

# SEFD Board Packet

---

26 September 2016

- Agenda
- Minutes - 22 Aug 2016
- Call Load
- Reconciliation & Review sheet
- Balance Sheet
- P & L
- Approval of Financial Documents
- Reconciliation Signature page
- Chase Bank Reconciliation
- National Bank Reconciliation
- Hughes Reconciliation detail
  - Main Share
  - Checking
  - High-yield
  - Premium Yield

## Miscellaneous

---

- Pima County Monthly Tax Report
- Santa Cruz County Monthly Tax Report
- Cash Flow Forecast

**Governing Board Meeting Agenda**

**PURSUANT TO A.R.S. §38.431.02**

Notice is hereby given to the general public that the Sonoita-Elgin Fire District (SEFD) administrator (*SEFD is governed by an administrator pursuant to A.R.S. §48-803.B*) will hold a meeting on Monday, September 26, 2016. The meeting will be held at the SEFD fire station, located at 3173 N. Highway 83, Sonoita, AZ. The meeting is open to the general public and will begin at 6:00 p.m. local time.

**AGENDA:**

- A. Call to Order.
- B. Pledge of Allegiance.

The following agenda items are scheduled for consideration by the SEFD administrator at the board meeting. Action or decisions may or may not be taken on any or all items. Agenda items may or may not be considered in the order listed:

1. Review and approval of the governing board meeting minutes of August 22, 2016 (SEFD #16-033).
2. Report from the Fire Chief regarding the provision of fire and EMS to the SEFD; management and supervision of the SEFD; and any related items concerning community safety including but not limited to the following items (SEFD #n/a):
  - a) Firefighter Oath of Office
  - b) Response and service report.
  - c) Status of grants.
  - d) Fire code and inspection items.
  - e) Current community events.
  - f) Rosemont mine.
  - g) Apparatus update.

**Call to the Public.**

*A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.*

3. Monthly financial reports and consideration of district financial matters pursuant to A.R.S. §48-807:

a) Review and approval of monthly financial reports for August 2016 to include: reconciled balance sheet accounts; updated cash flow projections; month end fund statements; and month end reports of financial institutions in which the SEFD maintains an account (SEFD #16-034).

4. Review and consideration of a revised SEFD Capital Improvement Plan / Replacement Schedule for facilities, fire apparatus, emergency response and associated fleet vehicles (SEFD #16-035).

Sonoita-Elgin Fire District  
September 26, 2016

5. Consideration of adopting Resolution #16-002 for the purpose of declaring volunteer staff for worker's compensation insurance coverage (SEFD #16-036).

6. Consideration of acquiring an ambulance unit which includes the following actions (SEFD # 16-037):

- a) Authorizing John Flynn, in his capacity as Administrator to execute all the documents necessary or reasonably required to complete the acquisition of the Ambulance; AND;
- b) Execute lease-purchase financing agreement with National Bank of Arizona for the purpose of acquiring the ambulance; AND;
- c) On documents requiring two signatures that Fire Chief Joseph DeWolf is authorized to sign in his capacity as Fire Chief.

7. Adjourn.

**NOTICE:** The Sonoita-Elgin Fire District administrator may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any of the above agenda items pursuant to A.R.S.§38-431.03(A)(3).

Governing board members may attend telephonically.

The undersigned hereby attests that a copy of this meeting agenda was duly posted at the following locations:

- a) SEFD fire station - 3173 N. Highway 83, Sonoita, AZ
- b) Sonoita Post Office – 3166 N. Highway 83, Suite 1, Sonoita, AZ
- c) Santa Cruz County Offices – 3147 N Highway 83, Sonoita, AZ

Governing board meeting agenda dated and posted: September 23, 2016.

At: 1300 p.m. Local Time

By: *Katie L. Goodwin* Katie L. Goodwin, Admin

7. Adjourn.



**Sonoita-Elgin Fire District  
Governing Board Meeting Agenda  
SEFD August 22, 2016**

**Call to Order.**

**Pledge of Allegiance.**

**Review and approval of the governing board meeting minutes of July 25, 2016 –**  
Approved tonight by John Flynn, Administrator.

**Report from the Fire Chief -** Chief De Wolf presented the monthly run report, updated our grant status (denied the Lifepak grant), workman's compensation update. Chief also mentioned the great turnout for the arrival of our new engine.

**Call to the Public.**

**Susan Jenkins –** I'm asking you to when you hit items 4 and 5, I went back and looked at the comparison of the capital expenditure plan of 15/16 and 16/17 that's posted on the website, and facility improvement 15/16 was allocated \$182,500 actual was \$183,515 so was that for the new building, could you address that please. And on the adopted budget there was only a \$9,000 building, grounds and pests listed in the budget, now I realize there are additional parts, but I could not find anything else that addresses building maintenance. If we have issues with leaky roofs, leaky windows, bad front doors etc., and so forth, it seems like that should have gone into the budget, I mean that's not something that happened yesterday.

**Peter Firos –** My question is about elections, I know it's a little bit early. I'd like to know how many candidates we have for the election, who they are and if we can get them posted on the website.

**Peggie Wagoner –** Peggie didn't have any comments, but presented Mr. Flynn with a photo of the arrival of our new apparatus, Engine 822.

**Sue Archibald –** Speaking of candidates – you mentioned you 'd have a meeting for the candidates ; there are two candidate forums coming up, just want to get that into the minutes.

**Monthly financial reports –** Vicki Rutter presented the financial reports of the fire district. Administrator Flynn had no questions. Financial reports of SEFD were accepted as presented by Ms Rutter.

**Review and consideration of a revised SEFD Capital Improvement Plan / Replacement Schedule for facilities, fire apparatus, emergency response and associated fleet vehicles –** John Flynn, Administrator. There is a set of documents at the back, spreadsheets. We've been talking about capital expenses and capital improvements since I got here. There was a lot of work done before I got here by the board chair, Mr. Izzo and Chief, and they set out a number of high-priority items for the district to resolve, one being the replacement of the type one engine, crew quarters, meeting room area. You're seeing the results of that now, the meeting room/training room, new engine, crew quarters – getting the crews out of the trailers. We've got that done. So, when I looked back through the old schedules, facilities and equipment are older, we've deferred a lot of maintenance, we haven't really accounted much for depreciation and we have a fairly

