SEFD Board Packet

22 August 2016

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Miscellaneous

- Pima County Monthly Tax Report
- Santa Cruz County Monthly Tax Report
- Cash Flow Forecast

Sonoita-Elgin Fire District Governing Board Meeting Agenda

PURSUANT TO A.R.S. §38.431.02

Notice is hereby given to the general public that the Sonoita-Elgin Fire District (SEFD) administrator (SEFD is governed by an administrator pursuant to A.R.S. §48-803.B) will hold a meeting on Monday, August 22, 2016. The meeting will be held at the SEFD fire station, located at 3173 N. Highway 83, Sonoita, AZ. The meeting is open to the general public and will begin at 6:00 p.m. local time.

AGENDA:

- A. Call to Order.
- B. Pledge of Allegiance.

The following agenda items are scheduled for consideration by the SEFD administrator at the board meeting. Action or decisions may or may not be taken on any or all items. Agenda items may or may not be considered in the order listed:

- 1. Review and approval of the governing board meeting minutes of July 25, 2016 (SEFD #16-028).
- 2. Report from the Fire Chief regarding the provision of fire and EMS to the SEFD; management and supervision of the SEFD; and any related items concerning community safety including but not limited to the following items (SEFD #n/a):
 - a) Firefighter Oath of Office
 - b) Response and service report.
 - c) Status of grants.
 - d) Fire code and inspection items.
 - e) Current community events.
 - f) Rosemont mine.
 - g) Type one engine acquisition (SEFD #15-027)

Call to the Public.

A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

- 3. Monthly financial reports and consideration of district financial matters pursuant to A.R.S.§48-807:
 - a) Review and approval of monthly financial reports for July 2016 to include: reconciled balance sheet accounts; updated cash flow projections; month end fund statements; and month end reports of financial institutions in which the SEFD maintains an account (SEFD #16-029).

Sonoita-Elgin Fire District

- Review and consideration of a revised SEFD Capital Improvement Plan / Replacement Schedule for facilities, fire apparatus, emergency response and associated fleet vehicles (SEFD #16-030).
- 5. Consideration of reallocating funds previously allocated for fire apparatus purchase to fund deferred facility maintenance projects including but not limited to fire station roof replacement; fire station bay door replacement; and fire station window replacement (SEFD #16-031).
- 6. Consideration of authorizing AXA Equitable Life Insurance Company to establish a 457 b savings program for voluntary participation by SEFD employees (SEFD #16-032)
- 7. Adjourn.

NOTICE: The Sonoita-Elgin Fire District administrator may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any of the above agenda items pursuant to A.R.S.§38-431.03(A)(3).

Governing board members may attend telephonically.

The undersigned hereby attests that a copy of this meeting agenda was duly posted at the following locations:

- 1. SEFD fire station 3173 N. Highway 83, Sonoita, AZ
- II. Sonoita Post Office 3166 N. Highway 83, Suite 1, Sonoita, AZ
- III. Santa Cruz County Offices 3147 N Highway 83, Sonoita, AZ

Governing board meeting agenda dated and posted: August 19, 2016.

At: 1300 p.m. Local Time

By: Katie L. Goodwin Katie L. Goodwin, Admin to the SEFD Fire Chief

Sonoita-Elgin Fire District Notice of Intention to Speak

Regular Board Meeting, 6 pm, 22 August 2016

According to the Arizona Open Meeting Law; the Board can only discuss matters that are listed on the meeting agenda. Members of the public may comment on anything they choose; the Committee members cannot respond to and discuss general comments. There will be a call to the public at the beginning of the meeting for questions/comments regarding agenda items only. The Board may elect to answer agenda item questions, they may direct the Chief to look into the issue or they may direct that the item may be placed on the next agenda. The Chairman reserves the right to preserve order and decorum throughout the meeting in an appropriate manner.

08/2	22/2016 Agenda Items	
	Subject	Phone
Name	Reallocation of funds	359-05/5 455-5863
WADIE JERVIE	ELECTIV / JEWS V	455-19263
JEMA FINES	Nas Evenis BLEZMOS	455-5688
SUR ANCHBALD	IVan Wens	P4 72 7 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
SUR MICHBALL	REZTIONS	

Monthly Call Load July

2016 YTM - 199 + 069 = 268	2015 Total Runs – 364 + 137 = 501	2014 Total Runs - 333 + 127 = 460	2013 Total Runs - 373 + 78 = 457	2012 Total Runs – 387 + 86 = 473	2011 Total Runs - 425 + 112 = 537	SIMULTANEOUS RUNS	2016 - 040	2015 - 066	2014 - 079	2013 - 116	2012 - 118	Year to Month Ambulance/Helicopter Transports	Helicopter - 015	District Ambulance - 060	Out of District Ambulance - 037
Runs	Dav	Night	Simultaneous Runs		Motor Vehicle Crash	Medical	Wildland	Public Assist	Structure Fire	Vehicle Fire	Helicopter	District Transports	Out of District Transports	Patient Refusal	
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Minutes to the meeting of the Board of Directors of the Sonoita-Elgin Fire District Monday, July 25, 2016 6 p.m.

Call To Order

Pledge of Allegiance

Review and approval of the governing board minutes by SEFD Administrator: Minutes to the meeting of June 27, 2016 are approved as written, John Flynn, Administrator.

Report from the Fire Chief: Chief De Wolf reported on the number and type of calls for the past month, the progress of all current and potential grants, upcoming community events, Rosemont Mine, and updated us on the progress of the new engine build. Chief went to the factory to do the inspection and we were given a date of possession of August 20th. The engine is due to arrive around August 24th, 2016. John Flynn had no questions.

