

# SEFD Board Packet

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23 Feb 2021

- Agenda
- Minutes –
  - 29 Jan 2021 – not approved
  - 1 Feb 2021 – approved
  - 8 Feb 2021 – approved
- Approval of Financial Documents
  - Reconciliation & Review sheet
  - Balance Sheet
  - P & L
  - Reconciliation Signature page
  - Chase Bank Reconciliation
  - National Bank Reconciliation
  - Hughes Reconciliation detail
    - Main Share
    - Checking
    - High-yield
    - Premium Yield

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## Miscellaneous

- Pima County Monthly Tax Report
- Santa Cruz County Monthly Tax Report
- Cash Flow Forecast

# Agenda

PURSUANT TO A.R.S. §38.431.02

Notice is hereby given to the General Public that the Sonoita-Elgin Fire District (SEFD) Board of Directors (SEFD is governed by a five-member Board pursuant to A.R.S. §48-803.B) will hold a meeting on Monday, 22 February 2021. The meeting will be held in the meeting room at the Fire House at 3173 N. Highway 83, Sonoita, AZ. The meeting is open to the public and will begin at 9:00 am. Local time. Space is limited.

The following agenda items are scheduled for consideration by the SEFD Board of Directors at the board meeting. Action or decisions may or may not be taken on any or all items. Agenda items may or may not be considered in the order listed:

**DUE TO COVID-19  
FACE MASKS ARE REQUIRED**

**Roll Call**

**Pledge of Allegiance**

**Call to the Public**

*In light of the anticipated meeting length, covid-19 restrictions, and meeting venue, we are canceling the call to public for this meeting. Members of the public are invited to submit written comments for inclusion in the minutes.*

**Approval of Minutes:**

January 29, 2021

February 1, 2021

February 8, 2021

**Report from the Fire Chief regarding the provision of fire and EMS to the SEFD;** management and supervision of the SEFD; and any related items concerning community safety.

**Monthly financial reports and consideration of district financial matters pursuant to A.R.S. §48-807:** Review and approval of monthly financial reports for December 2020 to include: reconciled balance sheet accounts; updated cash flow projections; month-end fund statements, and month-end reports of financial institutions in which the SEFD maintains an account

**Action Items:**

1. **Review, discussion, and possible action: Update of survey.** Dorney
2. **Discussion and possible action on replacement of the Fire Chief.** Johnson
3. **Discussion and possible action for Resolution 2021-2-EMS-1** GOHS Grant for extrication equipment. Fire Chief
4. **Possible executive session for legal advice: Pursuant to ARS Sec. 38- 431.01(A)(3) the Board may vote to go into executive session for discussion or consultation for legal advice with the attorney for the District regarding the audit from Walker and Armstrong of PFD IGA payments and compensation paid to Chief DeWolf.**
5. **Review, discussion, and possible action on the pay audit for Chief DeWolf from Walker and Armstrong.**
6. **Adjournment**

## Agenda

Governing board members and/or attorney may attend telephonically/digitally.

*NOTICE: The Sonoita-Elgin Fire District Board of Directors may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any of the above agenda items pursuant to A.R.S. §38-431.03(A)(3).*

The undersigned hereby attests that a copy of this meeting agenda was duly posted at the following locations:

- A) Sonoita Post Office – 3166 N. Highway 83, Suite 1, Sonoita, AZ
- B) [WWW.SEFD911.org](http://WWW.SEFD911.org)

Governing board meeting agenda dated and posted: 19 February 2021. At 1100 Local Time

By \_\_\_\_\_ Kathy L. Goodwin, Admin.

DRAFT

## Call to Order

**Roll Call** – Annette Dorney, Sue Archibald, Chris Johnson; Donna Aversa (Fire Board's Attorney) and Pam Treadwell-Rubin (PSPRS Local Board's Attorney) attended via Zoom.

## Pledge of Allegiance

**Review, discussion, and possible action of appointing one or more individuals to fill vacancies on SEFD's PSPRS local pension board: Donna Aversa** (Fire Board's Attorney) - Mr. Chairman, we have an opening on the PSPRS Local board by the resignation of Laura Sink (January 25, 2021). We also have an issue with the position held by former Chief Joseph De Wolf with his termination on January 5, 2021. I believe the local (District) Board has the ability to make a motion to deem the position currently held by Joseph De Wolf as vacant. There are two employee members (voted on by employees) and you (District Board) are responsible for the rest. So, you have one vacancy with Laura's resignation and my suggestion to you is that you entertain a motion that the Fire Board deem vacant the position held by Joseph De Wolf on the Local Pension Board.

**Archibald** – I'll move that, Dorney Seconded. Motion carried unanimously. **Aversa** – Mr. Chairman, now you have two vacancies; one of those vacancies must be filled by a resident of the District, a second vacancy needs to be filled with a person with administrative experience. That person is not required to be a resident of the District, and I hear rumblings that Board member Archibald is \_\_\_not audible\_\_\_ inquiring if Board member Archibald has HR Experience? Are you willing? **Johnson** – Member Archibald – do you have experience in HR Administration. **Archibald** – I do. (Archibald gave a brief bio.) **Aversa** – Mr. Chairman, is the Board comfortable with MS Archibald's experience. **Johnson** – I am, Annette, do you have any questions? **Dorney** – No; I would like to make a motion to have Sue (Archibald) as the outside person. **Johnson** – I will second that. Motion carried unanimously (Dorney Aye, Johnson Aye) with Archibald abstaining. **Pam Treadwell** clarified that Archibald would fill the position to July 2021.

**Aversa** – Mr Chairman, I \_\_\_not audible\_\_\_ have someone to fill the vacant position (District resident)? Archibald – we have. **Johnson** – we have, a neighbor of mine. She also has government experience in retirement and HR issues. Kat, what's her last name? **Archibald** – Feltmann, I think. **Aversa** – maybe we should wait until you get actual confirmation. **Archibald** – Probably. **Aversa** – you can put that on the agenda for the February Board Meeting unless you have another to make that appointment. **Johnson** – we'll do it at the next regular Board meeting.

DRAFT

Possible executive session for legal advice. Pursuant to ARS Sec 38-431. 03(A)(3), the Board may vote to go into executive session for discussion or consultation with the attorney(s) for the District regarding potential informed consent/waiver of conflict of interest with SEFD's PSPRS local pension board regarding SEFD pension contributions.

**NOTE: Executive sessions are confidential pursuant to ARS Sec. 38-431.03**

Motion by Archibald to go into executive session, seconded by Dorney, motion carried unanimously. Time 1117. (Pam Treadwell-Rubin left the executive session at this time)

29 January 2021

1100

DRAFT

**Review, discussion, and possible action to waive any conflict or potential conflict of interest with SEFD's PSPRS local pension board regarding SEFD's PSPRS contributions.**

Johnson – we are back in open session, 1129. I do need to caution you that things said in executive session are confidential and shall remain so. What we need is a motion. Aversa – Mr. Chairman, a motion along the lines that this Board (District) a form of consent and waive a potential conflict of interest with the Local PSPRS Board regarding the Fire Board's pension contributions and to also waive privilege as to issues regarding the contributions, to allow the Local Board and the Fire Board and their attorneys to work together. Archibald – so moved. Dorney seconded. Johnson called for the vote: Motion carried unanimously.

**Possible executive session for legal advice. Pursuant to ARS Sec 38-431. 03(A)(3), the Board may vote to go into executive session for discussion or consultation with the attorney(s) for the District regarding SEFD's contributions to PSPRS.**

**NOTE: Executive sessions are confidential pursuant to ARS Sec. 38-431.03**

Johnson asked for a motion: Motion made by Archibald, seconded by Dorney (1131), motion carried unanimously. Aversa – because of the informed consent you just gave you don't have \_\_\_\_ not audible. Woohoo.

**Review, discussion, possible action regarding SEFD's contributions to PSPRS.** Back in open session 1240. Johnson – executive sessions are confidential warning. There was no action for this item.

**Adjournment** – Motion by Archibald, seconded by Dorney, motion carried unanimously.

DRAFT

Minutes approved by \_\_\_\_\_, Board Clerk, February 22, 2021.

DRAFT

**Minutes to the special meeting of the Board of Directors of the Sonoita-Elgin Fire District  
Monday, February 1, 2021  
0900**

**Call To Order**

**Roll Call** – Reba Webber, Annette Dorney, Chris Johnson, Sue Archibald

**Pledge of Allegiance**

**Acceptance of minutes from meeting of 29 January 2021:** Motion to accept the summarized minutes by Sue Archibald, seconded by Annette Dorney, motion carried unanimously. (There was some background discussion but not everyone was wearing a mic; discussion involved not being able to hear Donna Aversa and the frustration for the Acting Chief with being part of or not, the negotiation with Laura Sink. Also mentioned was the recording of executive session minutes.)

