

# SEFD Board Packet

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1 May 2017 2017

- Agenda
- Minutes - 27 March 2017
- Notice of Intention to Speak
- Reconciliation & Review sheet
- Balance Sheet
- P & L
- Approval of Financial Documents
- Reconciliation Signature page
- Chase Bank Reconciliation
- National Bank Reconciliation
- Hughes Reconciliation detail
  - Main Share
  - Checking
  - High-yield
  - Premium Yield

## Miscellaneous

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- Pima County Monthly Tax Report
- Santa Cruz County Monthly Tax Report
- Cash Flow Forecast
- Copy of Resolution 04-24-17

**Sonoita-Elgin Fire District  
Governing Board Meeting Agenda**

**PURSUANT TO A.R.S. §38.431.02**

Notice is hereby given to the general public that the Sonoita-Elgin Fire District (SEFD) Board of Directors (*SEFD is governed by a five member Board pursuant to A.R.S. §48-803.B*) will hold a meeting on Monday, April 24. The meeting will be held at the SEFD fire station, located at 3173 N. Highway 83, Sonoita, AZ. The meeting is open to the general public and will begin at 6:00 p.m. local time.

**AGENDA:**

- A. Call to Order.
- B. Roll Call of Board Members
- C. Pledge of Allegiance.

The following agenda items are scheduled for consideration by the SEFD Board of Directors at the board meeting. Action or decisions may or may not be taken on any or all items. Agenda items may or may not be considered in the order listed:

- 1) Troy Jones of Jones Wilson Ins will talk about SEFD ins coverage and answer brief question from the Board and Staff: Chief DeWolf
- 2) Review and approval of the governing board meeting minutes of Mar 24, 2017
- 3) Report from the Fire Chief regarding the provision of fire and EMS to the SEFD; management and supervision of the SEFD; and any related items concerning community safety including but not limited to the following items.
  - a) Firefighter Oath of Office
  - b) Response and service report.
  - c) Status of grants.
  - d) Fire code and inspection items.
  - e) Current community events.
  - f) Rosemont mine.
  - g) Apparatus update.

**Call to the Public.**

*A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.*

- 4) Monthly financial reports and consideration of district financial matters pursuant to A.R.S.§48-807:
  - a) Review and approval of monthly financial reports for Mar 2017 to include: reconciled balance sheet accounts; updated cash flow projections; month-end fund statements, and month-end reports of financial institutions in which the SEFD maintains an account
- 5) Draft 2017 – 2018 Budget presented to the Board for their review. (The Board discussion and action for public posting will take place at May 2017 Board meeting.) Chief DeWolf

**Sonoita-Elgin Fire District  
Governing Board Meeting Agenda**

- 6) Discussion; no action needed: Chief DeWolf will be assembling a team of internal people to start the strategic planning process. As the process progresses Chief DeWolf will add community members to the team: Chief DeWolf
- 7) Discussion and action on adjusting a) HR policies to reflect State-mandated Earned Paid Sick Time of 40 hours per year b) Adjusting the unused accrued PTO payout to more of a longevity payout: Chief DeWolf
- 8) Discussion and action on Resolution 04-24-17 authorizing Board of Directors and Chief DeWolf to postpone the annual Chief review to May 2018, and add State-mandated Earned Paid Sick Time of 40 hours to contract: K. Venos

**NOTICE:** The Sonoita-Elgin Fire District Board of Directors may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any of the above agenda items pursuant to A.R.S.§38-431.03(A)(3).

Governing board members may attend telephonically.

The undersigned hereby attests that a copy of this meeting agenda was duly posted at the following locations:

- a) SEFD fire station - 3173 N. Highway 83, Sonoita, AZ
- b) Sonoita Post Office – 3166 N. Highway 83, Suite 1, Sonoita, AZ
- c) Santa Cruz County Offices – 3147 N Highway 83, Sonoita, AZ

Governing board meeting agenda dated and posted: Mar 24, 2017. At

1300 p.m. Local Time

By *Kathy L. Goodwin* Kathy L. Goodwin, Admin to the SEFD Fire Chief

Minutes to the Regular Monthly Meeting of the Board of Directors of the Sonoita-Elgin Fire District  
27 March 2017  
6 pm

Call to Order

Roll Call

B-Shift Introduction – BC Bennett introduced the personnel from B-Shift working under Captain Jackson.

Brenda Tranchina – Brenda Tranchina is our HR Specialist from Tucson, AZ; she is the author of our HR Policies and Board Policies. Ms Tranchina addressed the Board for about an hour concerning the Roles and Responsibilities of the Board and the Chief, areas where their duties overlapped and where they did not. She also gave us an update on Proposition 206 (now law) and how it will affect the fire district.

Call to the Public – Dave Hetrick – I wanted to talk about the tender – it’s an opportunity to make some money. As we get closer to the budget cycle I wanted to ask you to consider a chipper – wildland fire mitigation tool – helps prevention efforts here in the district. Current chipper was built in 1984; we’ve spent a considerable amount in the last couple years repairing it and replacing parts.

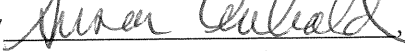
Monthly financial reports and consideration of district financial matters pursuant to A.R.S. §48-807: Susan Jenkins asked a question regarding the un-cancelled checks that currently show on our reconciliations. Ms Rutter advised that we always take care of these prior to the end of the fiscal year. There was also some discussion regarding the cash flow forecast and presenting it to the board with a bit of discussion at each Board meeting.

Motion to approve by Susan Archibald, seconded by Suzanne Jenkins, motion carried.

Discussion and possible action on A) Review and Establishment of the Chief’s goals for the upcoming year B) Establish the Chief’s evaluation time line. S. Archibald - Susan Archibald was simply attempting to keep the flow of movement regarding the development of the Chief’s Goals and Objectives for his 2018 (May) review; Suzanne Jenkins was concerned about scheduling a study session to discuss a strategic plan and the Chief’s review (goals and objectives) in relation to the budget prior to the budget cycle. The remainder of the Board felt that as the Chief’s review process didn’t start until May of 2018, there was plenty of time to discuss the Board’s perspective on the Goals & Objectives and work on updating the Strategic Plan. Motion to have a study session in April for the Goals & Objectives & Strategic Plan by Suzanne Jenkins, seconded for discussion by Kurt Bahti, When the call for the motion was presented, the vote was Jenkins yea, Bahti, Webber, Archibald & Venos no, motion failed. Reba Webber motioned to set up a meeting in May, seconded by Susan Archibald; meeting scheduled May 15, 2017 at 10 am; meeting to be set to discuss Goals & Objectives and Strategic Plans. Motion carried.

