



# SONOITA-ELGIN FIRE DISTRICT



**"PROUD PAST STRONG FUTURE"**

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## PURSUANT TO A.R.S. §38.431.02

Notice is hereby given to the general public that the Sonoita-Elgin Fire District (SEFD) Board of Directors (SEFD is governed by a five-member Board pursuant to A.R.S. §48-803.B) will hold a meeting on Monday, August 24, 2020. The meeting will be held at the SEFD fire station, located at 3173 N. Highway 83, Sonoita, AZ. The meeting is open to the general public and will begin at 9: am. local time.

The following agenda items are scheduled for consideration by the SEFD Board of Directors at the board meeting. Action or decisions may or may not be taken on any or all items. Agenda items may or may not be considered in the order listed:

### AGENDA:

- A. Call to Order.
- B. Roll Call of Board Members
- C. Pledge of Allegiance.

### Call to the Public. Limited to 3 minutes

*A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. **However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.***

1) Review and approval of the governing board meeting minutes of June 22, 2020 with review and approval of the governing board meeting minutes of July 27, 2020. (Corrections to June 22, 2020 noted within July 27, 2020 meeting minutes.)

2) Report from the Acting Chief or Medical Chief regarding the provision of fire and EMS to the SEFD; management and supervision of the SEFD; and any related items concerning community safety including, but not limited to, the following items.

- a) Response and service report.
- b) Status of grants.
- c) Fire code and inspection items
- d) Current community events.
- e) Rosemont mine.
- f) Palominas
- g) Wildland Billing
- h) Current Events –
  - Rodeo update
  - Cancellation of Quilters/SAR meeting through Dec 2020

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**Address:** 3173 Highway 83. P.O. Box 322 Sonoita, AZ 85637 **Phone:** (520) 455-5854 **Fax:** (520) 455-5361

**Website:** [www.sefd911.org](http://www.sefd911.org)

**Fire Chief Joseph M. DeWolf**



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**3) Monthly financial reports and consideration of district financial matters pursuant to A.R.S. §48-807: Vicki Rutter**

- Review and approval of monthly financial reports for June, 2020 to include: reconciled balance sheet accounts; updated cash flow projections; month-end fund statements, and month-end reports of financial institutions in which the SEFD maintains an account.

**4) Update -SEFD Board Questionnaire – Admin -** Due to recent events and Admin's schedule, the distribution of the questionnaire has been postponed.

**5) Update - Elections – cancellation of elections – Chief/Admin**(We should receive the official notice of the ability to cancel the elections before the end of the month. This is a technicality and may or may not arrive prior to the August Board meeting. Not an issue to discuss or approve, just a point of fact. Admin)

**6) Discussion and possible action on the review and handling of letters received from members of the public expressing concern related to various District issues. Johnson**

**7) Discussion and possible action on the appointment of Jon Buonaccorsi as Acting Chief for the duration of Chief DeWolf's medical leave; discussion and possible action on the associated compensation in the position of Acting Chief.** *The Board may choose to go into executive session. Notice: pursuant to A.R.S. 38-431.03(A)(1), discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.*

- **Confirmation that Jon Buonaccorsi was presented with the 24-hour notice...**
- *All persons present at an Executive Session are hereby reminded that A.R.S. §38-431.03 imposes strict confidentiality requirements on discussions that occur in Executive Session. Generally, such discussions cannot be revealed to non-board members, unless necessary to carry out the purpose of the statutory provision that specifically permits an Executive Session. The Open Meeting Law provides for a fine of up to \$500.00 for violating this confidentiality requirement and requires that this admonition be given.*

**8) Discussion and possible Action on Chief DeWolf's Annual Review and salary:**

**Johnson/Archibald** *The Board may choose to go into executive session. Notice: pursuant to A.R.S. 38-431.03(A)(1), Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less*

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than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.

- **Confirmation that Chief DeWolf was presented with the 24-hour notice...**
- *All persons present at an Executive Session are hereby reminded that A.R.S. §38-431.03 imposes strict confidentiality requirements on discussions that occur in Executive Session. Generally, such discussions cannot be revealed to non-board members, unless necessary to carry out the purpose of the statutory provision that specifically permits an Executive Session. The Open Meeting Law provides for a fine of up to \$500.00 for violating this confidentiality requirement and requires that this admonition be given.*

## **7) Adjournment:**

**Governing board members may attend telephonically.**

***NOTICE: The Sonoita-Elgin Fire District Board of Directors may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any of the above agenda items pursuant to A.R.S. §38-431.03(A)(3).***

The undersigned hereby attests that a copy of this meeting agenda was duly posted at the following locations:

1. Sonoita Post Office – 3166 N. Highway 83, Suite 1, Sonoita, AZ
2. [WWW.Sefd911.org](http://WWW.Sefd911.org)
3. Sonoita Elgin Fire Station – 3173 Hwy 83, Sonoita, AZ

Governing board meeting agenda dated and posted: June 19, 2020. At 10:00 Local Time

By Laura R. Sink, Medical Chief  \_\_\_\_\_.

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