**Interviews of potential Board members** – Johnson – since we didn't notify the potential Board members, we don't have any to interview, so that's tabled for now. We will reschedule it to February 8, 2021. 0900. Sue Archibald will call each applicant. Johnson – I would like to have them (applicants) make a public statement as to why they want to be on the Board and a time for questions from the Board. I'm estimating 15-20 minutes for each. This will be public except that the other applicants to be interviewed one at a time. Archibald had several comments but wasn't wearing a mic apparently, but she appeared to be speaking on the process. Dorney – I thought they all made a statement... Johnson – everyone introduces themselves and they we go through it. Does anyone have a problem with voting by putting names in a hat. Dorney, I don't understand the need for that. Webber – I think it was recorded in the minutes when you, came on, who voted. Archibald spoke again, not able to follow. Webber – You will call each of the applicants? Archibald – Yes. Webber – you know Jon, in the minutes there were 6. Jon spoke on this. The Board also discussed when to fill Archibald's future vacancy. Johnson's comment was they would repost.

**Adjournment** – Dorney motion to adjourn, Webber seconded; motion carried unanimously.

Minutes approved by Reba Webber, Board Clerk, February 23, 2021

**Minutes to the special meeting of the Board of Directors of the Sonoita-Elgin Fire District  
Monday 8 Feb 2021  
0900**

**Call to Order**

**Roll Call** – Dorney, Johnson, Webber, Archibald


**Pledge of Allegiance**

**Interviews with Prospective Board Members** – Each prospective Board member was asked to make a statement, then each candidate was interviewed separately (remaining two candidate were outside not able to hear questions or answers) was asked questions by current Board members. There were originally five community members who applied, two dropped out, leaving three who attended the meeting today: Julie Firos, Peter Pototsky and Robert Garber. At the end of the interview session, the Board began the process of voting to fill the seat vacated by Kurt Bahti. Archibald nominated Robert Garber, seconded by Dorney. Reba nominated Julie Firos, seconded by Johnson. Johnson called for votes for Garber; he received votes by Johnson, Dorney and Archibald. Johnson called for votes for Firos; Webber voted for Firos. There were no other nominations. Robert Garber was appointed to fill the vacancy.

The Board recognized the fact that Archibald's position would be vacant as of the close of 22 Feb 2021, due to her moving outside the Fire District boundaries, she would no longer be eligible to sit on the Board.

[The applications received from this round would be held over to the next application period. SEFD is required to appoint a new member within 90 days or Santa Cruz County has the right to appoint a person to fill that spot.]

**Adjournment** – Motion to adjourn by Webber, seconded by Archibald. Motion carried unanimously.

Minutes approved on February 22, 2021 by , Board Clerk.  
Reba Webber



# SONOITA-ELGIN FIRE DISTRICT

"PROUD PAST STRONG FUTURE"



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Administrative Review of April 2017 Financial Documents  
Sonoita-Elgin Fire District Board of Directors Meeting  
3173 Hwy 83, Sonoita, AZ  
23 Feb 2021  
9 a.m.

Approval of Financial Documents as presented to the Board of Directors of the Sonoita-Elgin Fire District for the month of January 2021.

We the undersigned Board members of the Sonoita-Elgin Fire District, hereby acknowledge that we have reviewed and accepted the January 2021 financial reports as presented.

Susan Archibald, member

Robert Barber, member

Reba Webber, Board Clerk

Christopher Johnson, Chair

Annette Dorney, member

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**Address:** 3173 Highway 83. P.O. Box 322 Sonoita, AZ 85637  
**Phone:** (520) 455-5854 **Fax:** (520) 455-5361  
**Website:** [www.sefd911.org](http://www.sefd911.org)  
**Fire Chief Joseph M. DeWolf**



Sonoita-Elgin FD  
Balance Sheet  
As of January 31, 2021

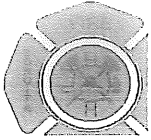
|    | A | B | C | D                                     | E                        |
|----|---|---|---|---------------------------------------|--------------------------|
| 1  |   |   |   | <b>ASSETS</b>                         |                          |
| 2  |   |   |   | <b>Bank Accounts</b>                  |                          |
| 3  |   |   |   | Chase Checking                        | 122,366.36               |
| 4  |   |   |   | Chase Savings                         | 404,284.18               |
| 5  |   |   |   | Hughes Checking                       | 121,192.31               |
| 6  |   |   |   | Hughes High Yield                     | 2,016.40                 |
| 7  |   |   |   | Hughes Main Share                     | 57.70                    |
| 8  |   |   |   | Hughes Premium                        | 126,231.87               |
| 9  |   |   |   | National Bank Money Market            | 53,636.58                |
| 10 |   |   |   | Petty Cash                            | <u>700.00</u>            |
| 11 |   |   |   | Subtotal Bank Accounts                | <u>830,485.40</u>        |
| 12 |   |   |   |                                       |                          |
| 13 |   |   |   | <b>Accrued Taxes</b>                  |                          |
| 14 |   |   |   | <b>PIMA TAXES NOT AVAILABLE</b>       |                          |
| 15 |   |   |   | SCC Treasurer                         | <u>48,180.24</u>         |
| 16 |   |   |   | Subtotal Accrued Taxes                | <u>48,180.24</u>         |
| 17 |   |   |   |                                       |                          |
| 18 |   |   |   | <b>TOTAL ASSETS</b>                   | <u><b>878,665.64</b></u> |
| 19 |   |   |   |                                       |                          |
| 20 |   |   |   | <b>EQUITY</b>                         |                          |
| 21 |   |   |   | Fund Balance - Unrestricted           | 755,554.58               |
| 22 |   |   |   | Net Income (July 2020 - January 2021) | <u>123,111.06</u>        |
| 23 |   |   |   |                                       |                          |
| 24 |   |   |   | <b>TOTAL EQUITY</b>                   | <u><b>878,665.64</b></u> |
| 25 |   |   |   |                                       |                          |

Sonoita-Elgin FD  
Profit Loss Budget vs. Actual  
for the seven months ended January 31, 2021