**Sonoita-Elgin Fire District  
Governing Board Meeting Agenda  
SEFD August 22, 2016**

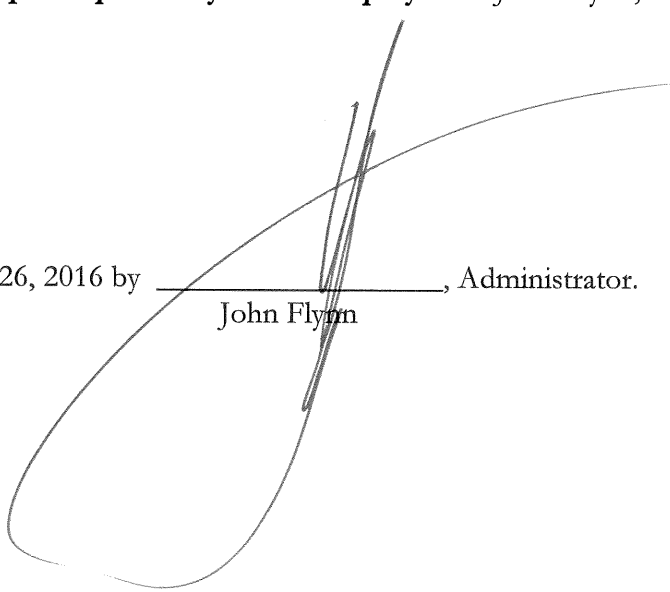
significant unrestricted fund balance. That being said we still need a significant amount of cash to go through the first part of the year so we don't have to draw on the line of credit so I was looking for – with the cash – how do we get efficient, effective apparatus, equipment, facility, crews who deliver services – how do we get the best bang for the buck without running the tax rate up.

**Consideration of reallocating funds previously allocated for fire apparatus purchase to fund deferred facility maintenance projects including but not limited to fire station roof replacement; fire station bay door replacement; and fire station window replacement** - John Flynn, Administrator -

**Consideration of authorizing AXA Equitable Life Insurance Company to establish a 457 b savings program for voluntary participation by SEFD employees** – John Flynn, Administrator –

**Adjourn** –

Minutes were approved on September 26, 2016 by \_\_\_\_\_, Administrator.  
John Flynn



# Monthly Call Load Aug

50	Runs
36	Day
14	Night
07	Simultaneous Runs
00	Motor Vehicle Crash
31	Medical
04	Wildland
11	Public Assist
02	Structure Fire
00	Vehicle Fire
02	Helicopter
11	District Transports
03	Out of District
08	Patient Refusal
05	Burn Permit

2016 YTM – 238 + 80 = 319
2015 Total Runs – 364 + 137 = 501
2014 Total Runs – 333 + 127 = 460
2013 Total Runs – 373 + 78 = 457
2012 Total Runs – 387 + 86 = 473
2011 Total Runs – 425 + 112 = 537
Simultaneous Runs
2016 – 047
2015 - 066
2014 - 079
2013 - 116
2012 – 118
Year to Month Ambulance / Helicopter Transports
Helicopter – 017
District Ambulance – 071
Out of District Ambulance - 040

**SEFD**  
**Balance Sheet**  
**As of August 31, 2016**

			Aug 31, 16
<b>ASSETS</b>			
Current Assets			
Checking/Savings			
		Chase - Checking	1,444.56
		Chase - Savings	34,792.05
		National Bank Money Market	109,906.62
		Hughes Premium Yield	306,236.93
		Hughes High Yield	2,247.46
		1002 · Hughes Checking	14,307.08
		Hughes Main Share	57.23
		SCC Treasurer	2,630.84
		Pima Co. Treasurer	1,331.83
		Petty Cash	700.00
		<b>Total Checking/Savings</b>	<b>473,654.60</b>
		<b>Total Current Assets</b>	<b>473,654.60</b>
Fixed Assets			
		Vehicles	361,899.00
		<b>Total Fixed Assets</b>	<b>361,899.00</b>
<b>TOTAL ASSETS</b>			<b>835,553.60</b>
<b>LIABILITIES &amp; EQUITY</b>			
Liabilities			
Long Term Liabilities			
		National Bank - Apparatus Loan	518,067.00
		<b>Total Long Term Liabilities</b>	<b>518,067.00</b>
		<b>Total Liabilities</b>	<b>518,067.00</b>
Equity			
		30000 · Fund Balance - Unrestricted	273,349.20
		Board Designated - PPE	53,750.00
		Board Designated-Def.Bldg.Maint	99,065.00
		Restricted - Life Pac Donation	5,000.00
		32000 · PY Balance	52,857.49
		Net Income	-166,535.09
		<b>Total Equity</b>	<b>317,486.60</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>			<b>835,553.60</b>



**SEFD**  
**Profit & Loss Budget Performance**  
**August 2016**

			Aug 16	Jul - Aug 16	YTD Budget	% of Budget
<b>Income</b>						
	<b>Taxes</b>					
		<b>Santa Cruz County</b>	2,630.72	4,988.45	779,154.00	0.64%
		<b>Pima County</b>	1,158.12	4,299.44	125,644.00	3.42%
	<b>Total Taxes</b>		3,788.84	9,287.89	904,798.00	1.03%
<b>Special Assessments</b>						
		<b>FDAT - Santa Cruz</b>	0.00	0.00	41,123.00	0.0%
		<b>FDAT - Pima County</b>	172.16	387.42	22,577.00	1.72%
	<b>Total Special Assessments</b>		172.16	387.42	63,700.00	0.61%
<b>Charges for Services</b>						
		<b>Fire Suppression</b>				
		apparatus	684.70	2,383.25		
		Labor	483.29	1,372.57		
		Fire Suppression - Other	0.00	0.00	30,000.00	0.0%
	<b>Total Fire Suppression</b>		1,167.99	3,755.82	30,000.00	12.52%
		<b>EMS Support</b>	0.00	0.00	2,200.00	0.0%
		<b>Ambulance</b>	19,110.61	33,138.72	225,000.00	14.73%
	<b>Total Charges for Services</b>		20,278.60	36,894.54	257,200.00	14.35%
	<b>Fuels Grant 2016</b>		2,295.00	20,391.98		
	<b>Contributions</b>					
		<b>Donation</b>	0.00	250.00	5,200.00	4.81%
		<b>Fundraising Events</b>	0.00	0.00	3,600.00	0.0%
	<b>Total Contributions</b>		0.00	250.00	8,800.00	2.84%
<b>Interest Income</b>						
		<b>Money Market/CD's</b>	16.85	234.31	700.00	33.47%
		<b>Santa Cruz</b>	0.12	0.56		
		<b>Pima County</b>	1.55	5.51		
	<b>Total Interest Income</b>		18.52	240.38	700.00	34.34%
	<b>Rental Income</b>		0.00	120.00	400.00	30.0%
	<b>Misc. Income</b>		0.00	3.00		
	<b>Prior Year Carryforward</b>		0.00	0.00	34,159.00	0.0%
<b>Total Income</b>			26,553.12	67,575.21	1,269,757.00	5.32%
			26,553.12	67,575.21	1,269,757.00	5.32%
<b>Expense</b>						
<b>Payroll Expenses</b>						
		<b>5101 · Salaries</b>				
		5102 Community Paramedic	7,228.71	14,017.06		
		Other Services	1,000.00	2,000.00	12,000.00	16.67%
		5101 · Salaries - Other	46,956.12	86,690.98	538,217.00	16.11%
	<b>Total 5101 · Salaries</b>		55,184.83	102,708.04	550,217.00	18.67%
		<b>5105 · Vacation/Holiday W-2</b>	1,612.88	7,086.88	45,951.00	15.42%
		<b>5107 · Coverage 1099</b>	0.00	0.00	3,500.00	0.0%

