	February	March	April	May	June	Total	
	2020-2021	2020	2020	2020	2020	2020	2020	2021	2021	2021	2021	2021	2021	2021	
1	Sonoita-Elgin Fire District														
2	Cash Flow Forecast														
3	July 1, 2020 through June 30, 2021														
4															
5															
6															
7															
49	Background Checks	1,200				80	80	60			180	100	700	1,200	
50	Legal Fees	7,800		6,975										6,975	
51	Accounting Fees	8,500					6,000	2,500						8,500	
52	Bookkeeper	15,000	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	15,000	
53	Telephone	14,000	1,069	1,054	1,000	1,000	1,000	1,000	2,302	1,180	1,035	1,058	1,138	14,000	
54	Batteries & Repair	3,000											3,000	3,000	
55	Computer & IT Support	4,000	862	3,538	250	250	250	250	250	250	250	250	250	6,899	
56	Streetwise & Vera Earl Tower	5,100		7,565										7,565	
57	Utilities	17,000	1,155	1,055	1,440	1,440	1,440	1,440	1,440	1,440	1,440	1,440	2,216	17,000	
58	Insurance	30,000		6,888		7,047			7,042			9,023		30,000	
59	Fuel	26,000		4,075	173	5,096	3,827	488	5,713	97	185	3,536	2,810	26,000	
60	Building Grounds & Pests	9,000	534	38	247	213	349	230	1,032	123	552	899	4,681	9,000	
61	Vehicle Maintenance	36,500	3,041	3,673	2,242	3,042	3,042	3,042	3,042	3,042	3,042	3,042	3,208	36,500	
62	Equipment Replacement	10,000					741	326		1,844	110		6,239	10,000	
63	Station & Fire Supplies	10,000	3,056	742	784	631	631	631	631	631	631	631	371	10,000	
64	Suppression Foam	3,600											3,600	3,600	
65	Interest Expense - LOC	500											500	500	
66	Computer/Radio	4,000		162									3,838	4,000	
67	Financial Stability Reserve	52,313											52,313	52,313	
68	Communication to Residents	500	235		12								254	500	
69	Dues & Subscriptions	4,000	746	196	125	342	730	214	159	765	230	321	173	4,000	
70	PPE Purchase	9,254		(241)	962								9,254	9,254	
71	Miscellaneous														
72	Capital Reserve Funds													721	
73	Apparatus P&I	80,992	80,973											80,973	
74	Ambulance P&I	23,297		22,816										22,816	
75	PPE	6,500											6,500	6,500	
76	SCBA's	9,000											9,000	9,000	
77	Other Equipment													0	
78	Total Budgeted Expenses	1,493,260	170,939	101,108	127,067	98,510	112,303	113,157	110,170	120,467	96,900	99,235	120,096	228,069	1,498,020
79															
80	Net Budgeted Revenues/Expenses		(114,020)	(78,767)	(80,231)	185,048	175,731	41,273	(38,762)	(62,694)	(41,025)	148,167	(35,777)	(103,703)	(4,760)
81															
82															

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1	Sonoita-Elgin Fire District															
2	Cash Flow Forecast															
3	July 1, 2020 through June 30, 2021															
4		Budget	Actual	Actual	Actual	Actual	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	
5		2020-2021	July 2020	August 2020	September 2020	October 2020	November 2020	December 2020	January 2021	February 2021	March 2021	April 2021	May 2021	June 2021	June 2021	
6			2020	2020	2020	2020	2020	2020	2021	2021	2021	2021	2021	2021	2021	Total
7																
83	Other Financing Sources															
84	Unbudgeted Revenue															
85	Palominas Fire District				14,625											14,625
86	Fire Suppression Excess		2,915													2,915
87	Safer Grant 2016		15,120													15,120
88	Apparatus Sales															0
89	Miscellaneous Income															0
90	Donations		100		1,000											1,100
91	Total Unbudgeted Revenue		18,135	0	15,625	0	0	0	0	0	0	0	0	0	0	33,760
92																
93	Unbudgeted Expenses															
94	Palominas FD - Chief's Salary		4,333	4,333	4,333											13,000
95	Wildland Labor		1,819		1,139											2,958
96	Wildland Expenses															0
97	Safer 2016 Expenses		7,520	7,040	6,080											20,640
98	Total Unbudgeted Expenses		13,672	11,373	11,552											36,598
99																
100	Net Unbudgeted Revenue & Expenses		4,462	(11,373)	4,073	0	0	0	0	0	0	0	0	0	0	(2,838)
101																
102	Net Overall Income (Loss)	0	(109,557)	(90,141)	(76,158)	185,048	175,731	41,273	(38,762)	(62,694)	(41,025)	148,167	(35,777)	(103,703)	(7,598)	
103																
104	Cash on Hand	761,763	645,997	555,857	479,698											~\$718,000
105																
106																
107																
108																
109																
110																
111																
112																

The Cash on Hand at September 30, 2020 was \$479,698. The Net Overall Loss is projected to be \$7,598 at fiscal year end. Since both balances are not positive so there is potentially an adverse impact on operations or liquidity of the district to report to the county Board of Supervisors. Cash on Hand at June 30, 2021 is projected to be approximately \$718,000. The Net Unbudgeted Revenues & Expenses could create income or loss at year end depending on what happens during the year. Spending should be carefully monitored the remainder of the fiscal year.