|    | A | B | C | D                              | E                | F | G                   | H | I                    | J | K                  |
|----|---|---|---|--------------------------------|------------------|---|---------------------|---|----------------------|---|--------------------|
| 1  |   |   |   |                                | <u>Jan 21</u>    |   | <u>July20-Jan21</u> |   | <u>Annual Budget</u> |   | <u>% of Budget</u> |
| 2  |   |   |   | <b>Budgeted Income/Expense</b> |                  |   |                     |   |                      |   | <b>Target=58%</b>  |
| 3  |   |   |   | <b>Budgeted Income</b>         |                  |   |                     |   |                      |   |                    |
| 4  |   |   |   | Santa Cruz County Taxes        | 48,177.26        |   | 589,140.51          |   | 937,762.00           |   | 62.82%             |
| 5  |   |   |   | Pima County Taxes              | 0.00             |   | 75,890.39           |   | 124,044.00           |   | 61.18%             |
| 6  |   |   |   | FDAT - Santa Cruz              | 25,428.00        |   | 25,428.00           |   | 50,856.00            |   | 50.0%              |
| 7  |   |   |   | FDAT - Pima County             | 0.00             |   | 15,317.59           |   | 24,808.00            |   | 61.75%             |
| 8  |   |   |   | Fire Suppression               | 0.00             |   | 35,000.00           |   | 35,000.00            |   | 100.0%             |
| 9  |   |   |   | EMS Support                    | 0.00             |   | 1,836.00            |   | 2,200.00             |   | 83.46%             |
| 10 |   |   |   | Ambulance Revenue              | 18,084.56        |   | 170,626.81          |   | 270,000.00           |   | 63.2%              |
| 11 |   |   |   | PPE Purchase                   | 0.00             |   | 0.00                |   | 9,254.00             |   | 0.0%               |
| 12 |   |   |   | Interest Income                | 115.09           |   | 613.29              |   | 800.00               |   | 76.66%             |
| 13 |   |   |   | Rental Income                  | 0.00             |   | 0.00                |   | 400.00               |   | 0.0%               |
| 14 |   |   |   | Prior Year Carryforward        | 0.00             |   | 0.00                |   | 38,136.00            |   | 0.0%               |
| 15 |   |   |   | <b>Total Budgeted Income</b>   | <b>91,804.91</b> |   | <b>913,852.59</b>   |   | <b>1,493,260.00</b>  |   | <b>61.2%</b>       |
| 16 |   |   |   |                                |                  |   |                     |   |                      |   |                    |
| 17 |   |   |   | <b>Budgeted Expenses</b>       |                  |   |                     |   |                      |   |                    |
| 18 |   |   |   | Salaries                       | 45,130.15        |   | 326,433.13          |   | 625,787.00           |   | 52.16%             |
| 19 |   |   |   | Sick Time Pay                  | 688.80           |   | 2,137.75            |   | 9,400.00             |   | 22.74%             |
| 20 |   |   |   | Vacation/Holiday               | 16,492.85        |   | 49,205.37           |   | 45,000.00            |   | 109.35%            |
| 21 |   |   |   | Transport Stipend              | 3,600.00         |   | 30,176.61           |   | 78,400.00            |   | 38.49%             |
| 22 |   |   |   | Payroll Taxes                  | 2,783.69         |   | 15,098.36           |   | 30,000.00            |   | 50.33%             |
| 23 |   |   |   | PSPRS                          | 3,234.32         |   | 35,050.55           |   | 75,000.00            |   | 46.73%             |
| 24 |   |   |   | ASRS                           | 934.78           |   | 8,514.40            |   | 15,500.00            |   | 54.93%             |
| 25 |   |   |   | Employee Health Insurance      | 4,589.11         |   | 28,315.05           |   | 71,400.00            |   | 39.66%             |
| 26 |   |   |   | Physicals & Exams              | 0.00             |   | 291.67              |   | 8,800.00             |   | 3.31%              |
| 27 |   |   |   | Workmans Comp Expense          | 0.00             |   | 12,465.00           |   | 34,600.00            |   | 36.03%             |
| 28 |   |   |   | Clothing Allowance             | 107.75           |   | 947.52              |   | 8,400.00             |   | 11.28%             |
| 29 |   |   |   | Training                       | 1,585.65         |   | 10,675.77           |   | 25,217.00            |   | 42.34%             |
| 30 |   |   |   | EMS Consumables                | 948.83           |   | 1,819.79            |   | 15,000.00            |   | 12.13%             |
| 31 |   |   |   | Maintenance Plans              | 0.00             |   | 0.00                |   | 4,500.00             |   | 0.0%               |
| 32 |   |   |   | Oral Hydration Fluids          | 0.00             |   | 0.00                |   | 1,200.00             |   | 0.0%               |
| 33 |   |   |   | Fire Prevention Education      | 0.00             |   | 963.97              |   | 1,000.00             |   | 96.4%              |
| 34 |   |   |   | Office Expense & Postage       | 610.33           |   | 3,386.23            |   | 10,000.00            |   | 33.86%             |
| 35 |   |   |   | Recruitment & Retention        | 260.53           |   | 6,457.34            |   | 11,000.00            |   | 58.7%              |
| 36 |   |   |   | Payroll Preparation            | 722.56           |   | 2,855.37            |   | 4,500.00             |   | 63.45%             |
| 37 |   |   |   | Ambulance Billing              | 3,350.45         |   | 16,036.26           |   | 21,600.00            |   | 74.24%             |
| 38 |   |   |   | Equipment Rental               | 127.21           |   | 915.63              |   | 1,800.00             |   | 50.87%             |
| 39 |   |   |   | Internet Provider              | 224.71           |   | 1,773.93            |   | 3,300.00             |   | 53.76%             |
| 40 |   |   |   | Bank Charges                   | 23.33            |   | 400.32              |   | 800.00               |   | 50.04%             |
| 41 |   |   |   | Background Checks              | 0.00             |   | 200.00              |   | 1,200.00             |   | 16.67%             |
| 42 |   |   |   | Legal Fees                     | 18,788.25        |   | 34,646.75           |   | 7,800.00             |   | 444.19%            |
| 43 |   |   |   | Accounting                     | 2,500.00         |   | 11,100.00           |   | 8,500.00             |   | 130.59%            |
| 44 |   |   |   | Bookkeeper                     | 1,250.00         |   | 8,750.00            |   | 15,000.00            |   | 58.33%             |
| 45 |   |   |   | Telephone                      | 1,069.55         |   | 7,538.98            |   | 14,000.00            |   | 53.85%             |
| 46 |   |   |   | Batteries & Repair             | 0.00             |   | 0.00                |   | 3,000.00             |   | 0.0%               |
| 47 |   |   |   | Computer & IT Support          | 250.00           |   | 5,649.48            |   | 4,000.00             |   | 141.24%            |
| 48 |   |   |   | Dispatch                       | 0.00             |   | 7,878.30            |   | 5,100.00             |   | 154.48%            |
| 49 |   |   |   | Utilities                      | 1,147.82         |   | 7,044.56            |   | 17,000.00            |   | 41.44%             |

Sonoita-Elgin FD  
Profit Loss Budget vs. Actual  
for the seven months ended January 31, 2021

|    | A | B | C | D                                 | E                  | F | G                   | H | I                    | J | K                  |
|----|---|---|---|-----------------------------------|--------------------|---|---------------------|---|----------------------|---|--------------------|
| 1  |   |   |   |                                   | <u>Jan 21</u>      |   | <u>July20-Jan21</u> |   | <u>Annual Budget</u> |   | <u>% of Budget</u> |
| 50 |   |   |   | Insurance                         | (446.00)           |   | 13,330.00           |   | 30,000.00            |   | 44.43%             |
| 51 |   |   |   | Fuel                              | 37.00              |   | 7,667.48            |   | 26,000.00            |   | 29.49%             |
| 52 |   |   |   | Building & Grounds & Pests        | 672.20             |   | 3,707.29            |   | 9,000.00             |   | 41.19%             |
| 53 |   |   |   | Vehicle Maintenance               | 1,283.41           |   | 21,316.95           |   | 36,500.00            |   | 58.4%              |
| 54 |   |   |   | Equipment Replacement             | 0.00               |   | 2,542.01            |   | 10,000.00            |   | 25.42%             |
| 55 |   |   |   | Station & Fire Supplies           | 2,233.59           |   | 11,243.40           |   | 10,000.00            |   | 112.43%            |
| 56 |   |   |   | Suppression Foam                  | 0.00               |   | 0.00                |   | 3,600.00             |   | 0.0%               |
| 57 |   |   |   | Interest Expense                  | 0.00               |   | 0.00                |   | 500.00               |   | 0.0%               |
| 58 |   |   |   | Computer & Radio                  | 0.00               |   | 313.52              |   | 4,000.00             |   | 7.84%              |
| 59 |   |   |   | Communication to Residents        | 0.00               |   | 246.32              |   | 500.00               |   | 49.26%             |
| 60 |   |   |   | Financial Stability Reserve       | 0.00               |   | 0.00                |   | 52,313.00            |   | 0.0%               |
| 61 |   |   |   | Membership Dues & Subscriptions   | 0.00               |   | 1,730.66            |   | 4,000.00             |   | 43.27%             |
| 62 |   |   |   | PPE Expense                       | 0.00               |   | 0.00                |   | 9,254.00             |   | 0.0%               |
| 63 |   |   |   | Miscellaneous                     | 0.00               |   | 720.78              |   |                      |   |                    |
| 64 |   |   |   | Capital Payments - Apparatus      | 0.00               |   | 80,973.21           |   | 80,992.00            |   | 99.98%             |
| 65 |   |   |   | Capital Payment - Ambulance       | 0.00               |   | 22,816.29           |   | 23,297.00            |   | 97.94%             |
| 66 |   |   |   | Capital Outlay - PPE              | 0.00               |   | 0.00                |   | 6,500.00             |   | 0.0%               |
| 67 |   |   |   | SCBA's                            | 0.00               |   | 0.00                |   | 9,000.00             |   | 0.0%               |
| 68 |   |   |   | <b>Total Budgeted Expenses</b>    | <u>114,200.87</u>  |   | <u>803,336.00</u>   |   | <u>1,493,260.00</u>  |   | <u>53.8%</u>       |
| 69 |   |   |   |                                   |                    |   |                     |   |                      |   |                    |
| 70 |   |   |   | <b>Net Budgeted Income (Loss)</b> | <u>(22,395.96)</u> |   | <u>110,516.59</u>   |   | <u>0.00</u>          |   | <u>100.0%</u>      |
| 71 |   |   |   |                                   |                    |   |                     |   |                      |   |                    |
| 72 |   |   |   | <b>Unbudgeted Income/Expense</b>  |                    |   |                     |   |                      |   |                    |
| 73 |   |   |   | <b>Unbudgeted Income</b>          |                    |   |                     |   |                      |   |                    |
| 74 |   |   |   | Palominas Fire District           | 0.00               |   | 0.00                |   |                      |   |                    |
| 75 |   |   |   | Fire Suppression Excess           | 13,562.69          |   | 22,149.16           |   |                      |   |                    |
| 76 |   |   |   | Grant Revenue                     | 0.00               |   | 4,030.98            |   |                      |   |                    |
| 77 |   |   |   | Safer Grant 2016                  | 0.00               |   | 44,400.00           |   |                      |   |                    |
| 78 |   |   |   | Donations                         | 1,020.00           |   | 2,145.00            |   |                      |   |                    |
| 79 |   |   |   | Miscellaneous Income              | <u>374.77</u>      |   | <u>374.77</u>       |   |                      |   |                    |
| 80 |   |   |   | <b>Total Unbudgeted Income</b>    | <u>14,957.46</u>   |   | <u>73,099.91</u>    |   |                      |   |                    |
| 81 |   |   |   |                                   |                    |   |                     |   |                      |   |                    |
| 82 |   |   |   | <b>Unbudgeted Expenses</b>        |                    |   |                     |   |                      |   |                    |
| 83 |   |   |   | Palominas FD-Chief Salary         | 0.00               |   | 17,333.36           |   |                      |   |                    |
| 84 |   |   |   | Wildland Labor                    | 0.00               |   | 8,212.08            |   |                      |   |                    |
| 85 |   |   |   | Safer 2016 Expenses               | 0                  |   | <u>34,960.00</u>    |   |                      |   |                    |
| 86 |   |   |   | <b>Total Unbudgeted Expenses</b>  | <u>0.00</u>        |   | <u>60,505.44</u>    |   |                      |   |                    |
| 87 |   |   |   |                                   |                    |   |                     |   |                      |   |                    |
| 88 |   |   |   | <b>Net Unbudgeted Income</b>      | <u>14,957.46</u>   |   | <u>12,594.47</u>    |   |                      |   |                    |
| 89 |   |   |   |                                   |                    |   |                     |   |                      |   |                    |
| 90 |   |   |   | <b>Overall Net Income (Loss)</b>  | <u>(7,438.50)</u>  |   | <u>123,111.06</u>   |   | <u>0.00</u>          |   | <u>100.0%</u>      |
| 91 |   |   |   |                                   |                    |   |                     |   |                      |   |                    |
| 92 |   |   |   |                                   |                    |   |                     |   |                      |   |                    |