**SEFD**  
**Profit & Loss Budget Performance**  
**August 2016**

		Aug 16	Jul - Aug 16	YTD Budget	% of Budget
	5109 · Stipend Transport 1099	5,830.00	11,350.00	58,400.00	19.44%
	5110 · Weekend Stipend	800.00	1,520.00	20,000.00	7.6%
	<b>Total Payroll Expenses</b>	<b>63,427.71</b>	<b>122,664.92</b>	<b>678,068.00</b>	<b>18.09%</b>
	<b>Employee Benefits</b>				
	5121 · Payroll Taxes	2,953.79	5,392.97	22,000.00	24.51%
	5122 · CopperPoint	2,558.89	2,558.89	35,000.00	7.31%
	5123 · PSPRS	193.82	4,585.73	70,000.00	6.55%
	5124 · ASRS	-38.08	452.72	5,500.00	8.23%
	5125 · Employee Health Insurance	4,714.14	9,428.27	43,200.00	21.83%
	5127 · AFLAC	245.18	0.00		
	Physicals/Exams	0.00	1,120.00	8,800.00	12.73%
	Clothing Allowance	540.25	540.25	8,400.00	6.43%
	<b>Total Employee Benefits</b>	<b>11,167.99</b>	<b>24,078.83</b>	<b>192,900.00</b>	<b>12.48%</b>
	<b>Training &amp; Prevention</b>				
	Training	-140.00	6,780.00	20,000.00	33.9%
	Chief Education	226.81	453.62	3,400.00	13.34%
	EMS Consumables	1,206.95	2,086.85	15,000.00	13.91%
	Maintenance Plans	0.00	3,650.88	4,500.00	81.13%
	Oral Hydration Fluids	0.00	0.00	1,200.00	0.0%
	Fire Prevention Education	0.00	0.00	1,500.00	0.0%
	<b>Total Training &amp; Prevention</b>	<b>1,293.76</b>	<b>12,971.35</b>	<b>45,600.00</b>	<b>28.45%</b>
	<b>Administration</b>				
	Office Expense & Postage	1,698.35	2,364.73	10,000.00	23.65%
	5115 · Recruitment & Retention	989.64	625.62	11,000.00	5.69%
	Payroll Preparation	292.95	590.50	4,500.00	13.12%
	Aero Med Billing	1,121.16	2,111.59	18,000.00	11.73%
	Equipment Rental	323.92	323.92	2,300.00	14.08%
	Internet Provider	200.30	200.30	2,000.00	10.02%
	Bank Charges	47.12	92.90	800.00	11.61%
	Background checks	0.00	300.00	1,200.00	25.0%
	<b>Total Administration</b>	<b>4,673.44</b>	<b>6,609.56</b>	<b>49,800.00</b>	<b>13.27%</b>
	<b>Professional Services</b>				
	Administrator	0.00	0.00	9,000.00	0.0%
	Legal Fees	183.75	326.75	2,500.00	13.07%
	Accounting	0.00	0.00	8,000.00	0.0%
	Special Election	0.00	0.00	10,000.00	0.0%
	<b>Total Professional Services</b>	<b>183.75</b>	<b>326.75</b>	<b>29,500.00</b>	<b>1.11%</b>
	<b>Utilities &amp; Communications</b>				
	Telephone	677.43	1,487.72	9,000.00	16.53%
	Batteries & Repair	178.92	360.77	3,000.00	12.03%
	Computer/IT Support	0.00	1,144.01	2,000.00	57.2%
	Dispatch Service	0.00	0.00	5,500.00	0.0%

**SEFD**  
**Profit & Loss Budget Performance**  
**August 2016**

		Aug 16	Jul - Aug 16	YTD Budget	% of Budget
	Utilities	1,319.27	2,870.30	17,000.00	16.88%
	<b>Total Utilities &amp; Communications</b>	<b>2,175.62</b>	<b>5,862.80</b>	<b>36,500.00</b>	<b>16.06%</b>
	<b>Insurance</b>				
	Liability	7,085.00	7,085.00	30,000.00	23.62%
	<b>Total Insurance</b>	<b>7,085.00</b>	<b>7,085.00</b>	<b>30,000.00</b>	<b>23.62%</b>
	<b>WFHF-317</b>				
	Equipment	1,498.42	2,988.40		
	5155 · Labor	16,555.78	31,166.34		
	<b>Total WFHF-317</b>	<b>18,054.20</b>	<b>34,154.74</b>		
	<b>Repairs &amp; Maintenance</b>				
	Fuel	329.79	841.15	27,000.00	3.12%
	<b>Buildings &amp; Grounds &amp; Pests</b>	<b>2,327.45</b>	<b>2,428.77</b>	<b>9,000.00</b>	<b>26.99%</b>
	<b>Vehicle Maintenance</b>	<b>8,789.61</b>	<b>14,357.10</b>	<b>40,000.00</b>	<b>35.89%</b>
	<b>Equipment Replacement</b>	<b>988.22</b>	<b>1,138.22</b>	<b>6,000.00</b>	<b>18.97%</b>
	<b>Station/Fire Supplies</b>	<b>107.11</b>	<b>197.49</b>	<b>6,000.00</b>	<b>3.29%</b>
	<b>Suppression Foam</b>	<b>0.00</b>	<b>0.00</b>	<b>2,600.00</b>	<b>0.0%</b>
	<b>Total Repairs &amp; Maintenance</b>	<b>12,542.18</b>	<b>18,962.73</b>	<b>90,600.00</b>	<b>20.93%</b>
	<b>Interest Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>	<b>0.0%</b>
	<b>Capital Outlay</b>				
	Apparatus Restricted	966.25	966.25	50,000.00	1.93%
	Capital Reserve	0.00	0.00	54,289.00	0.0%
	PPE Restricted	0.00	0.00	3,500.00	0.0%
	Computers	0.00	0.00	4,000.00	0.0%
	<b>Total Capital Outlay</b>	<b>966.25</b>	<b>966.25</b>	<b>111,789.00</b>	<b>0.86%</b>
	<b>Other Expenditures</b>				
	Communication to Residents	0.00	0.00	500.00	0.0%
	Membership Dues & Subscriptions	327.37	427.37	4,000.00	10.68%
	<b>Total Other Expenditures</b>	<b>327.37</b>	<b>427.37</b>	<b>4,500.00</b>	<b>9.5%</b>
	Miscellaneous - allocate	150.00	0.00		
	<b>Total Expense</b>	<b>122,047.27</b>	<b>234,110.30</b>	<b>1,269,757.00</b>	<b>18.44%</b>
		<b>-95,494.15</b>	<b>-166,535.09</b>	<b>0.00</b>	<b>100.0%</b>