Discussion and action on Resolution 03-27-17 authorizes of Chief DeWolf to sell 4- aged out vehicles and acquire one new staff vehicle with the funds acquired from sales: Chief DeWolf. This Resolution was necessary to declare the vehicles surplus and place them as “available to sell.” Susan Archibald motioned to accept the resolution as written, seconded by Reba Webber, motion carried. Resolution approved.

Motion to adjourn by Susan Archibald, second by Kurt Bahti, motion carried.

Minutes approved on 24 April 2017 , Board Clerk.  
Susan Archibald

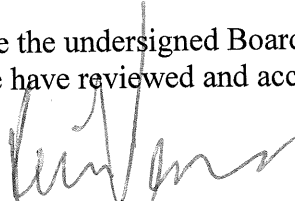


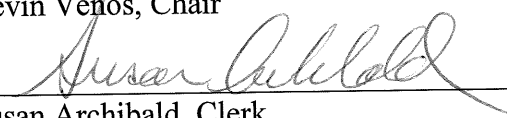


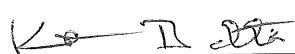
Administrative Review of March 2017 Financial Documents  
Sonoita-Elgin Fire District Board of Directors Meeting  
3173 Hwy 83, Sonoita, AZ  
2 May 2017  
6 p.m.

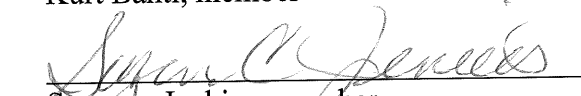
Approval of Financial Documents as presented to the Administrator of the Sonoita-Elgin Fire District for the month of March, 2017.

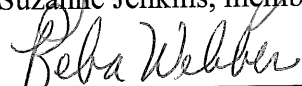
We the undersigned Board members of the Sonoita-Elgin Fire District, hereby acknowledge that we have reviewed and accepted the March 2017 financial reports as presented.

  
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Kevin Venos, Chair

  
\_\_\_\_\_  
Susan Archibald, Clerk

  
\_\_\_\_\_  
Kurt Bahti, member

  
\_\_\_\_\_  
Suzanne Jenkins, member

  
\_\_\_\_\_  
Reba Webber, member

**SEFD**  
**Balance Sheet**  
**As of March 31, 2017**

			Mar 31, 17
<b>ASSETS</b>			
Current Assets			
Checking/Savings			
		Chase - Checking	14,884.95
		Chase - Savings	191,470.36
		National Bank Money Market	31,852.68
		Hughes Premium Yield	212,276.10
		Hughes High Yield	2,250.86
		1002 · Hughes Checking	3,774.42
		Hughes Main Share	57.27
		SCC Treasurer	27,741.72
		Pima Co. Treasurer	9,186.10
		Petty Cash	700.00
		<b>Total Checking/Savings</b>	<b>494,194.46</b>
		<b>Total Current Assets</b>	<b>494,194.46</b>
<b>TOTAL ASSETS</b>			<b>494,194.46</b>
<b>LIABILITIES &amp; EQUITY</b>			
Equity			
		30000 · Fund Balance - Unrestricted	406,206.69
		Board Designated - PPE	53,750.00
		Board Designated-Def.Bldg.Maint	20,000.00
		Restricted - Life Pac Donation	5,000.00
		Net Income	9,237.77
		<b>Total Equity</b>	<b>494,194.46</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>			<b>494,194.46</b>

**SEFD**  
**Profit & Loss Budget Performance**  
**March 2017**

				Mar 17	Jul '16 - Mar 17	Annual Budget	% of Budget
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
<b>Taxes</b>							
Santa Cruz County				27,741.11	546,284.15	779,154.00	70.11%
Pima County				7,886.69	89,891.68	125,644.00	71.55%
<b>Total Taxes</b>				<b>35,627.80</b>	<b>636,175.83</b>	<b>904,798.00</b>	<b>70.31%</b>
<b>Special Assessments</b>							
FDAT - Santa Cruz				0.00	20,561.50	41,123.00	50.0%
FDAT - Pima County				1,297.21	15,545.88	22,577.00	68.86%
<b>Total Special Assessments</b>				<b>1,297.21</b>	<b>36,107.38</b>	<b>63,700.00</b>	<b>56.68%</b>
<b>Charges for Services</b>							
Fire Suppression				0.00	95,079.87	30,000.00	316.93%
Coverage Events				0.00	2,501.76	2,200.00	113.72%
Ambulance				19,814.44	199,466.19	225,000.00	88.65%
<b>Total Charges for Services</b>				<b>19,814.44</b>	<b>297,047.82</b>	<b>257,200.00</b>	<b>115.49%</b>
<b>Contributions</b>							
Restricted by Donor				0.00	-1,787.58		
Donation				100.00	100.00		
Contributions - Other				0.00	6,411.78	5,200.00	123.3%
<b>Total Contributions</b>				<b>100.00</b>	<b>4,724.20</b>	<b>5,200.00</b>	<b>90.85%</b>
<b>Interest Income</b>							
Money Market/Savings				35.70	1,039.06	700.00	148.44%
Santa Cruz				0.61	22.09		
Pima County				2.20	46.81		
Interest Income - Other				0.00	66.20		
<b>Total Interest Income</b>				<b>38.51</b>	<b>1,174.16</b>	<b>700.00</b>	<b>167.74%</b>
Fundraising Events				227.83	997.96	3,600.00	27.72%
Rental Income				70.00	500.00	400.00	125.0%
Prior Year Carryforward				0.00	0.00	34,159.00	0.0%
<b>Total Income</b>				<b>57,175.79</b>	<b>976,727.35</b>	<b>1,269,757.00</b>	<b>76.92%</b>
<b>Expense</b>							
<b>Payroll Expenses</b>							
<b>5101 · Salaries</b>							
5103 · Wildland labor W-2				1,394.69	11,849.75		
Bookkeeper				1,000.00	9,000.00	12,000.00	75.0%
5101 · Salaries - Other				46,321.47	390,138.24	538,217.00	72.49%
<b>Total 5101 · Salaries</b>				<b>48,716.16</b>	<b>410,987.99</b>	<b>550,217.00</b>	<b>74.7%</b>
5105 · Vacation/Holiday W-2				3,055.36	24,548.38	45,951.00	53.42%
5107 · Coverage				0.00	0.00	3,500.00	0.0%
5109 · Stipend Transport 1099				5,280.00	55,990.00	58,400.00	95.87%