SONOITA-ELGIN FIRE DISTRICT

Proud Past, Strong Future

SONOITA-ELGIN FIRE DISTRICT

RECONCILIATION & REVIEW

January 2021

Bank Statements (Hughes Federal Credit Union, Chase Bank, & National Bank)

Reconciled by *Drew Butler*.

Date of reconciliation February 15<sup>th</sup>, 2021

Seneca-Elgin PD  
**Reconciliation Detail**  
Chase Savings, Period Ending 01/31/2021

| Type                              | Date       | Num | Name | Clr | Amount     | Balance    |
|-----------------------------------|------------|-----|------|-----|------------|------------|
| Beginning Balance                 |            |     |      |     |            | 250,274.28 |
| Cleared Transactions              |            |     |      |     |            |            |
| Deposits and Credits - 2 items    |            |     |      |     |            |            |
| Transfer                          | 01/04/2021 |     |      | X   | 154,000.00 | 154,000.00 |
| Deposit                           | 01/31/2021 |     |      | X   | 9.90       | 154,009.90 |
| Total Deposits and Credits        |            |     |      |     | 154,009.90 | 154,009.90 |
| Total Cleared Transactions        |            |     |      |     | 154,009.90 | 154,009.90 |
| Cleared Balance                   |            |     |      |     | 154,009.90 | 404,284.18 |
| Register Balance as of 01/31/2021 |            |     |      |     | 154,009.90 | 404,284.18 |
| Ending Balance                    |            |     |      |     | 154,009.90 | 404,284.18 |

*Handwritten initials/signature*

Sonoita-Elgin FD  
**Reconciliation Detail**  
 Chase Checking, Period Ending 01/31/2021

| Type                                  | Date       | Num  | Name                             | Clr | Amount             | Balance           |
|---------------------------------------|------------|------|----------------------------------|-----|--------------------|-------------------|
| <b>Beginning Balance</b>              |            |      |                                  |     |                    | 305,323.86        |
| <b>Cleared Transactions</b>           |            |      |                                  |     |                    |                   |
| <b>Checks and Payments - 7 items</b>  |            |      |                                  |     |                    |                   |
| Transfer                              | 01/04/2021 |      |                                  | X   | -154,000.00        | -154,000.00       |
| Check                                 | 01/04/2021 | 2085 | Sonoita-Elgin Fire District      | X   | -150,000.00        | -304,000.00       |
| Check                                 | 01/18/2021 |      | Nationwide                       | X   | -371.29            | -304,371.29       |
| Check                                 | 01/18/2021 |      | Nationwide                       | X   | -360.75            | -304,732.04       |
| Check                                 | 01/29/2021 |      | Nationwide                       | X   | -303.46            | -305,035.50       |
| Check                                 | 01/29/2021 |      | Nationwide                       | X   | -298.02            | -305,333.52       |
| Check                                 | 01/31/2021 |      |                                  | X   | -17.33             | -305,350.85       |
| Total Checks and Payments             |            |      |                                  |     | -305,350.85        | -305,350.85       |
| <b>Deposits and Credits - 2 items</b> |            |      |                                  |     |                    |                   |
| Transfer                              | 01/04/2021 |      |                                  | X   | 137,085.94         | 137,085.94        |
| Transfer                              | 01/15/2021 |      |                                  | X   | 6,891.41           | 143,977.35        |
| Total Deposits and Credits            |            |      |                                  |     | 143,977.35         | 143,977.35        |
| Total Cleared Transactions            |            |      |                                  |     | -161,373.50        | -161,373.50       |
| Cleared Balance                       |            |      |                                  |     | -161,373.50        | 143,950.36        |
| <b>Uncleared Transactions</b>         |            |      |                                  |     |                    |                   |
| <b>Checks and Payments - 19 items</b> |            |      |                                  |     |                    |                   |
| Check                                 | 01/29/2021 | 2100 | Green & Baker, Ltd.              |     | -6,805.50          | -6,805.50         |
| Check                                 | 01/29/2021 | 2097 | EMI Health                       |     | -6,275.66          | -13,081.16        |
| Check                                 | 01/29/2021 | 2087 | Walker & Armstrong LLP           |     | -2,500.00          | -15,581.16        |
| Check                                 | 01/29/2021 | 2099 | Ferno-Washington, Inc.           |     | -1,309.17          | -16,890.33        |
| Check                                 | 01/29/2021 | 2090 | Vicki J Rutter                   |     | -1,250.00          | -18,140.33        |
| Check                                 | 01/29/2021 | 2088 | ZOLL Medical Corporation         |     | -626.00            | -18,766.33        |
| Check                                 | 01/29/2021 | 2092 | Verizon Wireless                 |     | -562.91            | -19,329.24        |
| Check                                 | 01/29/2021 | 2094 | Principal Life Insurance Company |     | -559.67            | -19,888.91        |
| Check                                 | 01/29/2021 | 2089 | CenturyLink                      |     | -446.48            | -20,335.39        |
| Check                                 | 01/29/2021 | 2086 | Old Pueblo Garage Doors, LLC     |     | -185.00            | -20,520.39        |
| Check                                 | 01/29/2021 | 2104 | Bruce Fullerton                  |     | -181.39            | -20,701.78        |
| Check                                 | 01/29/2021 | 2095 | Barnett's Propane, LLC           |     | -178.52            | -20,880.30        |
| Check                                 | 01/29/2021 | 2098 | Colonial Life                    |     | -144.88            | -21,025.18        |
| Check                                 | 01/29/2021 | 2091 | Brush Enterprises, Inc.          |     | -142.64            | -21,167.82        |
| Check                                 | 01/29/2021 | 2096 | Aflac                            |     | -131.44            | -21,299.26        |
| Check                                 | 01/29/2021 | 2093 | GreatAmerica Financial Services  |     | -127.21            | -21,426.47        |
| Check                                 | 01/29/2021 | 2103 | Sonoita Valley Water Co          |     | -73.75             | -21,500.22        |
| Check                                 | 01/29/2021 | 2101 | Verizon Wireless                 |     | -60.16             | -21,560.38        |
| Check                                 | 01/29/2021 | 2102 | Valley Imaging Solutions         |     | -23.62             | -21,584.00        |
| Total Checks and Payments             |            |      |                                  |     | -21,584.00         | -21,584.00        |
| Total Uncleared Transactions          |            |      |                                  |     | -21,584.00         | -21,584.00        |
| Register Balance as of 01/31/2021     |            |      |                                  |     | -182,957.50        | 122,366.36        |
| <b>New Transactions</b>               |            |      |                                  |     |                    |                   |
| <b>Checks and Payments - 2 items</b>  |            |      |                                  |     |                    |                   |
| Check                                 | 02/15/2021 |      | Nationwide                       |     | -309.42            | -309.42           |
| Check                                 | 02/15/2021 |      | Nationwide                       |     | -294.25            | -603.67           |
| Total Checks and Payments             |            |      |                                  |     | -603.67            | -603.67           |
| Total New Transactions                |            |      |                                  |     | -603.67            | -603.67           |
| <b>Ending Balance</b>                 |            |      |                                  |     | <b>-183,561.17</b> | <b>121,762.69</b> |