Call to the Public:

Suzanne Jenkins – Couple questions; 1- Working with the school board, I found out there were \$50,000 in back taxes that they have not been paid and the county has taken an "enh" attitude towards that. Do we know how much fire district taxes have not been paid? Flynn explained the payment process and how the county tracks the payments. We get back taxes each month, they keep track of it, we do not. Jenkins - I'm just saying the school district is owed \$50,000 in back taxes. I just wanted to bring it up, the school and thereby the fire district is owed back taxes. Question 2 - the consideration of lease-purchase and the information below that; does that have to be done now or can that whole issue wait until after you have and elected school board er fire board? Flynn – It will have to be done now. Jenkins - I would also like to publicly announce that there will be an ice cream social at 22 Hitchcock Lane on Sunday, from 3 until 5, it is a meet-and-greet for everybody that we can contact who is running for office this November. It is open to the public.

Susan Archibald - I have two things I want to bring up. I want to make sure before you leave that you do an evaluation on the Chief so you can help us move forward as a fire district that we have something to work with next year. The second thing; you had promised a while ago that you would do some kind of a training for people running for the fire district. Are you planning to do that? Flynn - I'll be happy to do that. So, August 10 is the deadline to file, so once the petitions are in and we know exactly who's on the ballet, sure. We can do it right here. Archibald – We'd appreciate it.

Sandy Ruppel - I want to start off by saying thank you, your services have been wonderful. I hope this election is about the issues and not personal attacks. I want this district to continue at the level we're at, and also move forward. As time goes by, move forward into the next transitioning. And not just training for those running but also for the new board. Flynn - when I transitions there will be an organizational meeting, and we'll talk about what I've done while I've been here, what needs to be done, what's in the works. So the board seats Dec 1st, we'll set up a meeting.

Nancy Webster - The issues I had have been covered by other speakers.

Monthly Financial Report: CPA Vicki Rutter gave a preliminary report on the financial status of the Fire District for the year end and the June month end; there were no questions for Ms Rutter. John Flynn, Administrator, approved the preliminary year-end report and the June monthly financials.

Minutes to the meeting of the Board of Directors of the Sonoita-Elgin Fire District Monday, July 25, 2016

6 p.m.

Review and consideration of the SEFD Capital Improvement plan: This item was placed on the agenda several months ago, since Mr. Parrilli is not present, this item will be tabled to the next agenda, John Flynn, Administrator.

Consideration of a Lease-Purchase Financing Agreement with National Bank of Arizona for the purpose of completing the acquisition of an HME Type 1 Engine and the acquisition of two (2) replacement cab and chassis units for Type 6 engines to include: Action authorizing John Flynn, in his capacity as Administrator to execute all the documents necessary or reasonably required to complete: 1) the acquisition of the HME Type 1 Engine and two replacement cab and chassis for Type 6 units; AND, 2) the lease-purchase financing agreement with National Bank of Arizona; AND 3) on documents requiring two signatures that Fire Chief Joseph De Wolf is authorized to sign in his capacity as Fire Chief. Initially we were going to finance through Republic First National, but we could get a better deal through National Bank so I cancelled the Republic contract – there was a pre-payment penalty. The documents are currently with the attorney; as soon as I receive them I will execute the documents.

I will authorize execution of the documents, per John Flynn, Administrator.

Vicki Rutter- Can we take the capital improvement item off the agenda? Flynn – Since we'll have a new engine and two type-6's on order we'll draft a new capital improvement plan.

Adjournment.

Minutes approved August 22, 2016 by

John Flynn

SEFD Balance Sheet As of July 31, 2016

				Jul 31, 16
ASSET	s			
	Current	Assets		
		Checkir	ng/Savings	
			Chase - Checking	10,420.76
			Chase - Savings	69,741.58
			National Bank Money Market	156,833.17
			Hughes Premium Yield	166,236.93
			Hughes High Yield	2,247.46
			1002 · Hughes Checking	1,959.91
			Hughes Main Share	57.23
			SCC Treasurer	2,358.17
			Pima Co. Treasurer	3,360.54
			Petty Cash	700.00
		Total C	hecking/Savings	413,915.75
	Total C	413,915.75		
TOTA	L ASSET	s		413,915.75
	LITIES &			
	Equity			
		30000	· Fund Balance - Unrestricted	273,349.20
		Board	Designated - PPE	53,750.00
		Board	Designated-Fire Apparatus	100,000.00
		Restric	cted - Life Pac Donation	5,000.00
		32000	· PY Balance	52,857.49
-		Net Inc	come	-71,040.94
	Total E	quity		413,915.7
TOTA	L LIABIL	ITIES 0	FOUITV	413,915.7

SEFD Profit & Loss Budget Performance July 2016

			Jul 16	Budget	% of Budget
ncome					
Taxes					
	Santa C	ruz County	2,357.73	779,154.00	0.3%
	Pima Co	ounty	3,141.32	125,644.00	2.5%
Total	Taxes		5,499.05	904,798.00	0.61%
Speci	al Assess	ments			
	FDAT -	Santa Cruz	0.00	41,123.00	0.0%
	FDAT -	Pima County	215.26	22,577.00	0.95%
Total	Special A	ssessments	215.26	63,700.00	0.34%
Char	ges for Se	rvices			
	Fire Su	ppression			
		apparatus	1,698.55		
		Labor	889.28		
		Fire Suppression	0.00	30,000.00	0.0%
	Total Fi	re Suppression	2,587.83	30,000.00	8.63%
	EMS St	ıpport	0.00	2,200.00	0.0%
	Ambulance		14,028.11	225,000.00	6.24%
Total	Total Charges for Services		16,615.94	257,200.00	6.46%
	Grant 20		18,096.98		
Cont	ributions				
	Donatio	on	250.00	5,200.00	4.81%
	Fundra	ising Events	0.00	3,600.00	0.0%
Tota	Contribu		250.00	8,800.00	2.84%
	est Incom				
	Money	Market/CD's	217.46	700.00	31.07%
<u> </u>	Santa		0.44		
	Pima C		3.96		
Tota	 Interest		221.86	700.00	31.69%
	al Income	T	120.00	400.00	30.0%
	. Income		3.00		
	r Year Car	l ryforward	0.00	34,159.00	0.09
Total Incom		Ī	41,022.09	1,269,757.00	3.239
			41,022.09	1,269,757.00	3.239
Expense					
	oll Expens	ses			
- I dy		Salaries			
	10101	Other Services	1,000.00	12,000.00	8.339
		5101 · Salaries	46,523.21	538,217.00	8.649