**SEFD**  
**Profit & Loss Budget Performance**  
**March 2017**

				Mar 17	Jul '16 - Mar 17	Annual Budget	% of Budget
			Dispatch Service	0.00	3,414.00	5,500.00	62.07%
			Utilities	1,241.42	11,855.62	17,000.00	69.74%
			<b>Total Utilities &amp; Communications</b>	<b>1,892.82</b>	<b>23,588.06</b>	<b>36,500.00</b>	<b>64.63%</b>
			<b>Insurance</b>				
			Liability	0.00	20,713.00	30,000.00	69.04%
			<b>Total Insurance</b>	<b>0.00</b>	<b>20,713.00</b>	<b>30,000.00</b>	<b>69.04%</b>
			<b>Repairs &amp; Maintenance</b>				
			Fuel	3,856.85	18,517.16	27,000.00	68.58%
			Buildings & Grounds & Pests	98.66	6,991.43	9,000.00	77.68%
			Vehicle Maintenance	9,519.40	50,490.59	40,000.00	126.23%
			Equipment Replacement	2,419.64	3,557.86	6,000.00	59.3%
			Station/Fire Supplies	1,065.03	3,631.19	6,000.00	60.52%
			Suppression Foam	0.00	3,258.00	2,600.00	125.31%
			<b>Total Repairs &amp; Maintenance</b>	<b>16,959.58</b>	<b>86,446.23</b>	<b>90,600.00</b>	<b>95.42%</b>
			Interest Expense	0.00	0.00	500.00	0.0%
			<b>Capital Outlay</b>				
			PPE Restricted	0.00	0.00	3,500.00	0.0%
			Computers/Radios	0.00	0.00	4,000.00	0.0%
			<b>Total Capital Outlay</b>	<b>0.00</b>	<b>0.00</b>	<b>7,500.00</b>	<b>0.0%</b>
			<b>Other Expenditures</b>				
			Communication to Residents	0.00	276.78	500.00	55.36%
			Membership Dues & Subscriptions	120.00	2,866.32	4,000.00	71.66%
			<b>Total Other Expenditures</b>	<b>120.00</b>	<b>3,143.10</b>	<b>4,500.00</b>	<b>69.85%</b>
			<b>Total Expense</b>	<b>98,419.41</b>	<b>854,960.41</b>	<b>1,165,468.00</b>	
			<b>Net Ordinal (Loss)</b>	<b>-41,243.62</b>	<b>121,766.94</b>	<b>104,289.00</b>	
			<b>Other Income/Expense</b>				
			<b>Other Income</b>				
			SAFER 2016	20,160.00	20,160.00		
			PRCF Grant (CP)	1,000.00	1,000.00		
			Misc. Income	0.00	709.51		
			<b>Other Financing Sources</b>				
			Apparatus Purchase 822,825,826	0.00	518,067.00		
			Apparatus Purchase Medic 833	0.00	165,000.00		
			<b>Total Other Financing Sources</b>	<b>0.00</b>	<b>683,067.00</b>		
			Fire Suppression	0.00	0.00		
			SEFD-CP Grant	2,083.35	5,544.85		
			Fuels Grant 2016	595.00	104,158.51		
			<b>Total Other Income</b>	<b>23,838.35</b>	<b>814,639.87</b>		
			<b>Other Expense</b>				
			5102 Community Paramedics	6,559.95	60,303.35		





SONOITA-ELGIN FIRE DISTRICT

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Proud Past, Strong Future

SONOITA-ELGIN FIRE DISTRICT

RECONCILIATION & REVIEW

March 2017

Bank Statements (Hughes Federal Credit Union, Chase, & National Bank)

Reconciled by *Diana Rutter*.

Date of reconciliation 4-12-17

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P.O. Box 322 • Sonoita, AZ 85637 • Phone (520) 455-5854 • Fax (520) 455-5361

3173 N. Hwy 83

<http://www.sefd911.org>

10:21 AM

04/12/17

**SEFD**  
**Reconciliation Detail**  
**National Bank Money Market, Period Ending 03/31/2017**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						139,761.46
<b>Cleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Check	3/13/2017	559		X	-125,000.00	-125,000.00
Total Checks and Payments					-125,000.00	-125,000.00
<b>Deposits and Credits - 13 items</b>						
Deposit	3/3/2017			X	2,069.11	2,069.11
Deposit	3/6/2017			X	3,312.94	5,382.05
Deposit	3/8/2017			X	475.00	5,857.05
Deposit	3/8/2017			X	2,519.68	8,376.73
Deposit	3/13/2017			X	553.00	8,929.73
Deposit	3/13/2017			X	661.82	9,591.55
Deposit	3/15/2017			X	141.35	9,732.90
Deposit	3/15/2017			X	467.39	10,200.29
Deposit	3/20/2017			X	2,033.35	12,233.64
Deposit	3/23/2017			X	1,000.00	13,233.64
Deposit	3/23/2017			X	2,183.35	15,416.99
Deposit	3/29/2017			X	1,670.49	17,087.48
Deposit	3/31/2017			X	3.74	17,091.22
Total Deposits and Credits					17,091.22	17,091.22
Total Cleared Transactions					-107,908.78	-107,908.78
Cleared Balance					-107,908.78	31,852.68
Register Balance as of 03/31/2017					-107,908.78	31,852.68
<b>New Transactions</b>						
<b>Deposits and Credits - 4 items</b>						
Deposit	4/5/2017				839.93	839.93
Deposit	4/6/2017				2,116.06	2,955.99
Deposit	4/10/2017				393.00	3,348.99
Deposit	4/11/2017				21,001.18	24,350.17
Total Deposits and Credits					24,350.17	24,350.17
Total New Transactions					24,350.17	24,350.17
<b>Ending Balance</b>					<b>-83,558.61</b>	<b>56,202.85</b>