Administrative Review of June 2016 Financial Documents  
Sonoita-Elgin Fire District Board of Directors Meeting  
3173 Hwy 83, Sonoita, AZ  
26 September 2016  
6 p.m.

Approval of Financial Documents as presented to the Administrator of the Sonoita-Elgin Fire District for the month of August, 2016.

I, John Flynn, Administrator for the Sonoita-Elgin Fire District, hereby acknowledge that I have reviewed and accepted the financial reports as presented by the Management of the Sonoita-Elgin Fire District.

\_\_\_\_\_  
John Flynn, Administrator



SONOITA-ELGIN FIRE DISTRICT

RECONCILIATION & REVIEW

August 2016

Bank Statements (Hughes Federal Credit Union, Chase, & National Bank)

Reconciled by *Dianna Rutter*

Date of reconciliation *9-7-16 and 9-13-16*

12:56 PM

09/13/16

**SEFD**  
**Reconciliation Detail**  
Hughes Main Share, Period Ending 08/31/2016

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						57.23
Cleared Balance						57.23
Register Balance as of 08/31/2016						57.23
Ending Balance						57.23

*UL*  
*9-13-16*

**SEFD**  
**Reconciliation Detail**  
**1002 - Hughes Checking, Period Ending 08/31/2016**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						17,744.16
<b>Cleared Transactions</b>						
<b>Checks and Payments - 38 items</b>						
Check	6/29/2016	1525	Canyon State Wireless	X	-344.75	-344.75
Check	7/29/2016	10486	Mark Allen Bennett	X	-2,125.68	-2,470.43
Check	7/29/2016	1532	Simpson Computer Services	X	-1,144.01	-3,614.44
Check	7/29/2016	1531	WellAmerica	X	-1,120.00	-4,734.44
Check	7/29/2016	10487	Burns Alexander	X	-1,026.98	-5,761.42
Check	7/29/2016	10488	Deforest Jade	X	-990.35	-6,751.77
Check	7/29/2016	10478	Ruppel Jacob	X	-800.65	-7,552.42
Check	7/29/2016	10479	Atencio Zane	X	-800.00	-8,352.42
Check	7/29/2016	10483	McGonigle Michael	X	-800.00	-9,152.42
Check	7/29/2016	10473	Finch Justin	X	-755.93	-9,908.35
Check	7/29/2016	10475	Messmer Ethan	X	-707.39	-10,615.74
Check	7/29/2016	10474	McFarland Justin	X	-690.56	-11,306.30
Check	7/29/2016	10481	Jensen Michael	X	-640.00	-11,946.30
Check	7/29/2016	10477	Putnam Cody	X	-587.31	-12,533.61
Check	7/29/2016	10472	Sink Laura	X	-569.33	-13,102.94
Check	7/29/2016	1534	Arizona State Retirement System	X	-538.38	-13,641.32
Check	7/29/2016	10484	Silverwind Kenneth	X	-320.00	-13,961.32
Check	7/29/2016	10476	Ogle Matthew	X	-310.65	-14,271.97
Check	7/29/2016	1533	Arizona Dept. of Public Safety	X	-300.00	-14,571.97
Check	7/29/2016	10480	Balmer Michael	X	-221.64	-14,793.61
Check	7/29/2016	1530	Sonoita Valley Water Co., Inc.	X	-179.59	-14,973.20
Check	7/29/2016	10485	Trumpinski Benjamin	X	-160.00	-15,133.20
Check	7/29/2016	10482	LaGosh Nicole	X	-160.00	-15,293.20
General Journal	8/15/2016	Alloca...		X	-18,646.13	-33,939.33
General Journal	8/15/2016	Alloca...		X	-6,251.77	-40,191.10
Check	8/15/2016	10495	Mark Allen Bennett	X	-2,125.68	-42,316.78
Check	8/15/2016	10496	Burns Alexander	X	-995.22	-43,312.00
Check	8/15/2016	10497	Deforest Jade	X	-810.43	-44,122.43
Check	8/15/2016	10492	Messmer Ethan	X	-750.69	-44,873.12
Check	8/15/2016	10491	McFarland Justin	X	-742.85	-45,615.97
Check	8/15/2016	10490	Finch Justin	X	-686.20	-46,302.17
Check	8/15/2016	10494	Putnam Cody	X	-559.51	-46,861.68
Check	8/15/2016	10493	Ogle Matthew	X	-518.35	-47,380.03
Check	8/15/2016	10489	Sink Laura	X	-462.15	-47,842.18
General Journal	8/15/2016	Alloca...		X	-138.42	-47,980.60
General Journal	8/31/2016	Adjus...		X	-24,444.50	-72,425.10
General Journal	8/31/2016	Adjus...		X	-7,772.15	-80,197.25
General Journal	8/31/2016	Adjus...		X	-154.53	-80,351.78
<b>Total Checks and Payments</b>					<b>-80,351.78</b>	<b>-80,351.78</b>
<b>Deposits and Credits - 10 items</b>						
Deposit	8/1/2016			X	2.50	2.50
Deposit	8/4/2016			X	2,095.11	2,097.61
Deposit	8/4/2016			X	2,179.49	4,277.10
Deposit	8/5/2016			X	1,191.00	5,468.10
Deposit	8/8/2016			X	873.71	6,341.81
Transfer	8/11/2016			X	35,000.00	41,341.81
Deposit	8/15/2016			X	626.84	41,968.65
Deposit	8/23/2016			X	544.49	42,513.14
Transfer	8/29/2016			X	45,000.00	87,513.14
Deposit	8/31/2016			X	140.00	87,653.14
<b>Total Deposits and Credits</b>					<b>87,653.14</b>	<b>87,653.14</b>
<b>Total Cleared Transactions</b>					<b>7,301.36</b>	<b>7,301.36</b>
<b>Cleared Balance</b>					<b>7,301.36</b>	<b>25,045.52</b>