SEFD Profit & Loss Budget Performance July 2016

	Jul 16	Budget	% of Budget
Total 5101 · Salaries	47,523.21	550,217.00	8.64%
5105 · Vacation/Holiday W-2	5,474.00	45,951.00	11.91%
5107 · Coverage 1099	0.00	3,500.00	0.0%
5109 · Stipend Transport 1099	5,520.00	58,400.00	9.45%
5110. · Weekend Stipend	720.00	20,000.00	3.6%
Total Payroll Expenses	59,237.21	678,068.00	8.74%
Employee Benefits			
5121 · Payroll Taxes	2,439.18	22,000.00	11.09%
5122 · CopperPoint	0.00	35,000.00	0.09
5123 PSPRS	4,391.91	70,000.00	6.279
5124 · ASRS	490.80	5,500.00	8.929
5125 · Employee Health Insurance	4,714.13	43,200.00	10.91
5127 · AFLAC	-245.18		
Physicals/Exams	1,120.00	8,800.00	12.73
Clothing Allowance	0.00	8,400.00	0.0
Total Employee Benefits	12,910.84	192,900.00	6.69
Training & Prevention			
Training	6,920.00	20,000.00	34.6
Chief Education	226.81	3,400.00	6.67
EMS Consumables	879.90	15,000.00	5.87
Maintenance Plans	3,650.88	4,500.00	81.13
Oral Hydration Fluids	0.00	1,200.00	0.0
Fire Prevention Education	0.00	1,500.00	0.0
Total Training & Prevention	11,677.59	45,600.00	25.6
Administration			
Office Expense & Postage	666.38	10,000.00	6.66
5115 · Recruitment & Retention	-364.02	11,000.00	-3.3
Payroll Preparation	297.55	4,500.00	6.6
Aero Med Billing	990.43	18,000.00	5.
Equipment Rental	0.00	2,300.00	0.
Internet Provider	0.00	2,000.00	0.
Bank Charges	45.78	800.00	5.7
Background checks	300.00	1,200.00	25.
Total Administration	1,936.12	49,800.00	3.8
Professional Services			
Administrator	0.00	9,000.00	0.
Legal Fees	143.00	2,500.00	5.7
Accounting	0.00	8,000.00	0.

SEFD Profit & Loss Budget Performance July 2016

	Jul 16		Budget		% of Budget
Special Election	0.00		10,000.00		0.0%
Total Professional Services	143.00		29,500.00		0.49%
Utilities & Communications					
Telephone	810.29	T	9,000.00		9.0%
Batteries & Repair	181.85		3,000.00		6.06%
Computer/IT Support	1,144.01		2,000.00		57.2%
Dispatch Service	0.00		5,500.00		0.0%
Utilities	1,551.03		17,000.00		9.12%
Total Utilities & Communications	3,687.18	П	36,500.00		10.1%
Insurance		П			
Liability	0.00	П	30,000.00		0.0%
Total Insurance	0.00		30,000.00		0.0%
WFHF-317		П			
Equipment	1,489.98	П	****		
5155 · Labor	14,610.56	П			
Total WFHF-317	16,100.54	П			
Repairs & Maintenance		П			Management
Fuel	511.36	П	27,000.00		1.89%
Buildings & Grounds & Pests	101.32		9,000.00		1.13%
Vehicle Maintenance	5,567.49	Γ	40,000.00		13.92%
Equipment Replacement	0.00		6,000.00		0.0%
Station/Fire Supplies	240.38	T	6,000.00		4.01%
Suppression Foam	0.00		2,600.00	П	0.0%
Total Repairs & Maintenance	6,420.55	T	90,600.00		7.09%
Interest Expense	0.00	1	500.00	П	0.0%
Capital Outlay		T		П	
Apparatus Restricted	0.00		50,000.00		0.0%
Capital Reserve	0.00		54,289.00		0.09
PPE Restricted	0.00	1	3,500.00		0.09
Computers	0.00		4,000.00		0.09
Total Capital Outlay	0.00	1	111,789.00		0.09
Other Expenditures		T			
Communication to Residents	0.00	1	500.00	T	0.09
Membership Dues & Subscript	tions 100.00	1	4,000.00	T	2.5
Total Other Expenditures	100.00	1	4,500.00	T	2.229
Miscellaneous - allocate	-150.00	1		T	******
Total Expense	112,063.03	3	1,269,757.00	T	8.839
	-71,040.94	+	0.00	╁	100.09

SONOITA-ELGIN FIRE DISTRICT



Proud Past, Strong Future

Administrative Review of June 2016 Financial Documents Sonoita-Elgin Fire District Board of Directors Meeting 3173 Hwy 83, Sonoita, AZ 22 August 2016 6 p.m.

Approval of Financial Documents as presented to the Administrator of the Sonoita-Elgin Fire District for the month of July, 2016.

I, John Flynn, Administrator for the Sonoita-Elgin Fire District, hereby acknowledge that I have reviewed and accepted the financial reports as presented by the Management of the Sonoita-Elgin Fire District.

John Flynn, Administrator



Proud Past, Strong Future

SONOITA-ELGIN FIRE DISTIRCT

RECONCILIATION & REVIEW

July 2016

Bank Statements (Hughes Federal Credit Union, Chase, & National Bank)

Reconciled by JUSUHEY

Reconciled by <u>JULY HTT</u>.