11/2  
2/15/21

Sonoita-Elgin FD  
**Reconciliation Detail**  
 National Bank Money Market, Period Ending 01/31/2021

| Type                                     | Date       | Num | Name                     | Clr | Amount           | Balance          |
|--|------------|-----|--------------------------|-----|------------------|------------------|
| <b>Beginning Balance</b>                 |            |     |                          |     |                  | 20,381.87        |
| <b>Cleared Transactions</b>              |            |     |                          |     |                  |                  |
| <b>Checks and Payments - 2 items</b>     |            |     |                          |     |                  |                  |
| Check                                    | 01/12/2021 |     | National Bank of Arizona | X   | -3,884.14        | -3,884.14        |
| Check                                    | 01/31/2021 |     |                          | X   | -6.00            | -3,890.14        |
| <b>Total Checks and Payments</b>         |            |     |                          |     | -3,890.14        | -3,890.14        |
| <b>Deposits and Credits - 7 items</b>    |            |     |                          |     |                  |                  |
| Deposit                                  | 01/04/2021 |     |                          | X   | 1,226.29         | 1,226.29         |
| Deposit                                  | 01/15/2021 |     |                          | X   | 25,428.00        | 26,654.29        |
| Deposit                                  | 01/21/2021 |     |                          | X   | 526.25           | 27,180.54        |
| Deposit                                  | 01/21/2021 |     |                          | X   | 1,290.45         | 28,470.99        |
| Deposit                                  | 01/21/2021 |     |                          | X   | 8,298.84         | 36,769.83        |
| Deposit                                  | 01/27/2021 |     | National Bank of Arizona | X   | 374.77           | 37,144.60        |
| Deposit                                  | 01/31/2021 |     |                          | X   | 0.25             | 37,144.85        |
| <b>Total Deposits and Credits</b>        |            |     |                          |     | 37,144.85        | 37,144.85        |
| <b>Total Cleared Transactions</b>        |            |     |                          |     | 33,254.71        | 33,254.71        |
| <b>Cleared Balance</b>                   |            |     |                          |     | 33,254.71        | 53,636.58        |
| <b>Register Balance as of 01/31/2021</b> |            |     |                          |     | 33,254.71        | 53,636.58        |
| <b>Ending Balance</b>                    |            |     |                          |     | <u>33,254.71</u> | <u>53,636.58</u> |

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 02/15/2021

Sonoita-Elgin PD  
**Reconciliation Detail**  
Hughes Main Share, Period Ending 01/31/2021

| Type                              | Date       | Num | Name | Clr | Amount | Balance |
|-----------------------------------|------------|-----|------|-----|--------|---------|
| Beginning Balance                 |            |     |      |     |        | 57.69   |
| Cleared Transactions              |            |     |      |     |        |         |
| Deposits and Credits - 1 item     |            |     |      |     |        |         |
| Deposit                           | 01/31/2021 |     |      | X   | 0.01   | 0.01    |
| Total Deposits and Credits        |            |     |      |     | 0.01   | 0.01    |
| Total Cleared Transactions        |            |     |      |     | 0.01   | 0.01    |
| Cleared Balance                   |            |     |      |     | 0.01   | 57.70   |
| Register Balance as of 01/31/2021 |            |     |      |     | 0.01   | 57.70   |
| Ending Balance                    |            |     |      |     | 0.01   | 57.70   |

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Sancta-Elgin FD  
Reconciliation Detail  
Hughes High Yield, Period Ending 01/31/2021

| Type                              | Date       | Num | Name | Clr | Amount | Balance  |
|-----------------------------------|------------|-----|------|-----|--------|----------|
| Beginning Balance                 |            |     |      |     |        | 2,015.64 |
| Cleared Transactions              |            |     |      |     |        |          |
| Deposits and Credits - 1 item     |            |     |      |     |        |          |
| Deposit                           | 01/01/2021 |     |      | X   | 0.76   | 0.76     |
| Total Deposits and Credits        |            |     |      |     | 0.76   | 0.76     |
| Total Cleared Transactions        |            |     |      |     | 0.76   | 0.76     |
| Cleared Balance                   |            |     |      |     | 0.76   | 2,016.40 |
| Register Balance as of 01/31/2021 |            |     |      |     | 0.76   | 2,016.40 |
| Ending Balance                    |            |     |      |     | 0.76   | 2,016.40 |

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02/15/21

Sonicita-Elgin PD  
Reconciliation Detail  
Hughes Premium, Period Ending 01/31/2021

| Type                              | Date       | Num | Name | Clr | Amount | Balance    |
|-----------------------------------|------------|-----|------|-----|--------|------------|
| Beginning Balance                 |            |     |      |     |        | 126,131.70 |
| Cleared Transactions              |            |     |      |     |        |            |
| Deposits and Credits - 1 item     |            |     |      |     |        |            |
| Deposit                           | 01/01/2021 |     |      | X   | 100.17 | 100.17     |
| Total Deposits and Credits        |            |     |      |     | 100.17 | 100.17     |
| Total Cleared Transactions        |            |     |      |     | 100.17 | 100.17     |
| Cleared Balance                   |            |     |      |     | 100.17 | 126,231.87 |
| Register Balance as of 01/31/2021 |            |     |      |     | 100.17 | 126,231.87 |
| Ending Balance                    |            |     |      |     | 100.17 | 126,231.87 |