*UR*  
*4-12-17*

10:27 AM

04/12/17

## SEFD Reconciliation Detail Chase - Checking, Period Ending 03/31/2017

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						3,114.00
<b>Cleared Transactions</b>						
<b>Checks and Payments - 12 items</b>						
Check	1/31/2017	1390	Peggie Wagoner	X	-216.39	-216.39
Check	1/31/2017	1378	Jacob Ruppel	X	-66.12	-282.51
Check	2/15/2017	1397	Advantage Medical & Oxygen Sup.	X	-90.00	-372.51
Check	2/28/2017	1401	Jones-Wilson Insurance	X	-6,053.00	-6,425.51
Check	2/28/2017	1400	PSPRS	X	-4,434.08	-10,859.59
Check	2/28/2017	1402	Vicki J. Rutter, CPA	X	-1,000.00	-11,859.59
Check	3/15/2017	1407	PSPRS	X	-4,913.56	-16,773.15
Check	3/15/2017	1403	AERO Med Claims	X	-1,446.90	-18,220.05
Check	3/15/2017	1405	Professional Management Coaching, Inc.	X	-900.00	-19,120.05
Check	3/15/2017	1404	WellAmerica	X	-559.00	-19,679.05
Check	3/15/2017	1406	Arizona State Retirement System	X	-490.34	-20,169.39
Check	3/31/2017			X	-71.29	-20,240.68
<b>Total Checks and Payments</b>					-20,240.68	-20,240.68
<b>Deposits and Credits - 5 items</b>						
Check	2/15/2017	1398	AERO Med Claims	X	0.00	0.00
Transfer	3/2/2017			X	12,000.00	12,000.00
Transfer	3/6/2017			X	19,358.37	31,358.37
Transfer	3/14/2017			X	3,667.37	35,025.74
Transfer	3/31/2017			X	10,000.00	45,025.74
<b>Total Deposits and Credits</b>					45,025.74	45,025.74
<b>Total Cleared Transactions</b>					24,785.06	24,785.06
<b>Cleared Balance</b>					24,785.06	27,899.06
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 21 items</b>						
Check	9/30/2016	1247	Matthew Ogle		-42.92	-42.92
Check	10/14/2016	1260	Sonoita Auto Service Center		-28.00	-70.92
Check	12/30/2016	1362	Matthew Ogle		-116.42	-187.34
Check	1/31/2017	1377	Buck Tegowski		-93.69	-281.03
Check	3/31/2017	1409	PSPRS		-4,490.80	-4,771.83
Check	3/31/2017	1411	Brake Max Corporate LLC		-2,347.60	-7,119.43
Check	3/31/2017	1408	L.N. Curtis & Sons		-1,313.77	-8,433.20
Check	3/31/2017	1423	Purcell Tire & Service Center		-1,308.74	-9,741.94
Check	3/31/2017	1412	Vicki J. Rutter, CPA		-1,000.00	-10,741.94
Check	3/31/2017	1410	Arizona State Retirement System		-519.36	-11,261.30
Check	3/31/2017	1420	Verizon Wireless		-332.10	-11,593.40
Check	3/31/2017	1419	CenturyLink		-319.30	-11,912.70
Check	3/31/2017	1413	Wells Fargo		-193.50	-12,106.20
Check	3/31/2017	1416	Quill Corporation		-149.98	-12,256.18
Check	3/31/2017	1417	Valley Imaging Solutions		-148.21	-12,404.39
Check	3/31/2017	1414	Darlene Beerman		-143.76	-12,548.15
Check	3/31/2017	1422	GreatAmerica Financial Svcs.		-127.21	-12,675.36
Check	3/31/2017	1418	Xerox Government Systems, LLC		-120.00	-12,795.36
Check	3/31/2017	1424	GALLS, LLC		-116.75	-12,912.11
Check	3/31/2017	1421	Advantage Medical & Oxygen Sup.		-60.00	-12,972.11
Check	3/31/2017	1415	Truly Nolen of America, Inc.		-42.00	-13,014.11
<b>Total Checks and Payments</b>					-13,014.11	-13,014.11
<b>Total Uncleared Transactions</b>					-13,014.11	-13,014.11
<b>Register Balance as of 03/31/2017</b>					11,770.95	14,884.95
<b>New Transactions</b>						
<b>Checks and Payments - 2 items</b>						
Check	4/10/2017	1425	AERO Med Claims		-2,190.52	-2,190.52
Check	4/11/2017	1426	The Supply Cache Inc.		-9,910.66	-12,101.18
<b>Total Checks and Payments</b>					-12,101.18	-12,101.18

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04/12/17

**SEFD**  
**Reconciliation Detail**  
**Chase - Checking, Period Ending 03/31/2017**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
<b>Deposits and Credits - 1 item</b>						
Transfer	4/4/2017				27,741.72	27,741.72
Total Deposits and Credits					27,741.72	27,741.72
Total New Transactions					15,640.54	15,640.54
<b>Ending Balance</b>					<b>27,411.49</b>	<b>30,525.49</b>

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04/12/17

**SEFD**  
**Reconciliation Detail**  
**Chase - Savings, Period Ending 03/31/2017**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						199,188.56
<b>Cleared Transactions</b>						
<b>Checks and Payments - 3 items</b>						
Transfer	3/2/2017			X	-12,000.00	-12,000.00
Check	3/13/2017		Chase Card Services	X	-5,908.15	-17,908.15
Transfer	3/31/2017			X	-10,000.00	-27,908.15
Total Checks and Payments					-27,908.15	-27,908.15
<b>Deposits and Credits - 2 items</b>						
Deposit	3/13/2017			X	20,160.00	20,160.00
Deposit	3/31/2017			X	29.95	20,189.95
Total Deposits and Credits					20,189.95	20,189.95
Total Cleared Transactions					-7,718.20	-7,718.20
Cleared Balance					-7,718.20	191,470.36
Register Balance as of 03/31/2017					-7,718.20	191,470.36
<b>New Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Check	4/9/2017		Chase Card Services		-7,232.34	-7,232.34
Total Checks and Payments					-7,232.34	-7,232.34
Total New Transactions					-7,232.34	-7,232.34
<b>Ending Balance</b>					<b>-14,950.54</b>	<b>184,238.02</b>