Date of reconciliation <u>811-16 and 8-5-16</u>

SEFD Reconciliation Detail

Chase - Checking, Period Ending 07/31/2016

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balan	ce	-				18,802.15
Cleared Trai	nsactions					
	nd Payments - 35		III. No. 1 of Asimons	Χ	-5,636.98	-5,636.98
Check	6/29/2016	1131	Health Net of Arizona	x	-4,905.90	-10,542.88
Check	6/29/2016	1136	PSPRS	X	-1,610.43	-12,153.31
Check	6/29/2016	1141	B & B Selectcom, Inc.	X	-1,105.40	-13,258.71
Check	6/29/2016	1144	L.N. Curtis & Sons Vicki J. Rutter, CPA	X	-1,000.00	-14,258.71
Check	6/29/2016	1142	Arizona State Retirement System	X	-518.90	-14,777.61
Check	6/29/2016	1135	Verizon Wireless	X	-469.14	-15,246.75
Check	6/29/2016	1139	SecureCare Dental	X	-407.83	-15,654.58
Check	6/29/2016	1132		X	-316.36	-15,970.94
Check	6/29/2016	1140	CenturyLink Aflac	X	-245.18	-16,216.12
Check	6/29/2016	1133 1143	Sonoita Valley Water Co., Inc.	X	-187.09	-16,403.21
Check	6/29/2016	1129	Heiman Fire Equipment	X	-181.45	-16,584.66
Check	6/29/2016	1130	Quill Corporation	X	-142.73	-16,727.39
Check	6/29/2016	1137	Stronghole Signs	X	-132.27	-16,859.66
Check	6/29/2016	1137	Canyon State Wireless	X	-50.90	-16,910.56
Check	6/29/2016	1164	PSPRS	X	-5,110.46	-22,021.02
Check	7/15/2016		Physio Control Inc.	X	-3,650.88	-25,671.90
Check	7/15/2016	1160 1153	Sulpher Springs Valley Electric Co-op	X	-1,371.44	-27,043.34
Check	7/15/2016	1155	AERO Med Claims	X	-990.43	-28,033.77
Check	7/15/2016	1156	Boundtree Medical	X	-731.77	-28,765.54
Check	7/15/2016	1161	Voyager Fleet Systems Inc.	X	-511.36	-29,276.90
Check	7/15/2016	1163	Arizona State Retirement System	X	-442.32	-29,719.22
Check	7/15/2016	1150	U.S. Department of Education	X	-226.81	-29,946.03
Check	7/15/2016		Creative Communications	X	-181.85	-30,127.88
Check	7/15/2016	1158 1157	Merles Automotive Supply	X	-180.55	-30,308.43
Check	7/15/2016	1146	Quill Corporation	X	-156.16	-30,464.59
Check	7/15/2016			X	-143.00	-30,607.59
Check	7/15/2016	1152	Sidney Lex Felker PC	X	-135.98	-30,743.57
Check	7/15/2016	1149	Direct TV Stronghole Signs	X	-132.26	-30,875.83
Check	7/15/2016	1162	Valley Imaging Solutions	X	-100.60	-30,976.43
Check	7/15/2016	1159	SCC Board of Supervisors	X	-61.32	-31,037.75
Check	7/15/2016	1154	State Ambulance Builders, Inc.	X	-37.84	-31,075.59
Check	7/15/2016	1148 1145	The Reinalt-Thomas Corp.	X	-30.38	-31,105.97
Check	7/15/2016		GuardianEMS	X	-5.29	-31,111.26
Check	7/15/2016	1155	GuardianEMS	X	-45.78	-31,157.04
Check	7/31/2016	,		^	-31,157.04	-31,157.04
	ecks and Payment				-51,157.04	01,107.01
	and Credits - 4	items		X	10,180.15	10,180.15
Transfer	7/5/2016		•	X	1,247.73	11,427.88
Transfer	7/12/2016	1147	Heiman Fire Equipment	X	0.00	11,427.88
Check	7/15/2016	1147	Heiman ine Equipment	X	13,000.00	24,427.88
Transfer	7/18/2016			,,	24,427.88	24,427.88
Total De	oosits and Credits					
Total Cleare	ed Transactions				-6,729.16	-6,729.16
Cleared Balance					-6,729.16	12,072.99
	Transactions					
	and Payments - 1		D 1-10/		-36.00	-36.00
Check	4/15/2016	1049	Peggie Wagoner		-36.00 -260.00	-296.00
Check	4/29/2016	1066	George Wagoner		-260.00 -25.00	-321.00
Check	5/31/2016	1102	Sonoita Elgin Fire Fighter's Association		-25.00 -260.00	-581.00
Check	6/29/2016	1138	George Wagoner		-260.00 -7,060.00	-7,641.00
Check	7/29/2016	1176	Pima Community College			-13,277.98
Check	7/29/2016	1173	Health Net of Arizona		-5,636.98 5,224.30	-18,502.28
Check	7/29/2016	1178	Brake Max Corporate LLC		-5,224.30	-22,167.43
Check	7/29/2016	1177	PSPRS (CPA		-3,665.15	-23,167.43
Check	7/29/2016	1168	Vicki J. Rutter, CPA		-1,000.00 500.00	-23,667.43
Check	7/29/2016	1167	Arizona Dept. of Health Services		-500.00	-23,067.43 -24,157.22
Check	7/29/2016	1172	Verizon Wireless		-489.79	-24,157.22 -24,565.05
Check	7/29/2016	1174	SecureCare Dental		-407.83	-24,936.73
	7/29/2016	1170	Ace Hardware		-371.68	-25,257.23
Check						
Check Check Check	7/29/2016 7/29/2016	1175 1166	CenturyLink Sun Lakes Fire District		-320.50 -150.00	-25,407.23

10:47 AM 08/05/16

SEFD Reconciliation Detail

Chase - Checking, Period Ending 07/31/2016

Type	Date	Num	Name	Clr	Amount	Balance
Check Check Check	7/29/2016 7/29/2016 7/29/2016	1165 1171 1169	Advantage Medical & Oxygen Sup. Pima County Fire Chief's Assn. Truly Nolen of America, Inc.		-105.00 -100.00 -40.00	-25,512.23 -25,612.23 -25,652.23
Total Ch	ecks and Payment	S		_	-25,652.23	-25,652.23
Check	s and Credits - 1 i 4/15/2016 posits and Credits	tem 1043	Physio Control Inc.	-	0.00	0.00
Total Uncle	eared Transactions			_	-25,652.23	-25,652.23
Register Balanc	e as of 07/31/2016	i		_	-32,381.39	-13,579.24
Ending Balance	e			_	-32,381.39	-13,579.24

