Minutes to the Study Session of the Sonoita-Elgin Fire District Board of Directors March 6, 2017 6 pm

Call to Order

Roll Call of Board Members - Venos, Archibald, Webber, Jenkins present; Bahti absent

Pledge of Allegiance

Board Study Session – This study session is being held to begin development of goals and objectives for the Chief's review of FY 2017-2018. The meeting was held at the request of Susan Archibald. Susan Jenkins asked for goals and objectives which were strategic, measurable and achievable. Chief De Wolf had prepared a short list of items that he felt met their needs. That list is attached to this document. After the discussion the group decided to schedule another study session in a couple months to discuss the topic from the board's perspective.

Motion to adjourn - Susan Archibald, second by Susan Jenkins, motion carried

Minutes approved on March 27, 2017

_, Board Clerk.

Susan Archibald

Chief De Wolf's Goals and Objectives 2017 / 2018

Objectives

- 1) Provide a management structure that will provide a means for employees to accept responsibility and become involved in the management of Sonoita-Elgin Fire District.
- 2) Continue to maintain a training and education program to develop, improve and provide a certified professional employee workforce.
- 3) Annually review alternative funding sources and develop these sources as appropriate.
- 4) Review the long-range plan for the resource deployment of the station, apparatus, personnel and service levels for the fire district
- 5) Actively pursue grants from the federal, state, and local agencies.
- 6) Continue to seek Board direction and input through one-on-one meetings throughout each month and as need.
- 7) Continue to look at multiple ways to solve any one issue to ensure the District is receiving the best value and/or product.

Goals

- 8) Complete the purchase, construction of 2 type-6 brush trucks, 1 type 1/3 Eng., 1 type-1 ambulance, and staff vehicle A\and the sale of out-of-service apparatus.
 - 1. Have all new wild land apparatus ready for state inspection by mid-April
 - 2. Out-of-service apparatus ready for sale by May first
 - 3. Out-of-service apparatus sold by May 31
 - 4. Updated staff vehicle purchased and in-service by middle of June
- 9) Complete the building and grounds upgrades: windows, roof, bay doors, painting, and storage sheds additions.
 - 1. Have Archive shed ordered and installed mid-May
 - 2. Have Training Room shed ordered and installed mid-May
- 10) Research and select software to implement an electronic Patient Reporting program (state mandated)
 - 1. Review computer manufactures and have a computer selection by June
 - 2. Review and demo software programs and have a selection early Sept
 - 3. Have software, Computers installed and in-service training for personnel by end of Nov
 - 4. Program in-service first of Dec

Chief De Wolf's Goals and Objectives 2017 / 2018

- 11) Develop a merit-based reward program to compensate staff, career, dispatchers, volunteer professionals
 - 1. First Draft to Board Aug 2017
 - 2. Implementation Jan 2018
- 12) Become a nationally recognized Firewise Community.
 - 1. Casas Arroyo Home Owners Association Oct 2017
 - 2. Crown C Property Owner Association Feb 2018
- 13) Start the process to adopt Fire Codes this could be a two -three year process.
 - 1. Research other fire District Code enforcement Dec-Jan
 - 2. Impact of code enforcement Feb Mar
- 14) Work with Human Resource Strategies to adjust our HR policies to accommodate proposition 206
 - 1. Completed by July 2017

Chief De Wolf's Goals and Objectives 2017 / 2018

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Sonoita-Elgin Fire Distirct

NOTICE OF INTENTION TO SPEAK
Regular Meeting of the Board of Directors
March 6, 2017
6 p.m.

there will be a general Call to the Public during which members of the public can present comments/opinions regarding their particular issue as noted respond to these comments unless they are personal criticism directed at a particular member. Board members are permitted to direct staff to review the matter or ask that it be put on a future agenda. Members of the public can comment on the items that are already on the agenda by writing their below. The Chairman will recognize the public at the appropriate time and comments must be limited to 3 minutes. Members of the Board may not According to the Arizona Open Meeting Law; the Pension Board can only discuss matters that are listed on the meeting agenda. As noted below, name under that heading below. The board can respond to and discuss these comments. The Chairman reserves the right to preserve order and decorum throughout the meeting in an appropriate manner.

CALL TO THE PUBLIC	SUBJECT						
	NAME						