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04/12/17

## SEFD Reconciliation Detail 1002 - Hughes Checking, Period Ending 03/31/2017

Type	Date	Num	Name	Clr	Amount	Balance
Check	3/15/2017	1662	SCC Board of Supervisors	X	-14.66	-78,200.42
Check	3/20/2017		AXA	X	-325.00	-78,525.42
General Journal	3/31/2017			X	-20,816.02	-99,341.44
General Journal	3/31/2017			X	-6,067.86	-105,409.30
General Journal	3/31/2017	Recla...		X	-166.08	-105,575.38
Total Checks and Payments					-105,575.38	-105,575.38
<b>Deposits and Credits - 20 items</b>						
Check	2/24/2017	1640	Health Net of Arizona	X	0.00	0.00
Check	2/24/2017	1642	Sonoita Valley Water Co., Inc.	X	0.00	0.00
Check	2/24/2017	1641	SecureCare Dental	X	0.00	0.00
Deposit	3/1/2017			X	2.01	2.01
Deposit	3/1/2017			X	140.00	142.01
Deposit	3/1/2017			X	1,163.79	1,305.80
Deposit	3/3/2017			X	645.27	1,951.07
Transfer	3/13/2017			X	40,000.00	41,951.07
General Journal	3/15/2017	Recla...	Sonoita Valley Water Co., Inc.	X	122.10	42,073.17
General Journal	3/15/2017	Recla...	SecureCare Dental	X	337.36	42,410.53
General Journal	3/15/2017	Recla...	Health Net of Arizona	X	6,130.89	48,541.42
Deposit	3/21/2017			X	751.26	49,292.68
Deposit	3/21/2017			X	2,063.09	51,355.77
Deposit	3/27/2017			X	151.74	51,507.51
Transfer	3/27/2017			X	40,000.00	91,507.51
Deposit	3/28/2017			X	140.00	91,647.51
Deposit	3/29/2017			X	689.13	92,336.64
Deposit	3/31/2017			X	338.58	92,675.22
Deposit	3/31/2017			X	759.83	93,435.05
Deposit	3/31/2017			X	794.23	94,229.28
Total Deposits and Credits					94,229.28	94,229.28
Total Cleared Transactions					-11,346.10	-11,346.10
Cleared Balance					-11,346.10	19,731.49
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 25 items</b>						
Check	7/31/2015	10170	Burns Alexander		-126.17	-126.17
Check	1/15/2016	10271	Cleveland Robert		-162.30	-288.47
Check	2/29/2016	10331	Valdez John		-177.58	-466.05
Check	4/13/2016	1501	AZ Center for Fire Service Excellence		-25.00	-491.05
Check	9/30/2016	1550	Cody Ayon		-35.16	-526.21
Check	1/31/2017	10648	Trumpinski Benjamin		-80.00	-606.21
Check	3/15/2017	10675	Crain Trevor		-79.98	-686.19
Check	3/29/2017	1677	Health Net of Arizona		-6,130.89	-6,817.08
Check	3/29/2017	1676	Aflac		-378.70	-7,195.78
Check	3/29/2017	1675	SecureCare Dental		-337.36	-7,533.14
Check	3/31/2017	10691	Mark Allen Bennett		-2,103.42	-9,636.56
Check	3/31/2017	10692	Burns Alexander		-1,073.69	-10,710.25
Check	3/31/2017	10693	Deforest Jade		-956.12	-11,666.37
Check	3/31/2017	10686	Murphy Kathleen		-640.00	-12,306.37
Check	3/31/2017	10684	LaGosh Nicole		-480.00	-12,786.37
Check	3/31/2017	10689	Silverwind Kenneth		-480.00	-13,266.37
Check	3/31/2017	10680	Messmer Ethan		-429.97	-13,696.34
Check	3/31/2017	10688	Ruppel Jessica		-391.90	-14,088.24
Check	3/31/2017	10685	Laird Emma		-320.00	-14,408.24
Check	3/31/2017	10683	Gregson Jordan		-320.00	-14,728.24
Check	3/31/2017	10687	Newham Chase		-320.00	-15,048.24
Check	3/31/2017	10679	Sink Laura		-310.37	-15,358.61
Check	3/31/2017	10682	Joseph W De Wolf		-278.46	-15,637.07
Check	3/31/2017	10681	Atencio Zane		-160.00	-15,797.07
Check	3/31/2017	10690	Wiersma Eleanor		-160.00	-15,957.07
Total Checks and Payments					-15,957.07	-15,957.07

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**SEFD**  
**Reconciliation Detail**  
**1002 - Hughes Checking, Period Ending 03/31/2017**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Deposits and Credits - 1 item</b>						
Deposit	2/8/2017				183.49	183.49
Total Deposits and Credits					183.49	183.49
Total Uncleared Transactions					-15,773.58	-15,773.58
Register Balance as of 03/31/2017					-27,119.68	3,957.91
<b>New Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Check	4/6/2017		Costco		-260.78	-260.78
Total Checks and Payments					-260.78	-260.78
<b>Deposits and Credits - 1 item</b>						
Deposit	4/6/2017				964.24	964.24
Total Deposits and Credits					964.24	964.24
Total New Transactions					703.46	703.46
<b>Ending Balance</b>					<b>-26,416.22</b>	<b>4,661.37</b>