10:40 AM 08/05/16

SEFD Reconciliation Detail

Chase - Savings, Period Ending 07/31/2016

Туре	Date	Num	Name	Clr	Amount	Balance
Beginning Baland Cleared Tran	sactions	itam.				106,734.73
Transfer	nd Payments - 1 7/18/2016	item		Х	-13,000.00	-13,000.00
	ks and Payments	S		_	-13,000.00	-13,000.00
Deposits a	and Credits - 1 it 7/31/2016	tem		Х	6.85	6.85
Total Depo	sits and Credits			_	6.85	6.85
Total Cleared	l Transactions			_	-12,993.15	-12,993.15
Cleared Balance				_	-12,993.15	93,741.58
Register Balance	as of 07/31/2016				-12,993.15	93,741.58
Ending Balance				_	-12,993.15	93,741.58



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SEFD Reconciliation Detail

National Bank Money Market, Period Ending 07/31/2016

Туре	Date	Num	Name	Cir	Amount	Balance
Beginning Balance)					124,422.11
Cleared Trans						
Deposits ar	nd Credits - 10	items				0.500.05
Deposit	7/5/2016			X	2,596.65	2,596.65
Deposit	7/5/2016			X	20,514.81	23,111.46
Deposit	7/19/2016			X	520.00	23,631.46
Deposit	7/19/2016			X	4,404.31	28,035.77
Deposit	7/26/2016			Χ	3,118.26	31,154.03
Deposit	7/27/2016			Χ	170.00	31,324.03
Deposit	7/27/2016			Χ	350.00	31,674.03
Deposit	7/27/2016			Χ	728.26	32,402.29
Deposit	7/29/2016			Χ	3.00	32,405.29
Deposit	7/31/2016			X	5.77	32,411.06
Total Depos	sits and Credits			_	32,411.06	32,411.06
Total Cleared	Transactions			_	32,411.06	32,411.06
Cleared Balance				_	32,411.06	156,833.17
Register Balance a	s of 07/31/2016			_	32,411.06	156,833.17
Ending Balance				•	32,411.06	156,833.17

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SEFD Reconciliation Detail Hughes Main Share, Period Ending 07/31/2016

Date	Num	Name	Clr	Amount	Balance
ansactions					50.00
7/1/2016	em		Χ	7.23	7.23
posits and Credits			_	7.23	7.23
ed Transactions			_	7.23	7.23
Э			_	7.23	57.23
e as of 07/31/2016			_	7.23	57.23
e				7.23	57.23
	ransactions s and Credits - 1 if 7/1/2016 reposits and Credits red Transactions e	ensactions s and Credits - 1 item 7/1/2016 eposits and Credits red Transactions e	ransactions s and Credits - 1 item 7/1/2016 eposits and Credits red Transactions e	ansactions s and Credits - 1 item 7/1/2016 X eposits and Credits red Transactions e se as of 07/31/2016	ransactions s and Credits - 1 item 7/1/2016 x 7.23 eposits and Credits 7.23 red Transactions 7.23 e 7.23 e 7.23 e 7.23

SEFD Reconciliation Detail

1002 · Hughes Checking, Period Ending 07/31/2016

Type	Date	Num	Name	Cir	Amount	Balance
Beginning Balance						56,757.26
Deposit	7/1/2016			Χ	1.87	56,759.13
Deposit	7/5/2016			Χ	1,144.57	57,903.70
Deposit	7/8/2016			Χ	583.46	58,487.16
Deposit	7/21/2016			Χ	140.00	58,627.16
Deposit	7/25/2016			Χ	1,452.60	60,079.76
Transfer	7/27/2016			Χ	35,000.00	95,079.76
Check	6/29/2016	1524	The SoCo Group, Inc.	Χ	-3,981.12	91,098.64
Check	6/30/2016	1527	GEN-TECH	Χ	-2,211.01	88,887.63
Check	6/30/2016	10459	Mark Allen Bennett	Χ	-1,998.95	86,888.68
Check	6/30/2016	10458	Atencio Zane	Χ	-1,068.08	85,820.60
Check	6/30/2016	10452	Ruppel Jacob	Χ	-1,017.55	84,803.05
Check	6/30/2016	10460	Burns Alexander	Χ	-981.90	83,821.15
Check	6/30/2016	10454	Jensen Michael	Χ	-975.00	82,846.15
Check	6/30/2016	10456	McGonigle Michael	Χ	-900.00	81,946.15
Check	6/30/2016	10448	Messmer Ethan	Χ	-789.63	81,156.52
	6/30/2016	10450	Ogle Matthew	X	-770.98	80,385.54
Check		10450	Silverwind Kenneth	X	-750.00	79,635.54
Check	6/30/2016			X	-637.65	78,997.89
Check	6/30/2016	10449	O'Neill Thomas	X	-563.30	78,434.59
Check	6/30/2016	10453	Valdez John	X	-541.76	77,892.83
Check	6/30/2016	10445	Finch Justin	X	-541.76 -515.74	77,377.09
Check	6/30/2016	10444	Sink Laura			76,941.62
Check	6/30/2016	10451	Putnam Cody	X	-435.47	76,562.40
Check	6/30/2016	10447	McFarland Justin	X	-379.22	
Check	6/30/2016	10455	LaGosh Nicole	X	-150.00	76,412.40
Check	6/30/2016	1526	Grace Estell	X	-150.00	76,262.40
Check	6/30/2016	10446	Hisey-Long John	Χ	-81.37	76,181.03
Check	7/13/2016	1528	Ace Hardware	Χ	-1,118.30	75,062.73
General Journal	7/15/2016	Alloca		Χ	-16,753.49	58,309.24
General Journal	7/15/2016	Alloca		Χ	-5,330.39	52,978.85
Check	7/15/2016	10470	Mark Allen Bennett	Χ	-2,125.67	50,853.18
Check	7/15/2016	10471	Burns Alexander	Χ	-1,026.98	49,826.20
Check	7/15/2016	10463	Finch Justin	Χ	-686.19	49,140.01
Check	7/15/2016	10465	McFarland Justin	Χ	-681.84	48,458.17
Check	7/15/2016	10464	Hisey-Long John	Χ	-667.27	47,790.90
Check	7/15/2016	10468	Ogle Matthew	X	-638.03	47,152.87
	7/15/2016	10466	Messmer Ethan	X	-560.07	46,592.80
Check	7/15/2016	10462	Sink Laura	X	-462.14	46,130.66
Check		10462	O'Neill Thomas	X	-444.94	45,685.72
Check	7/15/2016			X	-439.74	45,245.98
Check	7/15/2016	10469	Putnam Cody	X	-384.60	44,861.38
Check	7/15/2016	10461	Deforest Jade	X	-138.42	44,722.96
General Journal	7/15/2016	Alloca		X	-20,658.41	24,064.55
General Journal	7/29/2016	Alloca		× ×	•	17,903.29
General Journal	7/29/2016	Alloca		X	-6,161.26	17,744.16
General Journal	7/29/2016	Alloca		Χ	-159.13	
Cleared Balance					-39,013.10	17,744.16
Uncleared Tra						8
	Payments - 2	7 items 10170	Burns Alexander		-126.17	-126.17
Check	7/31/2015	10271	Cleveland Robert		-162.30	-288.47
Check	1/15/2016				-177.58	-466.05
Check	2/29/2016	10331	Valdez John		-25.00	-491.05
Check	4/13/2016	1501	AZ Center for Fire Serivce Excellence		-344.75	-835.80
Check	6/29/2016	1525	Canyon State Wireless		-344.75 -2,125.68	-2,961.48
Check	7/29/2016	10486	Mark Allen Bennett		-2,125.00 -1,144.01	-4,105.49
Check	7/29/2016	1532	Simpson Computer Services			-4,105.49 -5,225.49
Check	7/29/2016	1531	WellAmerica		-1,120.00	
Check	7/29/2016	10487	Burns Alexander		-1,026.98	-6,252.47
Check	7/29/2016	10488	Deforest Jade		-990.35	-7,242.82
Check	7/29/2016	10478	Ruppel Jacob		-800.65	-8,043.47
	7/29/2016	10483	McGonigle Michael		-800.00	-8,843.47
Check		10479	Atencio Zane		-800.00	-9,643.47
Check	7/29/2016				-755.93	-10,399.40
Check Check	7/29/2016 7/29/2016	10473	Finch Justin			
Check Check Check	7/29/2016		Finch Justin Messmer Ethan		-707.39	-11,106.79
Check Check Check Check	7/29/2016 7/29/2016	10473 10475				
Check Check Check Check Check	7/29/2016 7/29/2016 7/29/2016	10473 10475 10474	Messmer Ethan McFarland Justin		-707.39	-11,106.79
Check Check Check Check	7/29/2016 7/29/2016	10473 10475	Messmer Ethan		-707.39 -690.56	-11,106.79 -11,797.35