*UL*  
*9-13-16*

**SEFD**  
**Reconciliation Detail**  
**1002 - Hughes Checking, Period Ending 08/31/2016**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 21 items</b>						
Check	7/31/2015	10170	Burns Alexander		-126.17	-126.17
Check	1/15/2016	10271	Cleveland Robert		-162.30	-288.47
Check	2/29/2016	10331	Valdez John		-177.58	-466.05
Check	4/13/2016	1501	AZ Center for Fire Service Excellence		-25.00	-491.05
Check	8/31/2016	10511	Mark Allen Bennett		-2,147.76	-2,638.81
Check	8/31/2016	10512	Burns Alexander		-995.21	-3,634.02
Check	8/31/2016	10502	Ogle Matthew		-826.91	-4,460.93
Check	8/31/2016	10500	McFarland Justin		-738.50	-5,199.43
Check	8/31/2016	10513	Deforest Jade		-662.70	-5,862.13
Check	8/31/2016	10503	Putnam Cody		-657.89	-6,520.02
Check	8/31/2016	10501	Messmer Ethan		-647.76	-7,167.78
Check	8/31/2016	10509	Trumpinski Benjamin		-640.00	-7,807.78
Check	8/31/2016	10498	Sink Laura		-515.73	-8,323.51
Check	8/31/2016	10505	Jensen Michael		-480.00	-8,803.51
Check	8/31/2016	10499	Finch Justin		-434.93	-9,238.44
Check	8/31/2016	10506	LaGosh Nicole		-320.00	-9,558.44
Check	8/31/2016	10510	Windsor Brian		-320.00	-9,878.44
Check	8/31/2016	10507	Newham Chase		-320.00	-10,198.44
Check	8/31/2016	1535	Grace Estell		-300.00	-10,498.44
Check	8/31/2016	10508	Silverwind Kenneth		-160.00	-10,658.44
Check	8/31/2016	10504	Hirales Rafael		-80.00	-10,738.44
Total Checks and Payments					-10,738.44	-10,738.44
Total Uncleared Transactions					-10,738.44	-10,738.44
Register Balance as of 08/31/2016					-3,437.08	14,307.08
<b>New Transactions</b>						
<b>Checks and Payments - 5 items</b>						
Check	9/6/2016	1537	The Supply Cache Inc.		-754.50	-754.50
Check	9/6/2016	1536	Elgin PTC		-20.00	-774.50
Check	9/7/2016	1538	PSPRS		-5,157.73	-5,932.23
Check	9/7/2016	1539	Arizona State Retirement System		-519.38	-6,451.61
Check	9/12/2016	1540	Jon Buonaccorsi		-279.37	-6,730.98
Total Checks and Payments					-6,730.98	-6,730.98
<b>Deposits and Credits - 2 items</b>						
Deposit	9/7/2016				855.37	855.37
Deposit	9/8/2016				379.95	1,235.32
Total Deposits and Credits					1,235.32	1,235.32
Total New Transactions					-5,495.66	-5,495.66
<b>Ending Balance</b>					<b>-8,932.74</b>	<b>8,811.42</b>



12:52 PM

09/13/16

**SEFD**  
**Reconciliation Detail**  
Hughes High Yield, Period Ending 08/31/2016

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						2,247.46
Cleared Balance						2,247.46
Register Balance as of 08/31/2016						2,247.46
Ending Balance						2,247.46

*UR*  
*9-13-16*

1:19 PM

09/13/16

**SEFD**  
**Reconciliation Detail**  
 Hughes Premium Yield, Period Ending 08/31/2016

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						166,236.93
<b>Cleared Transactions</b>						
<b>Checks and Payments - 2 items</b>						
Transfer	8/11/2016			X	-35,000.00	-35,000.00
Transfer	8/29/2016			X	-45,000.00	-80,000.00
<b>Total Checks and Payments</b>					-80,000.00	-80,000.00
<b>Deposits and Credits - 1 item</b>						
Check	7/29/2016	551	Sonoita-Elgin Fire District	X	80,000.00	80,000.00
<b>Total Deposits and Credits</b>					80,000.00	80,000.00
<b>Total Cleared Transactions</b>					0.00	0.00
<b>Cleared Balance</b>					0.00	166,236.93
<b>Uncleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Check	8/31/2016	556			140,000.00	140,000.00
<b>Total Deposits and Credits</b>					140,000.00	140,000.00
<b>Total Uncleared Transactions</b>					140,000.00	140,000.00
<b>Register Balance as of 08/31/2016</b>					140,000.00	306,236.93
<b>Ending Balance</b>					<b>140,000.00</b>	<b>306,236.93</b>

*UR*  
*9-13-16*

**SEFD**  
**Reconciliation Detail**  
**National Bank Money Market, Period Ending 08/31/2016**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						156,833.17
<b>Cleared Transactions</b>						
<b>Checks and Payments - 2 items</b>						
Check	7/29/2016	551	Sonoita-Elgin Fire District	X	-80,000.00	-80,000.00
Check	8/20/2016	552	HME, Inc.	X	-361,899.00	-441,899.00
Total Checks and Payments					-441,899.00	-441,899.00
<b>Deposits and Credits - 10 items</b>						
Deposit	8/1/2016			X	317.50	317.50
Deposit	8/1/2016			X	1,167.99	1,485.49
Deposit	8/4/2016			X	398.84	1,884.33
Deposit	8/8/2016			X	2,321.68	4,206.01
Deposit	8/15/2016			X	2,121.43	6,327.44
Deposit	8/15/2016			X	2,295.00	8,622.44
General Journal	8/15/2016	Loan		X	518,067.00	526,689.44
Deposit	8/17/2016			X	5,662.44	532,351.88
Deposit	8/24/2016			X	2,610.32	534,962.20
Deposit	8/31/2016			X	10.25	534,972.45
Total Deposits and Credits					534,972.45	534,972.45
Total Cleared Transactions					93,073.45	93,073.45
Cleared Balance					93,073.45	249,906.62
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Check	8/31/2016	556			-140,000.00	-140,000.00
Total Checks and Payments					-140,000.00	-140,000.00
Total Uncleared Transactions					-140,000.00	-140,000.00
Register Balance as of 08/31/2016					-46,926.55	109,906.62
<b>New Transactions</b>						
<b>Deposits and Credits - 3 items</b>						
Deposit	9/2/2016				8,365.45	8,365.45
Deposit	9/2/2016				8,587.11	16,952.56
Deposit	9/7/2016				2,890.17	19,842.73
Total Deposits and Credits					19,842.73	19,842.73
Total New Transactions					19,842.73	19,842.73
<b>Ending Balance</b>					<b>-27,083.82</b>	<b>129,749.35</b>