## Reconciliation Detail

1002 - Hughes Checking, Period Ending 03/31/2017

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						31,077.59
Cleared Transactions						
Checks and Payments - 70 items						
Check	12/30/2016	10617	Ruppel Jacob	X	-680.32	-680.32
Check	1/13/2017	1615	Katherine Prentice	X	-66.70	-747.02
Check	1/23/2017	1621	Kurt Bahti	X	-448.20	-1,195.22
Check	1/31/2017	10643	Madden Jamie	X	-160.00	-1,355.22
Check	2/15/2017	1634	Ace Hardware	X	-814.17	-2,169.39
Check	2/15/2017	10656	McFarland Justin	X	-453.72	-2,623.11
Check	2/15/2017	1641	Quill Corporation	X	-258.07	-2,881.18
Check	2/15/2017	1639	Mountain Empire Rotary	X	-165.00	-3,046.18
Check	2/15/2017	1638	Sidney Lex Felker PC	X	-48.75	-3,094.93
Check	2/15/2017	1630	Katherine Prentice	X	-31.58	-3,126.51
Check	2/15/2017	1627	Firehouse	X	-29.95	-3,156.46
Check	2/15/2017	1628	Jade Deforest	X	-22.69	-3,179.15
General Journal	2/24/2017	Recla...	Health Net of Arizona	X	-6,130.89	-9,310.04
General Journal	2/24/2017	Recla...	SecureCare Dental	X	-337.36	-9,647.40
General Journal	2/24/2017	Recla...	Sonoita Valley Water Co., Inc.	X	-122.10	-9,769.50
Check	2/28/2017	1652	B & B Selectcom, Inc.	X	-3,198.26	-12,967.76
Check	2/28/2017	10671	Mark Allen Bennett	X	-2,103.42	-15,071.18
Check	2/28/2017	10667	LaGosh Nicole	X	-1,120.00	-16,191.18
Check	2/28/2017	10672	Burns Alexander	X	-978.18	-17,169.36
Check	2/28/2017	10666	Gregson Jordan	X	-800.00	-17,969.36
Check	2/28/2017	10664	Messmer Ethan	X	-679.22	-18,648.58
Check	2/28/2017	10663	Crain Trevor	X	-587.75	-19,236.33
Check	2/28/2017	10673	Deforest Jade	X	-508.04	-19,744.37
Check	2/28/2017	10662	Sink Laura	X	-462.46	-20,206.83
Check	2/28/2017	1651	Arizona State Retirement System	X	-413.28	-20,620.11
Check	2/28/2017	10665	Joseph W De Wolf	X	-404.46	-21,024.57
Check	2/28/2017	1646	Verizon Wireless	X	-358.80	-21,383.37
Check	2/28/2017	10669	Newham Chase	X	-320.00	-21,703.37
Check	2/28/2017	1644	Valley Imaging Solutions	X	-319.87	-22,023.24
Check	2/28/2017	1645	CenturyLink	X	-318.92	-22,342.16
Check	2/28/2017	10670	Wiersma Eleanor	X	-160.00	-22,502.16
Check	2/28/2017	10668	Murphy Kathleen	X	-160.00	-22,662.16
Check	2/28/2017	1647	GreatAmerica Financial Svcs.	X	-127.21	-22,789.37
Check	2/28/2017	1648	Municipal Emergency Services	X	-72.59	-22,861.96
Check	2/28/2017	1643	SCC Board of Supervisors	X	-58.64	-22,920.60
Check	2/28/2017	1649	Truly Nolen of America, Inc.	X	-42.00	-22,962.60
Check	2/28/2017	1650	Quill Corporation	X	-30.46	-22,993.06
Check	3/7/2017	1653	Petty Cash	X	-632.10	-23,625.16
Check	3/8/2017	1654	Mr. Shed	X	-6,026.16	-29,651.32
Check	3/13/2017	1658	Health Net of Arizona	X	-6,130.89	-35,782.21
Check	3/13/2017	1657	SecureCare Dental	X	-337.36	-36,119.57
Check	3/13/2017	1656	Sonoita Valley Water Co., Inc.	X	-250.24	-36,369.81
Check	3/13/2017	1655	U.S. Department of Education	X	-226.81	-36,596.62
General Journal	3/15/2017			X	-18,604.32	-55,200.94
General Journal	3/15/2017			X	-5,352.96	-60,553.90
Check	3/15/2017	1661	Brake Max Corporate LLC	X	-5,321.61	-65,875.51
Check	3/15/2017	1664	Senergy Petroleum	X	-3,406.58	-69,282.09
Check	3/15/2017	10676	Mark Allen Bennett	X	-2,103.42	-71,385.51
Check	3/15/2017	1669	Sulpher Springs Valley Electric Co-op	X	-1,113.28	-72,498.79
Check	3/15/2017	1671	Grainger	X	-1,029.28	-73,528.07
Check	3/15/2017	10677	Burns Alexander	X	-978.18	-74,506.25
Check	3/15/2017	1670	Sidney Lex Felker PC	X	-752.05	-75,258.30
Check	3/15/2017	10678	Deforest Jade	X	-662.91	-75,921.21
Check	3/15/2017	1660	Voyager Fleet Systems Inc.	X	-450.27	-76,371.48
Check	3/15/2017	1674	Aflac	X	-378.70	-76,750.18
Check	3/15/2017	10674	Sink Laura	X	-310.37	-77,060.55
Check	3/15/2017	1659	Tricare West Region	X	-192.26	-77,252.81
Check	3/15/2017	1663	Boundtree Medical	X	-183.51	-77,436.32
Check	3/15/2017	1666	Merles Automotive Supply	X	-167.94	-77,604.26
Check	3/15/2017	1665	Quill Corporation	X	-150.45	-77,754.71
General Journal	3/15/2017	Recla...		X	-134.54	-77,889.25
Check	3/15/2017	1668	Direct TV	X	-129.98	-78,019.23
Check	3/15/2017	1673	Trans World Network Corp.	X	-80.33	-78,099.56
Check	3/15/2017	1667	GuardianEMS	X	-44.20	-78,143.76
Check	3/15/2017	1672	Truly Nolen of America, Inc.	X	-42.00	-78,185.76

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04/12/17

**SEFD**  
**Reconciliation Detail**  
**Hughes High Yield, Period Ending 03/31/2017**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Beginning Balance						2,250.86
Cleared Balance						2,250.86
Register Balance as of 03/31/2017						2,250.86
Ending Balance						<u>2,250.86</u>

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**SEFD**  
**Reconciliation Detail**  
**Hughes Premium Yield, Period Ending 03/31/2017**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						167,276.10
<b>Cleared Transactions</b>						
<b>Checks and Payments - 2 items</b>						
Transfer	3/13/2017			X	-40,000.00	-40,000.00
Transfer	3/27/2017			X	-40,000.00	-80,000.00
Total Checks and Payments					-80,000.00	-80,000.00
<b>Deposits and Credits - 1 item</b>						
Check	3/13/2017	559		X	125,000.00	125,000.00
Total Deposits and Credits					125,000.00	125,000.00
Total Cleared Transactions					45,000.00	45,000.00
Cleared Balance					45,000.00	212,276.10
Register Balance as of 03/31/2017					45,000.00	212,276.10
<b>Ending Balance</b>					<b>45,000.00</b>	<b>212,276.10</b>

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## Pima County Treasurer

Sonoita-Elgin Fire District

ARMS # 507200, TCMS String: 500.50720.10.10000.10000  
Remittance of Revenue Collected for the Period: MAR-2017  
As of April 14, 2017

RECEIVED of Beth Ford, Pima County Treasurer, check in the amount of

\$ 9,791.96

<b>Real Estate Taxes</b>	<b>Amount</b>
Tax Year 2016	7,223.38
Tax Year 2015	1,095.66
Tax Year 2014	-
Tax Year 2013	-
Tax Year 2012	-
Tax Year 2011	-
Tax Year 2010	-
<b>Subtotal Real Estate Taxes</b>	<b><u>8,319.04</u></b>