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SEFD

Reconciliation Detail
1002 · Hughes Checking, Period Ending 07/31/2016

Туре	Date	Num	Name	Clr	Amount	Balance
Check	7/29/2016	1534	Arizona State Retirement System		-538.38	-14,132.37
Check	7/29/2016	10484	Silverwind Kenneth		-320.00	-14,452.37
Check	7/29/2016	10476	Ogle Matthew		-310.65	-14,763.02
Check	7/29/2016	1533	Arizona Dept. of Public Safety		-300.00	-15,063.02
Check	7/29/2016	10480	Balmer Michael		-221.64	-15,284.66
Check	7/29/2016	1530	Sonoita Valley Water Co., Inc.		-179.59	-15,464.25
Check	7/29/2016	10485	Trumpinski Benjamin		-160.00	-15,624.25
Check	7/29/2016	10482	LaGosh Nicole		-160.00	-15,784.25
	ks and Payment	s		-	-15,784.25	-15,784.25
Denosits a	and Credits - 3 i	tems				
Deposit	5/16/2016				357.94	357.94
Check	7/31/2015	10170	Burns Alexander		-126.17	-126.17
Check	1/15/2016	10271	Cleveland Robert		-162.30	-288.47
Total Depo	sits and Credits			- -	1,843.43	1,843.43
Total Unclear	red Transactions				-13,940.82	-13,940.82
Register Balance	as of 07/31/2016				-52,953.92	3,803.34
Ending Balance				•	-52,953.92	3,803.34

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SEFD Reconciliation Detail Hughes High Yield, Period Ending 07/31/2016

Туре	Date	Num	Name	Cir	Amount	Balance
Beginning Balan Cleared Tra	nsactions					2,245.78
Deposits Deposit	and Credits - 1 it 7/1/2016	em		Χ	1.68	1.68
Total Dep	osits and Credits			_	1.68	1.68
Total Cleare	d Transactions			_	1.68	1.68
Cleared Balance				_	1.68	2,247.46
Register Balance	as of 07/31/2016			_	1.68	2,247.46
Ending Balance				-	1.68	2,247.46

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SEFD Reconciliation Detail

Hughes Premium Yield, Period Ending 07/31/2016

Туре	Date	Num	Name	Clr	Amount	Balance
Beginning Balance Cleared Trans		item				201,042.87
Transfer	7/27/2016	itom		Χ	-35,000.00	-35,000.00
Total Check	s and Payments	3		_	-35,000.00	-35,000.00
Deposits an Deposit	nd Credits - 1 it 7/1/2016	em		Χ	194.06	194.06
Total Depos	sits and Credits			_	194.06	194.06
Total Cleared	Transactions			_	-34,805.94	-34,805.94
Cleared Balance				_	-34,805.94	166,236.93
Register Balance as	s of 07/31/2016			_	-34,805.94	166,236.93
Ending Balance				_	-34,805.94	166,236.93

8/1/16



Pima County Treasurer

Sonoita-Elgin Fire District

ARMS # 507200, TCMS String: 500.50720.10.10000.10000 Remittance of Revenue Collected for the Period: JUL-2016 As of August 11, 2016