12  
01/31/21

**Sonoita-Elgin FD**  
**Reconciliation Detail**  
**Hughes Checking, Period Ending 01/31/2021**

| Type                                   | Date       | Num      | Name                                      | Clr | Amount            | Balance           |
|--|------------|----------|---|-----|-------------------|-------------------|
| <b>Beginning Balance</b>               |            |          |   |     |                   | 58,448.32         |
| <b>Cleared Transactions</b>            |            |          |   |     |                   |                   |
| <b>Checks and Payments - 46 items</b>  |            |          |   |     |                   |                   |
| Check                                  | 12/15/2020 | 2827     | Santa Cruz County Landfill                | X   | -24.00            | -24.00            |
| Check                                  | 12/31/2020 | 2840     | Walker & Armstrong LLP                    | X   | -3,600.00         | -3,624.00         |
| Check                                  | 12/31/2020 |          | Public Safety Personnel Retirement System | X   | -3,483.02         | -7,107.02         |
| Check                                  | 12/31/2020 | 2839     | W.W.Williams Company                      | X   | -1,510.00         | -8,617.02         |
| Check                                  | 12/31/2020 | 2842     | Vicki J Rutter                            | X   | -1,250.00         | -9,867.02         |
| General Journal                        | 12/31/2020 | 10014... | Parker King                               | X   | -1,246.92         | -11,113.94        |
| General Journal                        | 12/31/2020 | 10014... | Jade Deforest                             | X   | -880.00           | -11,993.94        |
| Check                                  | 12/31/2020 | 2850     | Principal Life Insurance Company          | X   | -837.90           | -12,831.84        |
| Check                                  | 12/31/2020 | 2852     | MES                                       | X   | -778.74           | -13,610.58        |
| Check                                  | 12/31/2020 | 2837     | MES                                       | X   | -586.45           | -14,197.03        |
| Check                                  | 12/31/2020 | 2841     | Verizon Wireless                          | X   | -561.83           | -14,758.86        |
| General Journal                        | 12/31/2020 | 10014... | Kerri L Stewart                           | X   | -560.00           | -15,318.86        |
| General Journal                        | 12/31/2020 | 10014... | Peter Vasquez                             | X   | -446.00           | -15,764.86        |
| Check                                  | 12/31/2020 | 2838     | CenturyLink                               | X   | -439.39           | -16,204.25        |
| General Journal                        | 12/31/2020 | 10014... | Shelby R Shields                          | X   | -320.00           | -16,524.25        |
| General Journal                        | 12/31/2020 | 10014... | Karina Hilliard                           | X   | -286.00           | -16,810.25        |
| Check                                  | 12/31/2020 | 2846     | PRS                                       | X   | -154.21           | -16,964.46        |
| Check                                  | 12/31/2020 | 2843     | Aflac                                     | X   | -131.44           | -17,095.90        |
| Check                                  | 12/31/2020 | 2844     | GreatAmerica Financial Services           | X   | -127.21           | -17,223.11        |
| Check                                  | 12/31/2020 | 2845     | Sonoita Valley Water Co                   | X   | -79.19            | -17,302.30        |
| Check                                  | 12/31/2020 | 2847     | Airgas USA, LLC                           | X   | -74.93            | -17,377.23        |
| Check                                  | 12/31/2020 | 2849     | Verizon Wireless                          | X   | -60.12            | -17,437.35        |
| Check                                  | 12/31/2020 | 2848     | Valley Imaging Solutions                  | X   | -46.28            | -17,483.63        |
| Check                                  | 12/31/2020 | 2851     | Voyager Fleet System                      | X   | -41.01            | -17,524.64        |
| General Journal                        | 01/15/2021 | EFT      | Paychex DirDep/RCX                        | X   | -25,387.09        | -42,911.73        |
| General Journal                        | 01/15/2021 | EFT      | Paychex Taxpay                            | X   | -7,744.70         | -50,656.43        |
| Check                                  | 01/15/2021 | 2863     | AERO Med Claims                           | X   | -3,350.45         | -54,006.88        |
| Check                                  | 01/15/2021 | 2860     | Sidney Lex Felker, PC                     | X   | -2,388.75         | -56,395.63        |
| Check                                  | 01/15/2021 | 2861     | SSVEC                                     | X   | -1,074.07         | -57,469.70        |
| General Journal                        | 01/15/2021 | 10014... | Parker King                               | X   | -872.72           | -58,342.42        |
| Check                                  | 01/15/2021 | 2855     | Purcell Tire Company                      | X   | -696.00           | -59,038.42        |
| General Journal                        | 01/15/2021 | 10014... | Shelby Shields                            | X   | -581.36           | -59,619.78        |
| General Journal                        | 01/15/2021 | EFT      | Paychex Invoice                           | X   | -523.47           | -60,143.25        |
| Check                                  | 01/15/2021 | 2859     | Merles Automotive Supply                  | X   | -287.39           | -60,430.64        |
| Check                                  | 01/15/2021 | 2862     | Bound Tree Medical                        | X   | -267.06           | -60,697.70        |
| Check                                  | 01/15/2021 | 2854     | Simpson Computer Services                 | X   | -250.00           | -60,947.70        |
| Check                                  | 01/15/2021 | 2856     | Old Pueblo Garage Doors, LLC              | X   | -200.00           | -61,147.70        |
| Check                                  | 01/15/2021 | 2864     | Colonial Life                             | X   | -72.44            | -61,220.14        |
| Check                                  | 01/15/2021 | 2858     | Airgas USA, LLC                           | X   | -55.77            | -61,275.91        |
| Check                                  | 01/15/2021 | 2865     | Santa Cruz County Landfill                | X   | -40.00            | -61,315.91        |
| Check                                  | 01/18/2021 |          | Public Safety Personnel Retirement System | X   | -4,719.07         | -66,034.98        |
| Check                                  | 01/19/2021 |          | Arizona State Retirement System           | X   | -951.62           | -66,986.60        |
| General Journal                        | 01/29/2021 |          |   | X   | -16,216.84        | -83,203.44        |
| General Journal                        | 01/29/2021 |          |   | X   | -4,920.06         | -88,123.50        |
| Check                                  | 01/29/2021 |          | Arizona State Retirement System           | X   | -917.94           | -89,041.44        |
| General Journal                        | 01/29/2021 |          |   | X   | -199.09           | -89,240.53        |
| <b>Total Checks and Payments</b>       |            |          |   |     | <b>-89,240.53</b> | <b>-89,240.53</b> |
| <b>Deposits and Credits - 14 items</b> |            |          |   |     |                   |                   |
| Deposit                                | 01/01/2021 |          |   | X   | 1.02              | 1.02              |
| Deposit                                | 01/04/2021 |          |   | X   | 1,144.08          | 1,145.10          |
| Check                                  | 01/04/2021 | 2085     | Sonoita-Elgin Fire District               | X   | 150,000.00        | 151,145.10        |
| Deposit                                | 01/06/2021 |          |   | X   | 175.90            | 151,321.00        |
| Deposit                                | 01/06/2021 |          |   | X   | 1,272.29          | 152,593.29        |
| Deposit                                | 01/07/2021 |          |   | X   | 646.15            | 153,239.44        |
| Deposit                                | 01/07/2021 |          |   | X   | 1,218.11          | 154,457.55        |
| Deposit                                | 01/12/2021 |          |   | X   | 597.27            | 155,054.82        |
| Deposit                                | 01/13/2021 |          |   | X   | 540.36            | 155,595.18        |
| Deposit                                | 01/13/2021 |          |   | X   | 1,501.27          | 157,096.45        |
| Deposit                                | 01/20/2021 |          | Paychex Taxpay                            | X   | 4.24              | 157,100.69        |
| Deposit                                | 01/22/2021 |          |   | X   | 702.76            | 157,803.45        |

LIZ GUTFAHR  
 Treasurer  
 MARIA ACUNA  
 Chief Deputy

COUNTY TREASURER  
 SANTA CRUZ COUNTY

P.O. Box 1150  
 Nogales, Arizona 85628  
 Tel. (520) 375-7980  
 Extension 7967  
 TDD (520) 761-7816

Sonoita Fire District  
 P.O Box 322  
 Sonoita AZ 85637

Monthly Statement

|                       |            |              |                     |
|-----------------------|------------|--------------|---------------------|
| Opening Balance       | January-21 |              | \$ 137,085.94       |
| State Pool Investment |            | 2.62<br>0.36 | 2.98                |
| Levied Revenue Earned |            |              |                     |
|                       | 105062     | 4,531.48     | 48,177.26           |
|                       | 105084     | 2,223.01     |                     |
|                       | 105105     | 7,116.36     |                     |
|                       | 105125     | 7,335.99     |                     |
|                       | 105143     | 1,324.38     |                     |
|                       | 105152     | 858.60       |                     |
|                       | 105170     | 997.89       |                     |
|                       | 105174     | 767.29       |                     |
|                       | 105179     | 9443.63      |                     |
|                       | 105202     | 469.44       |                     |
|                       | 105227     | 2,273.53     |                     |
|                       | 105253     | 2060.86      |                     |
|                       | 105268     | 7842.11      |                     |
|                       | 105282     | -1.47        |                     |
|                       | 105302     | 711.85       |                     |
|                       | 105336     | 222.31       |                     |
| Check#                | 47787      | (137,085.94) | (137,085.94)        |
| Journal Entries       |            | -            |                     |
| Ending Balance        | Jan-21     |              | <u>\$ 48,180.24</u> |

Sonoita Fire District T52-2063  
 Sonoita-Elgin Fire District

Please contact Patty Ibarra Ext 7966  
 if there are any questions or problems





## PIMA COUNTY TREASURER'S OFFICE

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*Beth Ford, CPA  
Pima County Treasurer*

240 North Stone Avenue  
Tucson, AZ 85701-1199  
(520) 724-8341

February 11, 2021

To: Fire Districts

From: Beth Ford  
Pima County Treasurer

Re: Monthly Reports

The Pima County Treasurer's Office has been hit hard by COVID-19. We have had a significant number of staff out due to COVID quarantines. As a result, we will not be able to meet our usual time frame for your reports. We appreciate your understanding during these difficult times. Please let me know if you have any questions or concerns. I will be back in the office on Tuesday.

ON Monday, Feb. 23, 2021, PIMA Co. Finance sent  
the Monthly Report. Included hereafter and presented to  
the Board at the start of the Regular Meeting on 23 Feb 2021  
@ 9 AM. KG

Sonoita-Elgin Fire District

ARMS # 507200, TCMS String: 500.50720.10.10000.10000  
 Remittance of Revenue Collected for the Period: JAN-2021  
 As of Feb 15, 2021

RECEIVED of Beth Ford, Pima County Treasurer, check in the amount of

\$ 1,588.60

| <u>In-Lieu Taxes Collected</u>    | <u>Amount</u>          |
|-----------------------------------|------------------------|
| Tax Year 2007                     | -                      |
| Tax Year 2014                     | -                      |
| Tax Year 2013                     | -                      |
| Tax Year 2012                     | -                      |
| Tax Year 2011                     | -                      |
| Tax Year 2010                     | -                      |
| Tax Year 2010                     | -                      |
| Tax Year 2009                     | -                      |
| Tax Year 2009                     | -                      |
| Tax Year 2008                     | -                      |
| Interest Allocation               | -                      |
| Subtotal In-Lieu Taxes Collected  | <u>-</u>               |
|                                   |                        |
| <u>Fire District Assistance</u>   | <u>Amount</u>          |
| Tax Year 2007                     | -                      |
| Tax Year 2020                     | 395.85                 |
| Tax Year 2019                     | 33.57                  |
| Tax Year 2018                     | (0.05)                 |
| Tax Year 2017                     | (0.08)                 |
| Tax Year 2016                     | 0.03                   |
| Tax Year 2015                     | -                      |
| Tax Year 2014                     | 0.01                   |
| Tax Year 2013                     | 0.01                   |
| Tax Year 2012                     | -                      |
| Tax Year 2011                     | -                      |
| Tax Year 2010                     | -                      |
| Tax Year 2009                     | 0.01                   |
| Tax Year 2008                     | -                      |
| Interest Allocation               | -                      |
| Subtotal Fire District Assistance | <u>429.35</u>          |
|                                   |                        |
| <u>Investment Income</u>          | <u>Amount</u>          |
| Interest Allocation               | 5.84                   |
| Subtotal Investment Income        | <u>5.84</u>            |
| Grand Total                       | <u><u>1,588.60</u></u> |