*UR  
9-11-16*

**SEFD**  
**Reconciliation Detail**  
**Chase - Checking, Period Ending 08/31/2016**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						12,072.99
<b>Cleared Transactions</b>						
<b>Checks and Payments - 41 items</b>						
Check	7/29/2016	1176	Pima Community College	X	-7,060.00	-7,060.00
Check	7/29/2016	1173	Health Net of Arizona	X	-5,636.98	-12,696.98
Check	7/29/2016	1178	Brake Max Corporate LLC	X	-5,224.30	-17,921.28
Check	7/29/2016	1177	PSPRS	X	-3,665.15	-21,586.43
Check	7/29/2016	1168	Vicki J. Rutter, CPA	X	-1,000.00	-22,586.43
Check	7/29/2016	1167	Arizona Dept. of Health Services	X	-500.00	-23,086.43
Check	7/29/2016	1172	Verizon Wireless	X	-489.79	-23,576.22
Check	7/29/2016	1174	SecureCare Dental	X	-407.83	-23,984.05
Check	7/29/2016	1170	Ace Hardware	X	-371.68	-24,355.73
Check	7/29/2016	1175	CenturyLink	X	-320.50	-24,676.23
Check	7/29/2016	1166	Sun Lakes Fire District	X	-150.00	-24,826.23
Check	7/29/2016	1165	Advantage Medical & Oxygen Sup.	X	-105.00	-24,931.23
Check	7/29/2016	1171	Pima County Fire Chief's Assn.	X	-100.00	-25,031.23
Check	7/29/2016	1169	Truly Nolen of America, Inc.	X	-40.00	-25,071.23
Check	8/15/2016	1179	PSPRS	X	-4,396.10	-29,467.33
Check	8/15/2016	1195	Freightliner of Arizona	X	-1,400.30	-30,867.63
Check	8/15/2016	1197	Sulpher Springs Valley Electric Co-op	X	-1,132.04	-31,999.67
Check	8/15/2016	1192	AERO Med Claims	X	-1,121.16	-33,120.83
Check	8/15/2016	1203	Boundtree Medical	X	-1,081.95	-34,202.78
Check	8/15/2016	1191	Keith Brighton	X	-1,054.24	-35,257.02
Check	8/15/2016	1204	Aetna	X	-778.00	-36,035.02
Check	8/15/2016	1184	Quill Corporation	X	-689.81	-36,724.83
Check	8/15/2016	1188	Fire Fighter's Cancer Insurance	X	-600.00	-37,324.83
Check	8/15/2016	1180	Arizona State Retirement System	X	-442.32	-37,767.15
Check	8/15/2016	1199	GALLS, LLC	X	-378.19	-38,145.34
Check	8/15/2016	1186	Voyager Fleet Systems Inc.	X	-279.30	-38,424.64
Check	8/15/2016	1200	Aflac	X	-245.18	-38,669.82
Check	8/15/2016	1183	GreatAmerica Financial Svcs.	X	-196.71	-38,866.53
Check	8/15/2016	1194	Sidney Lex Felker PC	X	-183.75	-39,050.28
Check	8/15/2016	1182	Ace Hardware	X	-180.30	-39,230.58
Check	8/15/2016	1190	B & B Selectcom, Inc.	X	-178.92	-39,409.50
Check	8/15/2016	1201	Costco	X	-178.37	-39,587.87
Check	8/15/2016	1196	Trans World Network Corp.	X	-163.16	-39,751.03
Check	8/15/2016	1202	Direct TV	X	-135.98	-39,887.01
Check	8/15/2016	1193	SCC Board of Supervisors	X	-74.32	-39,961.33
Check	8/15/2016	1189	Merles Automotive Supply	X	-16.22	-39,977.55
Check	8/15/2016	1187	Kathy L. Goodwin	X	-14.92	-39,992.47
Check	8/17/2016	1205	CopperPoint	X	-2,558.89	-42,551.36
Check	8/19/2016	1206	Costco	X	-272.51	-42,823.87
Check	8/19/2016	1207	U.S. Department of Education	X	-226.81	-43,050.68
Check	8/31/2016			X	-47.12	-43,097.80
<b>Total Checks and Payments</b>					<b>-43,097.80</b>	<b>-43,097.80</b>
<b>Deposits and Credits - 7 items</b>						
Check	4/15/2016	1043	Physio Control Inc.	X	0.00	0.00
Transfer	7/30/2016			X	24,000.00	24,000.00
Transfer	8/11/2016			X	3,360.54	27,360.54
Check	8/15/2016	1198	CopperPoint	X	0.00	27,360.54
Transfer	8/16/2016			X	10,000.00	37,360.54
Transfer	8/18/2016			X	2,358.17	39,718.71
Transfer	8/31/2016			X	20,000.00	59,718.71
<b>Total Deposits and Credits</b>					<b>59,718.71</b>	<b>59,718.71</b>
<b>Total Cleared Transactions</b>					<b>16,620.91</b>	<b>16,620.91</b>
<b>Cleared Balance</b>					<b>16,620.91</b>	<b>28,693.90</b>