RECEIVED of Beth Ford, Pima County Treasurer, check in the amount of

\$ 3,360.54

Real Estate Taxes	Amount	
Tax Year 2015	3,120.50	
Tax Year 2014	-	
Tax Year 2013	-	
Tax Year 2012	-	
Tax Year 2011	-	
Tax Year 2010	-	
Tax Year 2009	-	
Tax Year 2008		
	Subtotal Real Estate Taxes	3,120.50
Personal Property Taxes Collected	Amount	
Tax Year 2015	20.82	
Tax Year 2014	-	
Tax Year 2013	-	
Tax Year 2012	-	
Tax Year 2011	-	
Tax Year 2010	· -	
Tax Year 2009	-	
Tax Year 2008		
Subtotal Pe	rsonal Property Taxes Collected	20.82
In-Lieu Taxes Collected	Amount	
Tax Year 2014	-	
Tax Year 2013	-	
Tax Year 2012	-	
Tax Year 2011	-	
Tax Year 2010	-	
Tax Year 2010	-	
Tax Year 2009	-	
Tax Year 2009	-	
Tax Year 2008	-	

Subtotal In-Lieu Taxes Collected

Sonoita-Elgin Fire District

ARMS # 507200, TCMS String: 500.50720.10.10000.10000 Remittance of Revenue Collected for the Period: JUL-2016 As of August 11, 2016

RECEIVED of Beth Ford, Pima County Treasurer, check in the amount of

\$ 3,360.54

	Subtotal Investment Income	3.96
Interest Allocation	3.96	
Investment Income	Amount	
	Subtotal Fire District Assistance	215.26
Tax Year 2008	0.02	
Tax Year 2009	0.01	
Tax Year 2010	0.02	
Tax Year 2011	0.03	
Tax Year 2012	0.07	
Tax Year 2013	0.12	
Tax Year 2014	(0.86)	
Tax Year 2015	215.85	
Fire District Assistance	Amount	

LIZ GUTFAHR Treasurer MARIA ACUNA Chief Deputy

County Treasurer Santa Cruz County

P.O. Box 1150 Nogales, Arizona 85628 Tel. (520) 375-7980 Extension 7967 TDD (520) 761-7816

Sonoita Fire District P.O Box 322 Sonoita AZ 85637

Monthly Statement

Opening Balance	July-16		10,180.15
State Pool Investment		0.26	0.44
		0.18	
Levied Revenue Earned		•	
	85803	130.93	2,357.73
	85806	274.32	
	85831	264.80	
	85847	109.73	
	85881	295.47	
	85893	(68.50)	
	85923	180.00	•
	85939	6.54	
	85955	0.21	
	85996	780.84	
	86006	354.90	
	86025	14.78	
	86061	13.71	

Check# 42759 (10,180.15) (10,180

Journal Entries

JE-000

Ending Balance July-16 \$ 2,358.17

Sonoita Fire District T52-2063 Sonoita-Elgin Fire District

Please contact Patty Ibarra Ext 7966 if there are any questions or problems



SEFD											_	_	_		
Tily 1 2016 through line 30, 2017	-														
		Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast		
	Budget	July	 	September	October	November	December	January	February	March	April	May	June	Forecast	Forecast
	2016-2017	2016	2016	2016	2016	2016	2016	2017	2017	2017	2017	2017	2017	Total	2017//2018
Revenues															
Fire District Tax											01	277 707	10.07	770 154	770 154
Santa Cruz County	779,154	2,554	2,646	802	219,821	137,609	62,119	36,284	27,423	79,874	98/18/	101,402	120/6/	175,134	LC1/2/1
Pima County	125,644	2,373	326	12,136	27,929	21,105	7,878	1,521	3,038	8,554	15,301	13,012	12,4/1	125,644	172,04 1
Fire District Assistance Tax								1					20 561	41 123	41 123
Santa Cruz County	41,123							20,562					100,02	C21,14	11,16
Pima County	22,577	288	94	1,803	4,855	4,706	1,030	335	819	1,146	4,131	3,282	88	77777	//5/77
Fire Suppression	30,000												30,000	30,000	30,000
FMS Support	2,200				096			275					965	2,200	2,200
Ambulance Revenues	225,000	27,735	20,831	17,197	36,405	22,262	25,222	14,362	17,556	24,016	14,560	4,854		225,000	225,000
Findraicing Events	3,600			456	435	363	836	480	290	440				3,600	3,600
Donation of the contraction of t	2,200	100		10						200		320	4,240	5,200	5,200
Doctricted Create	007/0	2												0	
Cled Glalics	,													0	
ruels Grant 2010	002	100	13	12	64	13	28	177	22	22	226	23		200	700
Interest Income	8 8	OCT	7	27 5	5	200	45	120		40	20	20	95	400	400
Kental Income		02		24		3	2							0	
Miscellaneous Income	01.7													34,159	34,159
Prior Year Carrylorward															
Total Revenues	752/692/1	33,170	23,910	32,439	290,469	186,078	97,158	74,116	49,448	64,542	113,024	123,003	148,241	1,269,757	1,269,757
Operating Expenses											0		40.040	710 011	710 217
Salaries	550,217	44,292	40,835	47,870	42,856	43,797	42,952	46,236	46,504	44,395	20,628	51,012	48,840	250,417	/T7/000
Wildland Labor								1	0	100	C C	4 400	NTT 10	45 051	45 951
Vacation/Holiday	45,951	1,238		1,516	4,840	3,008	4,665	2,707	3,269	769	67/	1,430	2713	3 500	3 500
Coverage	3,500			300		150			7 77	300	2775	5,675	4 661	58 400	58.400
Stipend Transport	58,400	5,175		4,940	4,800	4,500	4,425	4,812	4,725	2,007	722 +	1 667	1 667	20, 000	20,000
Weekend Stipend	20,000	1,667		1,667	1,667	1,667	1,667	1,66/	1,007	1,007	7 234	2 152	1 159	22,000	22,000
Payroll Taxes	22,000	1,025		1,2/5	706	T,UUU	1,43/	Z,021	7 270	COOL	11 368	6 987	1,110	35.000	35,000
Workman's Compensation	35,000_			,	1	COL	0.000	10 162	7,720	4 409	5 499	6 303	9.723	70,000	70,000
PSPRS	20,000	5,228	φ'	1,894	5,130	200	7,0/0	10,105	465	971	337			5,500	5,500
ASRS	_ 5,500	1,286		CI-	2 275	250	7 843	4 706	3,608	3.308	3.732	3,564	4,735	43,200	55,000
Health Insurance	43,200	7,050	2,509	4,020	5,5,5	007-	CTO'	100	20015	1 069	4 774	54	3.301	8,800	8,800
Physicals	8,800	C		CCF	101	200	7000	1 021	210	683	330	1.610		8,400	8,400
Clothing Allowance	8,400	350	350	77/	COT	766	2,027	1,021	2 080	6 402				20,000	20,000
Training	20,000	275			260	900	100,0	1,200	טטקיר	בנדיט	ccc	443	737	3.400	3,400
Chief Education	3,400	222		222	777	777	777	777	777	777	1 150	1.00 1	6 279	15,000	15,000
EMS Consumables	15,000	174	352	1,301	1,493	994	896	75	170	133	1, 100	17071	74	4.500	4.500
Maintenance Plans	4,500	3,651						(//2	3				884	1 200	1 200
Oral Hydration Fluids	1,200								316				1 201	1 500	1 500
Fire Prevention Education	1,500_			209		i i			070	2 166	64	840	1 194	10,000	10,000
Office Expense & Postage	10,000	163		366	337	353			7.10	2,400		2		200/04	
	000	7	,							0000	c	750	CV1 3	11 000	