## Pima County Treasurer

Sonoita-Elgin Fire District

ARMS # 507200, TCMS String: 500.50720.10.10000.10000  
Remittance of Revenue Collected for the Period: JAN-2021  
As of Feb 15, 2021

RECEIVED of Beth Ford, Pima County Treasurer, check in the amount of

\$ 1,588.60

| <b>Real Estate Taxes</b>   | <b>Amount</b>   |
|----------------------------|-----------------|
| Tax Year 2007              | -               |
| Tax Year 2020              | 1,423.56        |
| Tax Year 2019              | 92.92           |
| Tax Year 2018              | -               |
| Tax Year 2017              | -               |
| Tax Year 2016              | -               |
| Tax Year 2015              | -               |
| Tax Year 2014              | -               |
| Tax Year 2013              | -               |
| Tax Year 2012              | -               |
| Tax Year 2011              | -               |
| Tax Year 2010              | -               |
| Tax Year 2009              | -               |
| Tax Year 2008              | -               |
|                            | <hr/>           |
| Subtotal Real Estate Taxes | <u>1,516.48</u> |

| <b>Personal Property Taxes Collected</b>   | <b>Amount</b>   |
|--|-----------------|
| Tax Year 2007                              | -               |
| Tax Year 2020                              | (363.07)        |
| Tax Year 2019                              | -               |
| Tax Year 2018                              | -               |
| Tax Year 2017                              | -               |
| Tax Year 2016                              | -               |
| Tax Year 2015                              | -               |
| Tax Year 2014                              | -               |
| Tax Year 2013                              | -               |
| Tax Year 2012                              | -               |
| Tax Year 2011                              | -               |
| Tax Year 2010                              | -               |
| Tax Year 2009                              | -               |
| Tax Year 2008                              | -               |
|  | <hr/>           |
| Subtotal Personal Property Taxes Collected | <u>(363.07)</u> |

| A                                  |                              | B         | C      | D      | E       | F       | G       | H       | I      | J      | K        | L        | M        | N        | O         | P     |
|------------------------------------|------------------------------|-----------|--------|--------|---------|---------|---------|---------|--------|--------|----------|----------|----------|----------|-----------|-------|
| Sonoita-Elgin Fire District        |                              |           |        |        |         |         |         |         |        |        |          |          |          |          |           |       |
| Cash Flow Forecast                 |                              |           |        |        |         |         |         |         |        |        |          |          |          |          |           |       |
| July 1, 2020 through June 30, 2021 |                              |           |        |        |         |         |         |         |        |        |          |          |          |          |           |       |
|                                    |                              | Budget    | Actual | Actual | Actual  | Actual  | Actual  | Actual  | Actual | Actual | Forecast | Forecast | Forecast | Forecast | Forecast  |       |
|                                    |                              | 2020-2021 | 2020   | 2020   | 2020    | 2020    | 2020    | 2020    | 2020   | 2021   | 2021     | 2021     | 2021     | 2021     | 2021      | Total |
| Budgeted Revenues                  |                              |           |        |        |         |         |         |         |        |        |          |          |          |          |           |       |
| Fire District Tax                  |                              |           |        |        |         |         |         |         |        |        |          |          |          |          |           |       |
| 10                                 | Santa Cruz County            | 937,762   | 1,568  | 2,950  | 1,717   | 105,824 | 291,825 | 137,080 | 48,177 | 28,463 | 19,198   | 179,361  | 91,241   | 30,359   | 937,762   |       |
| 11                                 | Pima County                  | 124,044   | 1,861  | 1,583  | 14,800  | 40,734  | 11,536  | 5,376   | 0      | 4,990  | 6,537    | 26,066   | 8,622    | 1,939    | 124,044   |       |
| 12                                 | Fire District Assistance Tax |           |        |        |         |         |         |         |        |        |          |          |          |          |           |       |
| 13                                 | Santa Cruz County            | 50,856    |        |        |         |         |         |         | 25,428 |        |          |          |          | 25,428   | 50,856    |       |
| 14                                 | Pima County                  | 24,808    | 171    | 43     | 2,284   | 9,053   | 2,269   | 1,497   | 0      | 1,313  | 1,291    | 5,924    | 479      | 484      | 24,808    |       |
| 15                                 | Fire Suppression Income      | 35,000    | 35,000 |        |         |         |         |         |        |        |          |          |          |          | 35,000    |       |
| 16                                 | EMS Support                  | 2,200     |        |        | 1,836   |         |         |         |        |        |          |          |          | 364      | 2,200     |       |
| 17                                 | Ambulance Revenues           | 270,000   | 18,040 | 17,747 | 26,050  | 23,266  | 26,808  | 40,631  | 18,085 | 23,346 | 25,000   | 25,000   | 18,000   | 18,000   | 279,973   |       |
| 18                                 | PPE Purchase                 | 9,254     |        |        |         |         |         |         |        |        |          |          |          | 9,254    | 9,254     |       |
| 19                                 | Interest Income              | 800       | 279    | 18     | 16      | 129     | 25      | 31      | 115    | 19     | 37       | 37       | 54       | 40       | 800       |       |
| 20                                 | Rental Income                | 400       |        |        |         |         |         |         |        | 20     |          |          |          | 380      | 400       |       |
| 21                                 | Prior Year Carryforward      | 38,136    |        |        |         |         |         |         |        |        |          |          |          | 38,136   | 38,136    |       |
| 22                                 |                              |           |        |        |         |         |         |         |        |        |          |          |          |          |           |       |
| 23                                 | Total Budgeted Revenues      | 1,493,260 | 56,919 | 22,340 | 46,702  | 179,006 | 332,464 | 184,616 | 91,805 | 58,151 | 52,063   | 236,388  | 118,396  | 124,384  | 1,503,233 |       |
| 24                                 |                              |           |        |        |         |         |         |         |        |        |          |          |          |          |           |       |
| Budgeted Operating Expenses        |                              |           |        |        |         |         |         |         |        |        |          |          |          |          |           |       |
| 26                                 | Salaries                     | 625,787   | 48,392 | 38,038 | 46,579  | 45,835  | 48,705  | 53,754  | 45,130 | 50,000 | 50,000   | 50,000   | 50,000   | 50,000   | 576,433   |       |
| 27                                 | Sick Pay                     | 9,400     |        | 633    |         |         |         | 816     | 689    | 855    | 855      | 855      | 1,855    | 2,000    | 9,413     |       |
| 28                                 | Vacation/Holiday             | 45,000    | 7,284  | 6,010  | 5,050   | 4,281   | 7,131   | 2,956   | 16,493 | 3,429  | 1,152    | 1,152    | 1,326    | 1,326    | 57,590    |       |
| 29                                 | Transport Stipend            | 78,400    | 5,995  | 5,208  | 5,555   | 5,377   | 4,440   | 4,480   | 3,600  | 6,000  | 6,000    | 6,000    | 6,000    | 6,000    | 64,657    |       |
| 30                                 | Payroll Taxes                | 30,000    | 2,352  | 1,652  | 2,087   | 2,204   | 1,974   | 2,045   | 2,784  | 2,500  | 2,500    | 2,500    | 2,500    | 2,500    | 27,598    |       |
| 31                                 | PSPRS                        | 75,000    | 982    | 9,603  | 6,287   | 5,741   | 4,539   | 4,665   | 3,234  | 5,000  | 5,000    | 5,000    | 5,000    | 5,000    | 60,051    |       |
| 32                                 | ASRS                         | 15,500    | 1,321  | 1,273  | 1,363   | 1,310   | 1,360   | 952     | 935    | 1,000  | 1,000    | 1,000    | 1,000    | 1,000    | 13,514    |       |
| 33                                 | Employee Health Insurance    | 71,400    | 5,838  | 6,044  | 1,907   | 6,250   | 5,006   | (1,320) | 4,589  | 10,000 | 5,960    | 5,960    | 6,914    | 9,640    | 66,789    |       |
| 34                                 | Physicals                    | 8,800     |        |        |         |         | 292     |         |        |        |          |          |          | 8,508    | 8,800     |       |
| 35                                 | Workman's Compensation       | 34,600    |        | 9,168  | 3,297   |         |         |         |        | 28,000 |          |          | 6,430    |          | 46,895    |       |
| 36                                 | Clothing Allowance           | 8,400     | 457    | 168    | 154     | 154     | 61      |         | 108    | 3,085  | 148      | 75       | 1,025    | 3,178    | 8,458     |       |
| 37                                 | Training                     | 25,217    | 170    | 2,443  | 6,548   | (270)   | 199     | 1,586   | 1,659  | 1,659  | 1,003    | 1,930    | 5,292    | 4,567    | 25,127    |       |
| 38                                 | EMS Consumables              | 15,000    | 495    | 56     | (1,571) | 87      | 1,207   | 598     | 949    | 1,446  | 602      | 3,866    | 3,502    | 3,765    | 15,000    |       |
| 39                                 | Maintenance Plans            | 4,500     |        |        |         |         |         |         |        |        |          |          |          | 4,500    | 4,500     |       |
| 40                                 | Oral Hydration Fluids        | 1,200     |        |        |         |         |         |         |        |        |          |          |          | 1,200    | 1,200     |       |
| 41                                 | Fire Prevention Education    | 10,000    | 581    | 73     | 241     | 647     | 383     | 1,359   | 610    | 1,356  | 236      | 229      | 1,398    | 3,395    | 10,000    |       |
| 42                                 | Office Expense & Postage     | 10,000    | (45)   | 2,509  | 835     | 2,734   | (66)    | 230     | 261    | 1,227  | 599      | 1,161    | 410      | 1,146    | 11,000    |       |
| 43                                 | Recruitment & Retention      | 4,500     | 350    | 334    | 359     | 342     | 408     | 340     | 723    | 308    | 341      | 278      | 285      | 433      | 4,500     |       |
| 44                                 | Payroll Preparation          | 21,600    | 3,429  | 1,834  | 1,733   | 2,112   | 1,455   | 2,122   | 3,350  | 1,593  | 1,000    | 1,000    | 1,000    | 1,000    | 21,629    |       |
| 45                                 | Ambulance Billing            | 1,800     | 127    | 127    | 127     | 127     | 152     | 127     | 127    | 127    | 127      | 127      | 127      | 377      | 1,800     |       |
| 46                                 | Equipment Rental             | 3,300     | 81     | 218    | 341     | 517     | 81      | 311     | 225    | 379    | 218      | 393      | 300      | 235      | 3,300     |       |
| 47                                 | Internet Provider            | 800       | 57     | 64     | 98      | 72      | 46      | 41      | 23     | 41     | 44       | 59       | 55       | 200      | 800       |       |
| 48                                 | Bank Charges                 |           |        |        |         |         |         |         |        |        |          |          |          |          |           |       |