*UL*  
*9-7-16*

**SEFD**  
**Reconciliation Detail**  
**Chase - Checking, Period Ending 08/31/2016**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 26 items</b>						
Check	4/15/2016	1049	Peggie Wagoner		-36.00	-36.00
Check	4/29/2016	1066	George Wagoner		-260.00	-296.00
Check	5/31/2016	1102	Sonoita Elgin Fire Fighter's Association		-25.00	-321.00
Check	6/29/2016	1138	George Wagoner		-260.00	-581.00
Check	8/15/2016	1181	Cochise County Emergency Medical Service		-50.00	-631.00
Check	8/15/2016	1185	jen Huss		-15.21	-646.21
Check	8/31/2016	1208	Brake Max Corporate LLC		-6,380.55	-7,026.76
Check	8/31/2016	1224	Jones-Wilson Insurance		-6,058.00	-13,084.76
Check	8/31/2016	1217	Health Net of Arizona		-5,636.98	-18,721.74
Check	8/31/2016	1213	L.N. Curtis & Sons		-1,881.46	-20,603.20
Check	8/31/2016	1223	Jones-Wilson Insurance		-1,027.00	-21,630.20
Check	8/31/2016	1227	Vicki J. Rutter, CPA		-1,000.00	-22,630.20
Check	8/31/2016	1226	Elgin Energy, LLC		-935.00	-23,565.20
Check	8/31/2016	1215	George Wagoner		-650.00	-24,215.20
Check	8/31/2016	1212	Quill Corporation		-578.66	-24,793.86
Check	8/31/2016	1220	Aflac		-475.82	-25,269.68
Check	8/31/2016	1221	SecureCare Dental		-378.00	-25,647.68
Check	8/31/2016	1218	Verizon Wireless		-357.26	-26,004.94
Check	8/31/2016	1210	Valley Imaging Solutions		-345.79	-26,350.73
Check	8/31/2016	1219	CenturyLink		-320.17	-26,670.90
Check	8/31/2016	1222	Sonoita Valley Water Co., Inc.		-187.23	-26,858.13
Check	8/31/2016	1211	GreatAmerica Financial Svcs.		-127.21	-26,985.34
Check	8/31/2016	1209	Advantage Medical & Oxygen Sup.		-125.00	-27,110.34
Check	8/31/2016	1225	Cochise County Fire Chiefs Association		-50.00	-27,160.34
Check	8/31/2016	1216	National Volunteer Fire Council		-49.00	-27,209.34
Check	8/31/2016	1214	Truly Nolen of America, Inc.		-40.00	-27,249.34
Total Checks and Payments					-27,249.34	-27,249.34
Total Uncleared Transactions					-27,249.34	-27,249.34
Register Balance as of 08/31/2016					-10,628.43	1,444.56
<b>Ending Balance</b>					<b>-10,628.43</b>	<b>1,444.56</b>

12:28 PM

09/07/16

**SEFD**  
**Reconciliation Detail**  
Chase - Savings, Period Ending 08/31/2016

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						93,741.58
<b>Cleared Transactions</b>						
<b>Checks and Payments - 4 items</b>						
Transfer	7/30/2016			X	-24,000.00	-24,000.00
Check	8/10/2016		Chase Card Services	X	-4,953.63	-28,953.63
Transfer	8/16/2016			X	-10,000.00	-38,953.63
Transfer	8/31/2016			X	-20,000.00	-58,953.63
<b>Total Checks and Payments</b>					<u>-58,953.63</u>	<u>-58,953.63</u>
<b>Deposits and Credits - 1 item</b>						
Deposit	8/31/2016			X	4.10	4.10
<b>Total Deposits and Credits</b>					<u>4.10</u>	<u>4.10</u>
<b>Total Cleared Transactions</b>					<u>-58,949.53</u>	<u>-58,949.53</u>
<b>Cleared Balance</b>					<u>-58,949.53</u>	<u>34,792.05</u>
<b>Register Balance as of 08/31/2016</b>					<u>-58,949.53</u>	<u>34,792.05</u>
<b>Ending Balance</b>					<u><u>-58,949.53</u></u>	<u><u>34,792.05</u></u>

*UR*  
*9-7-16*



## Pima County Treasurer

Sonoita-Elgin Fire District

ARMS # 507200, TCMS String: 500.50720.10.10000.10000  
Remittance of Revenue Collected for the Period: AUG-2016  
As of September 15, 2016

RECEIVED of Beth Ford, Pima County Treasurer, check in the amount of

\$ 1,331.83

<b>Real Estate Taxes</b>	<b>Amount</b>
Tax Year 2016	101.66
Tax Year 2015	1,056.46
Tax Year 2014	-
Tax Year 2013	-
Tax Year 2012	-
Tax Year 2011	-
Tax Year 2010	-
Tax Year 2009	-
<b>Subtotal Real Estate Taxes</b>	<b>1,158.12</b>

<b>Personal Property Taxes Collected</b>	<b>Amount</b>
Tax Year 2016	-
Tax Year 2015	-
Tax Year 2014	-
Tax Year 2013	-
Tax Year 2012	-
Tax Year 2011	-
Tax Year 2010	-
Tax Year 2009	-
<b>Subtotal Personal Property Taxes Collected</b>	<b>-</b>

<b>In-Lieu Taxes Collected</b>	<b>Amount</b>
Tax Year 2014	-
Tax Year 2013	-
Tax Year 2012	-
Tax Year 2011	-
Tax Year 2010	-
Tax Year 2010	-
Tax Year 2009	-
Tax Year 2009	-
<b>Subtotal In-Lieu Taxes Collected</b>	<b>-</b>

Sonoita-Elgin Fire District

ARMS # 507200, TCMS String: 500.50720.10.10000.10000  
Remittance of Revenue Collected for the Period: AUG-2016  
As of September 15, 2016

RECEIVED of Beth Ford, Pima County Treasurer, check in the amount of

\$ 1,331.83

<b>Fire District Assistance</b>	<b>Amount</b>
Tax Year 2016	6.76
Tax Year 2015	166.12
Tax Year 2014	(0.14)
Tax Year 2013	(0.61)
Tax Year 2012	(0.02)
Tax Year 2011	0.03
Tax Year 2010	0.01
Tax Year 2009	0.01
	<hr/>
Subtotal Fire District Assistance	<u>172.16</u>
<b>Investment Income</b>	<b>Amount</b>
Interest Allocation	1.55
	<hr/>
Subtotal Investment Income	<u>1.55</u>
Grand Total	<u><u>1,331.83</u></u>



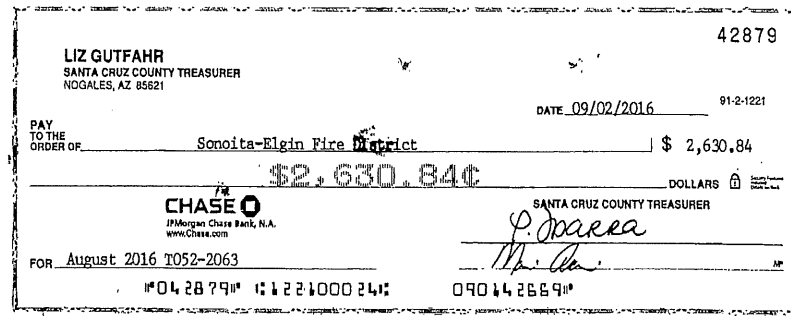
Chase Online

Tuesday, September 06, 2016

Check Details for Check Number 42879

Post Date	Amount	Account number	Routing number
2016-09-02 00:00:00.0	\$2,630.84	90142669	122100024

Check Images (Front and Back)



*you can enter  
this into chase  
checking  
in QB*

JPMorgan Chase Bank 090263 642146 910890115820

CREDITED TO ACCOUNT OF  
WITHIN NAMED PAYEE  
FOR DEPOSIT ONLY  
JPMorgan Chase Bank, N.A.