<b>Personal Property Taxes Collected</b>	<b>Amount</b>
Tax Year 2016	173.42
Tax Year 2015	-
Tax Year 2014	-
Tax Year 2013	-
Tax Year 2012	-
Tax Year 2011	-
Tax Year 2010	-
<b>Subtotal Personal Property Taxes Collected</b>	<b><u>173.42</u></b>

<b>In-Lieu Taxes Collected</b>	<b>Amount</b>
Tax Year 2014	-
Tax Year 2013	-
Tax Year 2012	-
Tax Year 2011	-
Tax Year 2010	-
Tax Year 2010	-
<b>Subtotal In-Lieu Taxes Collected</b>	<b><u>-</u></b>

<b>Fire District Assistance</b>	<b>Amount</b>
Tax Year 2016	1,210.23
Tax Year 2015	86.71
Tax Year 2014	0.06

Sonoita-Elgin Fire District

ARMS # 507200, TCMS String: 500.50720.10.10000.10000  
Remittance of Revenue Collected for the Period: MAR-2017  
As of April 14, 2017

RECEIVED of Beth Ford, Pima County Treasurer, check in the amount of		<u><u>\$ 9,791.96</u></u>
Tax Year 2013	0.11	
Tax Year 2012	0.08	
Tax Year 2011	0.06	
Tax Year 2010	0.05	
	<hr/>	
	Subtotal Fire District Assistance	<u>1,297.30</u>
<b>Investment Income</b>	<b>Amount</b>	
	<hr/>	
Interest Allocation	2.20	
	<hr/>	
	Subtotal Investment Income	<u>2.20</u>
	Grand Total	<u><u>9,791.96</u></u>

LIZ GUTFAHR  
Treasurer  
MARIA ACUNA  
Chief Deputy

# County Treasurer Santa Cruz County

P.O. Box 1150  
Nogales, Arizona 85628  
Tel: (520) 375-7980  
Extension 7967  
TDD (520) 761-7816

**Sonoita Fire District**  
P.O Box 322  
Sonoita AZ 85637

### Monthly Statement

<b>Opening Balance</b>	<b>March-17</b>		<b>\$ 19,358.37</b>
<b>State Pool Investment</b>		0.30 0.31	0.61
<b>Levied Revenue Earned</b>			
	88318	2,872.17	27,741.11
	88343	1,382.71	
	88362	376.05	
	88375	3,268.46	
	88394	3,413.67	
	88410	176.61	
	88426	119.93	
	88442	890.74	
	88452	239.19	
	88469	3,134.39	
	88481	1,532.26	
	88502	739.42	
	88511	905.99	
	88534	712.81	
	88556	1,143.73	
	88572	1,992.46	
	88580	2,574.15	
	88594	1.48	
	88606	783.62	
	88622	1,481.27	
<b>Check#</b>	<b>43279</b>	<b>(19,358.37)</b>	<b>(19,358.37)</b>
<b>Journal Entries</b>	<b>JE-000</b>	-	-
<b>Ending Balance</b>	<b>March-17</b>		<b><u>\$ 27,741.72</u></b>

Sonoita Fire District T52-2063  
Sonoita-Elgin Fire District

Please contact Patty Ibarra Ext 7966  
if there are any questions or problems







DEPOSIT/DEPÓSITO

CHECKING/CHEQUES   
SAVINGS/AHORROS   
CHASE LIQUID

R/T 500001020

Today's Date/Fecha  
04-03-2017

Customer Name (Please Print)/Nombre del cliente (en letra de molde)  
SONOITA-ELGIN FIRE DISTRICT

Sign Here (if cash is received from this deposit) /  
Firme aquí (si recibe efectivo de este depósito)

X

N13082-CH (Rev. 07/12) 40525307 12/14

Start your account number here /  
Empiece su número de cuenta aquí

085915873

⑆ 713633221 ⑆ ⑆ 500001020 ⑆

CASH/ EFECTIVO	CHECK/ CHEQUE	TOTAL FROM OTHER SIDE/ TOTAL DEL REVERSO	SUBTOTAL	LESS CASH/ MENOS EFECTIVO RECIBIDO	TOTAL \$
		27741.72			
			27741.72		
					27741.72



Deposit cash or checks at a Chase Deposit-Friendly(SM) ATM. An image of your check can be printed on your receipt.

My Transaction Summary



Transaction #289 5873  
Account Number Ending In: \$27,741.72  
Checking Deposit



Further review may result in delayed availability of this deposit  
JPMorgan Chase Bank, N.A.  
Nogales & Mariposa, Branch 000145  
1-800-935-9935  
Member FDIC, Equal Housing Lender  
Please keep your receipt  
04/03/2017 13:55