SEFU Cash Flow Forecast															
July 1, 2016 through June 30, 2017								1	40 00 00	1000	Forogat	Forecact	Forecast		
		Forecast	Forecast	Forecast		-+	<u>Forecast</u>	Forecast	Porecast Populary	March	Anril	May	June	Forecast	Forecast
	Budget	July	August	September		h	Decelline	Jaliualy	2017	2017	2017	2017	2017	Total	2017/2018
1000	2016-2017	<u>2016</u>	201	7016	9107	20107	2707	7707	2000	700	577	280	774	4.500	4.500
Payroll Preparation	4,500	231			741	657		7 701	•	1 207	1 446			18,000	_ 18,000
Ambulance Billing	18,000	2,267	2,295		1,295	2,178	7	CCE,L	1	1,000	220	230	230	2 300	_ 1,800
Equipment Rental	2,300				230	230	230	087	7	720	711	117	160	2,000	2 000
Internet Provider	2,000	117		-	116	79	249	116		809	111	777	TOT	000	1
Bank Charges	800	20	256	51	151	-140	136	71	41	40	45	1/	82	000	-
Background Chacks	1.200	160							380				099	1,200	1,200
במכיון בייין	202/2		80	20	489					244		928	739	2,500	2,500
ורפשט	8,000		3			8,000								8,000	8,000
Accounting rees	00000							10,000						10,000	ı
Election Expenses							000 6							000'6	
Administrator	000/6	200	244	673	645		1 306	688	646	734	634	637	1,790	000'6	000′6
Telephone	000/6	930			2		446						1,714	3,000	3,000
Batteries & Repair	3,000 -	840					2						2,000	2,000	2,000
Computer & IT Support							2 850				1,650				5,500
Dispatch, Vera Earl Tower Rental & ECM2	5,500								1 765	1 490	1 575	1 643	1,965		17,000
Utilities	17,000	1,390	-		1,141	1,000		1,745			1,060	1,010			30,000
Insurance	30,000		-457	5,904	-393		5,904		6,025			t00,0)
Fuel Reduction Grant										0,10		636	11 484	27 07	27.000
	27,000	763	370		1	9						1 202			1
Building Grounds & Pests	000'6	308	589	236											ı
Vehicle Maintenance	40,000	552	4,762	2,786	-2,269	7,128	4,261	2,233	186	16,163	2,459	1,334		40,000	i i
Equipment Replacement	6,000		560	1,						000	640		1 202		1
Station & Fire Supplies	6,000	478	904	828	-12	149	1,015	42	621	338	PT0		7,600		2,600
Suppression Foam	2,600												2,000		ı
Interest Expense - LOC	200												2000		1
Communication to Residents	200														_1
Dues & Cuberintions	4.000	765	178	480	165	110	1,319	39		435	225	6	2/5	20,4 DO,	_ [
Miscellaneous														0	
Debt Service														80 092	
Apparatus P&I	80,992													200,000	ı
	1 1														L
Capital Outlay Reserve Funds													23.297	23,297	
Ambulance	23,297												3 500	L	3,500
PPE	3,500												000,4		1
Computers & Radios	4,000												1,000,1		1 1
Total Expenses	1,269,757	75,767	2 81,321	84,460	70,384	85,641	118,008	97,828	92,751	102,228	94,797	99,649	185,935	1,269,757	1,269,757
Net Income (Loss)	0	(42,597)) (57,411)	(52,021)	220,085	100,437	(20,850)	(23,712)	(43,303)	(32,686)	18,227	23,354	(37,694)	0	_ _
	000														L
Cash on Hand	486,239														
		_	_	_	-	_	_	_			-				_

SEFD															
Cash Flow Forecast															
July 1, 2016 through June 30, 2017															
		Forecast	Forecast	Forecast Forecast	Forecast	Forecast	Forecast								
	Budget	July	August	August September	October	November		January	February	March	Anril	Max	June	Forecact	Forecact
	2016-2017	2016	2016	2016	2016	2016	2016	2017	7017	2017	2017	2017	2017	Total	2017/2019
Fund Balance Reconciliation											7	7707	7707	in contract of the contract of	0107//107
Beginning Fund Balance	327,489														
Board Designated - Building Upgrades	100,000														
Board Designated - PPE	53,750														
Restricted - Life Pac Donation	2,000										and the second				
Monthly Income (Loss)															
Monthly Reallocation															
Ending Fund Balance	486,239	O	a	O	ō	0	0	0	0	C					
					1		1000	•		*	>	>	>	-	-