|     | A   | B         | C         | D        | E         | F        | G        | H        | I       | J         | K        | L        | M        | N        | O        | P          |
|-----|---|-----------|-----------|----------|-----------|----------|----------|----------|---------|-----------|----------|----------|----------|----------|----------|------------|
|     | PURPOSE OF THE CASH FLOW FORECAST IS TO SHOW ALL CASH IN AND CASH OUT ON A MONTHLY BASIS. |           |           |          |           |          |          |          |         |           |          |          |          |          |          |            |
|     | THE CUMULATIVE CASH BALANCE MUST NOT GO BELOW ZERO.                                       |           |           |          |           |          |          |          |         |           |          |          |          |          |          |            |
|     |   |           | Actual    | Actual   | Actual    | Actual   | Actual   | Actual   | Actual  | Actual    | Actual   | Forecast | Forecast | Forecast | Forecast | Forecast   |
|     |   | Budget    | July      | August   | September | October  | November | December | January | February  | March    | April    | May      | June     | June     | Total      |
|     |   | 2020-2021 | 2020      | 2020     | 2020      | 2020     | 2020     | 2020     | 2021    | 2021      | 2021     | 2021     | 2021     | 2021     | 2021     | 2021       |
| 1   | Sonoita-Elgin Fire District   |           |           |          |           |          |          |          |         |           |          |          |          |          |          |            |
| 2   | Cash Flow Forecast  |           |           |          |           |          |          |          |         |           |          |          |          |          |          |            |
| 3   | July 1, 2020 through June 30, 2021  |           |           |          |           |          |          |          |         |           |          |          |          |          |          |            |
| 4   |   |           | Actual    | Actual   | Actual    | Actual   | Actual   | Actual   | Actual  | Actual    | Forecast | Forecast | Forecast | Forecast | Forecast |            |
| 5   |   | Budget    | 2020      | 2020     | 2020      | 2020     | 2020     | 2020     | 2021    | 2021      | 2021     | 2021     | 2021     | 2021     | 2021     |            |
| 6   |   | 2020-2021 | 2020      | 2020     | 2020      | 2020     | 2020     | 2020     | 2021    | 2021      | 2021     | 2021     | 2021     | 2021     | 2021     | Total      |
| 7   |   |           |           |          |           |          |          |          |         |           |          |          |          |          |          |            |
| 82  | Other Financing Sources   |           |           |          |           |          |          |          |         |           |          |          |          |          |          |            |
| 83  | Unbudgeted Revenue  |           |           |          | 14,625    |          | 1,626    | (14,625) |         |           |          |          |          |          |          | 0          |
| 84  | Palominas Fire District   |           |           |          |           | 4,045    | 4,031    |          | 13,563  |           |          |          |          |          |          | 22,149     |
| 85  | Fire Suppression Excess   |           | 2,915     |          |           |          | 18,400   | 10,880   |         |           |          |          |          |          |          | 44,400     |
| 86  | Grant Revenue   |           |           |          |           |          |          |          |         |           |          |          |          |          |          |            |
| 87  | Safer Grant 2016  |           | 15,120    |          |           |          |          |          |         |           |          |          |          |          |          |            |
| 88  | Apparatus Sales   |           |           |          |           |          |          |          |         |           |          |          |          |          |          |            |
| 89  | Miscellaneous Income  |           |           |          |           |          |          |          | 374     |           |          |          |          |          |          | 374        |
| 90  | Donations   |           | 100       |          | 1,000     |          |          | 25       | 1,020   |           |          |          |          |          |          | 2,145      |
| 91  | Total Unbudgeted Revenue  |           | 18,135    | 0        | 15,625    | 4,045    | 24,057   | (3,720)  | 14,957  | 0         | 0        | 0        | 0        | 0        | 0        | 73,099     |
| 92  |   |           |           |          |           |          |          |          |         |           |          |          |          |          |          |            |
| 93  | Unbudgeted Expenses   |           |           |          |           |          |          |          |         |           |          |          |          |          |          |            |
| 94  | Palominas FD - Chief's Salary   |           | 4,333     | 4,333    | 4,333     | 4,333    |          |          |         |           |          |          |          |          |          | 17,333     |
| 95  | Wildland Labor  |           | 1,819     | 1,139    | 436       | 436      |          |          |         |           |          |          |          |          |          | 8,212      |
| 96  | Wildland Expenses   |           |           |          |           |          |          |          |         |           |          |          |          |          |          | 0          |
| 97  | Safer 2016 Expenses   |           | 7,520     | 7,040    | 6,080     | 5,200    | 4,640    |          |         |           |          |          |          |          |          | 30,480     |
| 98  | Total Unbudgeted Expenses   |           | 13,672    | 11,373   | 11,552    | 14,351   | 5,076    | 0        |         |           |          |          |          |          |          | 56,025     |
| 99  |   |           |           |          |           |          |          |          |         |           |          |          |          |          |          |            |
| 100 | Net Unbudgeted Income (Loss)  |           | 4,462     | (11,373) | 4,073     | (10,306) | 18,981   | (3,720)  | 14,957  | 0         | 0        | 0        | 0        | 0        | 0        | 17,074     |
| 101 |   |           |           |          |           |          |          |          |         |           |          |          |          |          |          |            |
| 102 | Net Overall Income (Loss)   |           | (109,557) | (90,141) | (76,292)  | 63,890   | 257,655  | 84,995   | (7,439) | (100,752) | (43,487) | 133,539  | (510)    | (94,072) | 17,829   |            |
| 103 |   |           |           |          |           |          |          |          |         |           |          |          |          |          |          |            |
| 104 | Cash on Hand  |           | 645,997   | 555,857  | 479,698   | 549,795  | 800,768  | 886,440  | 878,666 |           |          |          |          |          |          | ~\$773,000 |
| 105 |   |           |           |          |           |          |          |          |         |           |          |          |          |          |          |            |
| 106 |   |           |           |          |           |          |          |          |         |           |          |          |          |          |          |            |
| 107 |   |           |           |          |           |          |          |          |         |           |          |          |          |          |          |            |
| 108 |   |           |           |          |           |          |          |          |         |           |          |          |          |          |          |            |
| 109 |   |           |           |          |           |          |          |          |         |           |          |          |          |          |          |            |
| 110 |   |           |           |          |           |          |          |          |         |           |          |          |          |          |          |            |

The Cash on Hand at January 31, 2020 was \$878,666. The Net Overall Income is projected to be \$17,829 at fiscal year end. Since both balances are positive so there is not potentially an adverse impact on operations or liquidity of the district that should be reported to the county Board of Supervisors. Cash on Hand at June 30, 2021 is projected to be approximately \$773,000.