Business Date 04/03/2017  
Session #107  
Thank you - Cecilia  
Cashbox #18

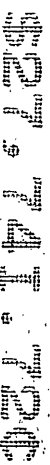
LIZ GUTFAHR  
SANTA CRUZ COUNTY TREASURER  
NOGALES, AZ 85621

PAY TO THE ORDER OF Sonoita Fire District

DATE 04/03/2017

\$ 27,741.72

91-2/1221



DOLLARS

CHASE for BUSINESS

JPMorgan Chase Bank, N.A.  
www.Chase.com

SANTA CRUZ COUNTY TREASURER

*[Signature]*

FOR March 2017 T052-2063

⑆ 043434 ⑆ ⑆ 122100021 ⑆

090142669 ⑆

43434

SEFD	Cash Flow Forecast												Forecast 2017/2018	
	Budget 2016-2017	Actual July 2016	Actual August 2016	Actual September 2016	Actual October 2016	Actual November 2016	Actual December 2016	Actual January 2017	Actual February 2017	Actual March 2017	Forecast April 2017	Forecast May 2017		Forecast June 2017
Revenues														
Fire District Tax														
Santa Cruz County	779,154	2,358	2,631	52,482	170,449	178,403	57,693	35,171	19,356	27,741	78,786	101,462	52,622	779,154
Pima County	125,644	3,141	1,158	12,178	27,436	22,311	8,702	4,151	2,928	7,887	15,301	13,012	7,439	125,644
Fire District Assistance Tax														
Santa Cruz County	41,123						20,562						20,561	41,123
Pima County	22,577	215	172	1,861	5,716	4,168	936	446	734	1,297	4,131	2,358	543	22,577
Fire Suppression Income	30,000	2,588	1,166	8,370	38,199	38,199	58	43,926	888					30,000
Coverage Events	2,200			1,376	832			294						2,200
Ambulance Revenues	225,000	14,028	19,111	25,557	28,670	22,263	24,869	27,837	18,517	19,814	14,560	4,854	4,920	225,000
Fundraising Events	3,600				140	180	5	-73	517	228			1,765	3,600
Donations	5,200	250		-612	200	530	40	6,004	-1,787	100				5,200
Restricted Grants	0													0
Interest Income	700	222	18	76	331	151	46	263	29	39	20	23		700
Rental Income	400	120		70			45	165	30	70				400
Prior Year Carryforward	34,159													34,159
Total Revenues	1,269,757	22,922	24,256	101,358	233,774	266,205	112,956	118,184	41,212	57,176	112,798	121,709	87,850	1,334,559
Operating Expenses														
Salaries	550,217	47,523	55,185	51,354	45,843	62,020	52,433	44,986	43,556	48,716	45,000	45,000	45,000	550,217
Vacation/Holiday	45,951	5,474	1,613	1,304	1,905	2,535	2,531	2,865	3,266	3,055	729	1,498	15,935	45,951
Coverage	3,500												3,500	3,500
Stipend Transport	58,400	5,520	5,830	8,240	6,720	7,760	4,880	7,040	5,840	5,280	2,475	1,551		61,136
Weekend Stipend	20,000	720	800	1,040	1,120	1,440	1,440	0	1,280	1,600	1,667	1,667		14,440
Payroll Taxes	22,000	2,439	2,954	2,598	2,260	3,025	2,155	3,614	3,064	2,801	2,234	2,152	1,159	22,000
Workman's Compensation	35,000		2,559	160			8,423	9,148			7,000	6,987	723	35,000
PPRS	70,000	4,392	194	9,711	3,804	4,409	4,218	4,266	4,502	4,682	5,499	6,303	9,723	70,000
ASRS	5,500	491	-38	1,009	457	495	488	471	452	505	332	450	450	5,500
Health Insurance	43,200	4,469	4,959	4,119	4,331	4,456	4,419	5,795	3,837	5,053	3,732	3,564	5,000	55,000
Physicals	8,800	1,120				246	92			559	4,274	54	1,935	8,800
Clothing Allowance	8,400		540	388	837	171	318	438	314	509	330	1,610	2,771	8,400
Training	20,000	6,920	-140	2,337	15	-140	2,055	1,233	3,023	923				20,000
Chief Education	3,400	227	227	227	227	227	227	227	227	227	227	227	227	3,400
EMS Consumables	15,000	880	1,207	2,143	521	8,758	-7,165	1,022	1,261	251	1,450	1,021	1,000	15,000
Maintenance Plans	4,500	3,651												4,500
Oral Hydration Fluids	1,200					287							913	1,200
Fire Prevention Education	1,500												1,291	1,500
Office Expense & Postage	10,000	667	1,699	1,012	1,944	559	882	790	475	595	64	250	250	10,000
Recruitment & Retention	11,000	-364	990	1,879	1,408	433	1,699	3,347	464	1,253				11,109



Deferred Building Maintenance	80,000				55,643	1,470		7,934	8,386				73,433	
Equipment - New Vehicles	24,289	966							388			23,323	24,677	26,000
Vehicle 822		361,899	16,584		5,995		6,578						391,056	
Vehicle 825					5,118	2,297	58,198	1,077	(2,379)				64,311	
Vehicle 826					5,118	2,296	53,314	4,269	(2,431)				62,566	
Medic 833			1,035		145,891	14,358	(469)	(288)	4,473				165,000	
PPE	3,500											3,500	3,500	3,500
Computers & Radios	4,000											4,000	4,000	4,000
Total Expenses	1,269,757	94,113	-36,416	112,903	325,789	111,751	212,258	107,568	93,693	89,036	92,580	158,334	1,299,436	1,269,757
Net Income (Loss)	0	(71,191)	60,672	(11,545)	(59,584)	1,205	(94,074)	(66,356)	(36,517)	23,762	29,129	(70,484)	35,123	0
Cash on Hand	486,239	413,916	473,655	447,069	483,152	689,135	595,060	528,705	494,194					



# SONOITA-ELGIN FIRE DISTRICT

"PROUD PAST STRONG FUTURE"



Sonoita-Elgin Fire District

Resolution 04-24-17 Chief Contract

Approved by the Board of Directors:

April 24, 2017

Effective Date:

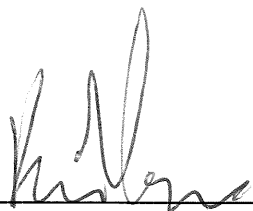
April 24, 2017

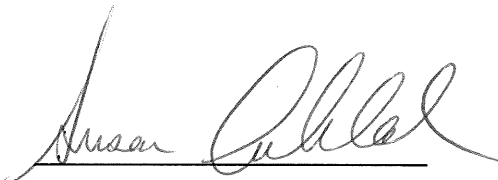
**WHEREAS:** the Administrator of the Fire District conducted a formal review of Chief DeWolf at the December 2016 Board meeting, and

**WHEREAS:** the Board of Directors and Chief Joseph M. DeWolf had determined to forego a review that would have been scheduled for May, 2017 postponing his review until May 2018, to give the board time to develop goals and objectives for said 2018 Review, and

**WHEREAS:** New state law obligates the fire district to provide for 40 hours of State-mandated Earned Paid Sick Leave and the need to modify the Chief's contract,

**THEREFORE BE IT RESOLVED:** that 1. The Board of Directors and Chief Joseph M. DeWolf agree to postpone of the Chief's review until May 2018; and 2. The Board of Directors and Chief Joseph M. DeWolf agree to the addition of 40 hours of State-mandated Earned Paid Sick Leave to Chief's Contract.

  
Board: Chair Date 5/2/17

  
Board Clerk: Date 5-2-17

Chief Joseph M. DeWolf   
Date 5/2/17

Address: 3173 Highway 83. P.O. Box 322 Sonoita, AZ 85637 Phone: (520) 455 5854 Fax: (520)455 5361

Website: [www.sefd911.org](http://www.sefd911.org)  
Fire Chief Joseph M. DeWolf