*Entered -  
Not split*

This information is provided for your convenience and does not replace your monthly account statement(s), which are the official records of your accounts and does not replace any other notice we send you.  
JPMorgan Chase Bank, N.A. Member FDIC

© 2016 JPMorgan Chase & Co.

SEFD Cash Flow Forecast

August 2016

FY2016-2017

	Budget 2016-2017	Actual July 2016	Actual August 2016	Forecast September 2016	Forecast October 2016	Forecast November 2016	Forecast December 2016	Forecast January 2017	Forecast February 2017	Forecast March 2017	Forecast April 2017	Forecast May 2017	Forecast June 2017	Forecast Total
<b>Revenues</b>														
Fire District Tax														
Santa Cruz County	779,154	2,358	2,631	805	219,821	137,609	62,119	36,284	27,423	29,824	78,786	101,462	80,032	779,154
Pima County	125,644	3,141	1,158	12,136	27,929	21,105	7,878	1,521	3,038	8,554	15,301	13,012	10,693	125,644
Fire District Assistance Tax														
Santa Cruz County	41,123							20,562					20,561	41,123
Pima County	22,577	215	172	1,803	4,855	4,706	1,030	335	819	1,146	4,131	3,282	88	22,582
Fire Suppression	30,000	2,588	1,168				24,500						22,488	50,744
EMS Support	2,200			960				275					965	2,200
Ambulance Revenues	225,000	14,028	19,111	17,197	36,405	22,262	25,222	14,362	17,556	24,016	14,560	4,854	15,427	225,000
Fundraising Events	3,600			456	435	363	836	480	590	440			350	3,600
Donations	5,200	250		10						500			4,090	5,200
Restricted Grants	0													0
Fuels Grant 2016		18,097	2,295										75,970	96,362
Interest Income	700	222	18	12	64	13	28	177	22	22	226	23		827
Rental Income	400	120		20		20	45	120		40	20	15		400
Miscellaneous Income		3												3
Prior Year Carryforward	34,159													34,159
<b>Total Revenues</b>	<b>1,269,757</b>	<b>41,022</b>	<b>26,553</b>	<b>32,439</b>	<b>290,469</b>	<b>186,078</b>	<b>121,658</b>	<b>74,116</b>	<b>49,448</b>	<b>64,542</b>	<b>113,024</b>	<b>122,998</b>	<b>230,314</b>	<b>1,386,820</b>
<b>Operating Expenses</b>														
Salaries	550,217	47,523	55,185	47,870	42,856	43,797	42,952	46,236	46,504	44,395	50,628	51,012	48,840	567,798
Wildland Labor														0
Vacation/Holiday	45,951	5,474	1,613	1,516	4,840	3,008	4,665	2,707	3,269	697	729	1,498	15,935	45,951
Coverage	3,500			300		150				300			2,713	3,463
Stipend Transport	58,400	5,520	5,830	4,940	4,800	4,500	4,425	4,812	4,725	5,887	2,475	6,675	4,661	59,250
Weekend Stipend	20,000	720	800	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	18,187
Payroll Taxes	22,000	2,439	2,954	1,275	967	1,000	1,497	2,621	3,186	3,003	2,234	2,152	1,159	24,487
Workman's Compensation	35,000		2,559						7,328		11,368	6,987	1,110	29,352
PSPRS	70,000	4,392	194	1,894	5,136	602	9,878	10,163	5,069	4,409	5,499	6,303	9,723	63,262
ASRS	5,500	491	-38	-15	441	-16	987	545	465	971	332			4,163
Health Insurance	43,200	4,469	4,959	4,020	3,375	-250	7,843	4,706	3,608	3,308	3,732	3,564	4,735	48,069
Physicals	8,800	1,120						102		1,069	4,274	54	2,181	8,800
Clothing Allowance	8,400		540	722	105	992	2,027	1,021	210	683	330	1,610		8,240
Training	20,000	6,920	-140		560	900	6,587	1,206	3,980					20,013
Chief Education	3,400	227	227	222	222	222	222	222	222	222	222	443	737	3,410
EMS Consumables	15,000	880	1,207	1,301	1,493	994	896	765	120	155	1,450	1,021	6,279	16,561
Maintenance Plans	4,500	3,651						775					74	4,500
Oral Hydration Fluids	1,200								316				884	1,200
Fire Prevention Education	1,500			209									1,291	1,500
Office Expense & Postage	10,000	667	1,699	366	337	353	569	803	948	3,466	64	849		10,121
Recruitment & Retention	11,000	-364	990	963	465	926	1,482	1,492	65	-2,369	-92	450	6,142	10,150
Payroll Preparation	4,500	298	293	250	241	239	740	381	299	296	577	280	724	4,618







# SONOITA-ELGIN FIRE DISTRICT

"PROUD PAST STRONG FUTURE"



## RESOLUTION No. 16-002

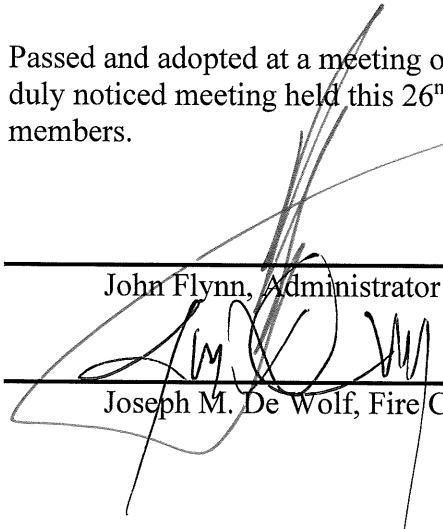
### A RESOLUTION RECOGNIZING TWO VOLUNTEER POSITIONS COVERED UNDER THE SONOITA-ELGIN FIRE DISTRICT WORKERS' COMPENSATION COVERAGE.

**WHEREAS**, the Sonoita-Elgin Fire District wishes to have two volunteer positions and that each position be covered under the Sonoita-Elgin Fire District Workers' Compensation coverage,

**NOW, THEREFORE**, the Sonoita-Elgin Fire District Board of Directors does hereby resolve that the following schedule of salaries is adopted in accordance with A.R.S. §23-901, as amended, and further that a copy of this resolution and salary schedule shall be forwarded to CopperPoint, our general insurance company.

Position	Yearly Salary Equivalent
Active Volunteer Firefighter	\$20,000.
Active Clerical Volunteer	\$4800.

Passed and adopted at a meeting of the Board of Directors of the Sonoita-Elgin Fire District at a duly noticed meeting held this 26<sup>nd</sup> day of September, 2016, by a majority of the Fire Board members.

John Flynn, Administrator	Date
	9-26-16
Joseph M. De Wolf, Fire Chief	Date